



HOW TO BOOK AN APPOINTMENT WITH A CAREER COUNSELOR

1. Go to: WWW.CWU.EDU/CAREER/BOOKINGS
2. Find the counselor that supports your major college *or choose any counselor if you are undecided*
3. **SELECT A SERVICE**
 - a. *based on what you would like to discuss with the counselor*
4. Click a **BOLD DATE** on the calendar to **SEE AVAILABLE TIMES** for that day
 - a. *no bold dates will appear if you have not selected a SERVICE type*
5. **SELECT** the **DATE AND TIME** for your appointment
6. Fill in **ALL** the fields under **ADD YOUR DETAILS** and **PROVIDE ADDITIONAL INFORMATION**
 - a. *If you do not have a CWU STUDENT ID, please use 98926206*

Career Counseling/Exploration	
Other Appointment 50 minutes	Career Counseling/Exploration 50 minutes
Evening Appointments - Career Couns... 50 minutes	In-Person Career Counseling 50 minutes
Mock Interview 50 minutes	Professional Document Review 50 minutes

i **OPTIONS MAY VARY**

March 11

< > March 2021

Su	Mo	Tu	We	Th	Fr	Sa	11:00 am	1:00 pm	3:00 pm
	1	2	3	4	5	6			
7	8	9	10	11	12	13			
14	15	16	17	18	19	20			
21	22	23	24	25	26	27			
28	29	30	31						


All times are in (UTC-08:00) Pacific Time (US & Canada) ▼

Add your details

Name	Please let us know if you have any special requests. Thank you.
Email	
Phone number	
Address (optional)	

Notes (optional)

Provide additional information

 What is your student ID?

***If you do not have a CWU ID#
Enter 98926206**

What is your CWU Email? (optional)

What is your major and year in school?

ii OPTIONS MAY VARY

You will receive an email to the email address you entered confirming and providing details for your appointment.