

BFCC  
Minutes  
October 28, 2024

Meeting called to order at 3:02pm

Members present: Melissa Schiel, Natasha Lindsey, Mary Radeke

Minutes from 10/21/2024 approved with minor formatting changes. Melissa moved, Natasha seconded and all approved.

Chair report:

- Mary reported Motion 1, addition of NTT senators and removal of center senators will go before senate on 11/6. Natasha reported no corrections to the Code language, with the exception of spacing issues.
- 

EC report:

- Natasha reported that the CB EC rep was fine with the NTT senator-at-large representing CB, Library, and other.
- NTT senators receive 1 WLU per quarter to be a senator, this will stay the same going forward.
- EC was okay with 12 WLU to be eligible for NTT senator.
- Janet will be stepping down on 11/1/2024. Her last Senate meeting will be 11/6/2024.
- EC has some feedback for the Senator Responsibility Poll.

Charges:

**BFCC 24-25.02**

- **(Fall)** Add a section to either Code and/or Bylaws that itemizes senator responsibilities (e.g. attendance, disseminating accurate reports and information back to departments) and possible senate actions if these responsibilities are grossly neglected.
  - What basic expectations should Senators be held to?
  - Possible reminder that Senate reports are technically speeches on behalf of the university (and not individual, personal speech).
- BFCC made the suggested changes from the EC and Mary will send it back to Peter Klosterman for final review.
  - Added a question to reflect whether the respondent is a senator or alternate.
  - Adjusted question regarding attend all senate meetings to attend senate meetings.
  - Remove “deliver orally or written” to “provide oral or written.”
  - Added question regarding reading/reviewing agenda before Senate meetings.
  - Added question regarding when the senator provides the meeting report to the folks they represent.
  - Fixed some clerical issues.

BFCC voted on the additions and adjustments, Melissa second, all approved.

Adjourned at 3:58pm.

### Status Report

In progress

Completed

Motion before Senate

#### **BFCC 24-25.01**

- **(Fall)** Modify Code/Bylaws to reflect the upcoming change from two NTT senators to four NTT senators, determining appropriate representation, term limits, and eligibility requirements.
  - **Natashia** - What workload will they get –will double check with EC.
  - **Natashia** will find out from the Provost who we can put into the NTT senator position
  - **BFCC completed revisions, Mary will send to EC for review.**
  - **Motion will go before senate on 11/6/2024**

#### **BFCC 24-25.02**

- **(Fall)** Add a section to either Code and/or Bylaws that itemizes senator responsibilities (e.g. attendance, disseminating accurate reports and information back to departments) and possible senate actions if these responsibilities are grossly neglected.
  - **BFCC discussed poll for senators to identify what they believe their responsibilities are.**
  - **EC sent corrections, BFCC incorporated changes on 10/28.**
  - **Mary sent poll to EC for final review on 10/29.**

#### **BFCC 24-25.03**

- **(Fall)** Add language to either Code and/or Bylaws recommending that chairs not serve as senators if other department faculty are willing and able to serve.

#### **BFCC 24-25.4**

- **(Winter)** Modify the complaint process outlined in Code IV.G to require EC members to recuse themselves when issues or grievances are brought forward from their own departments.

#### **BFCC 24-25.05**

- **(Winter)** Modify Faculty Code, Appendix B to allow self-nominations for the Distinguished Faculty Award.

#### **BFCC 24-25.06**

- **(Winter)** Investigate possible ways to reduce the time requirements of the Distinguished Faculty Award application process without compromising the integrity of the awards. Make recommendations as appropriate.
  - **Natashia** – clarify with EC – does “time requirement” refer to eligible time teaching or time with regard to the application timeline, or... ?

#### **BFCC 24-25.07**

- **(Spring)** Clarify eligibility for and benefits of emerit status in Faculty Code, Section I.B.2

### **BFCC 24-25.08**

- **(Spring)** Modify Code to remove references to the University Centers having senators (e.g. Code IV.B.1.a.iii, Code IV.E.7.a)
  - [BFCC included this with charge 1. Motion will go before senate on 11/6/2024.](#)

### **BFCC 24-25.09**

- **(ongoing)** Recommend revisions to Code and Bylaws to improve clarity and fix typos and errors.

### **BFCC 24-25.10**

- **(Winter)** Update Code and Bylaws to change the Budget and Planning Committee's name to the Budget Transparency Committee. Consult with the Executive Committee to update the committee's purpose and composition as appropriate.