

BFCC
Minutes
October 21, 2024

Meeting called to order at

Members present: Natasha Lindsey, Melissa Schiel, Nathan White, Mary Radeke
Meeting minutes from 10/14/2024 approved by all (Mary lost the Zoom connection, committee voted and approved).

Chair report:

- NTT Senator proposed language and removal of language regarding CWU center senators sent to EC.
 - Mary updated the committee on this motion, no word from EC regarding this charge.
- New charge: BPT changed to "Budget Transparency Committee" - Update Code and Bylaws to change the Budget and Planning Committee's name to the Budget Transparency Committee. Consult with the Executive Committee to update the committee's purpose and composition as appropriate.
 - BFCC briefly discussed this new charge. Mary proposed that we try to work on this Fall if possible.

EC report:

Natasha - may need to re-address the senator at large position. BFCC reviewed the FTE for NTT faculty from Charlene Andrews. Mary reviewed the Bylaws breakdown for number of senators per department based on FTE. Nathan suggested that we request five (and alternates). One for COTS, CB, CAH, CEPS and at large for Other and Library.

Charges:

BFCC 24-25.02

- **(Fall)** Add a section to either Code and/or Bylaws that itemizes senator responsibilities (e.g. attendance, disseminating accurate reports and information back to departments) and possible senate actions if these responsibilities are grossly neglected.
 - What basic expectations should Senators be held to?
 - Possible reminder that Senate reports are technically speak on behalf of the university (and not individual, personal speech).

Mary suggested that this language should probably be added to Bylaws. Regarding the actions if these responsibilities are neglected. Once we have a list of duties and responsibilities for senators, Nathan thought that we could mirror language found in other areas of Bylaws regarding participating in senate committees for situations in which duties are neglected.

Nathan suggested that we send a poll to all senators regarding their perceived duties. Mary constructed a poll and shared it with the committee. We discussed the wording of question and response options.

Some examples of responsibilities included: sending out the Senate agenda to departments, sending “official” Senate meeting minutes (approved), vote on motions, relay issues/questions/concerns to Faculty Senate, etc.

Mary posted the poll to the OneDrive and will send to EC for discussion.

BFCC voted on the poll language (Nathan made the motions, seconded and all were in favor).

Meeting adjourned at 3:48pm.

Status Report

In progress

Completed

Motion before Senate

BFCC 24-25.01

- **(Fall)** Modify Code/Bylaws to reflect the upcoming change from two NTT senators to four NTT senators, determining appropriate representation, term limits, and eligibility requirements.
 - **Natashia - What workload will they get –will double check with EC.**
 - **Natashia will find out from the Provost who we can put into the NTT senator position**
 - **BFCC completed revisions, Mary will send to EC for review.**
 - **Motion will go before senate on 11/6/2024**

BFCC 24-25.02

- **(Fall)** Add a section to either Code and/or Bylaws that itemizes senator responsibilities (e.g. attendance, disseminating accurate reports and information back to departments) and possible senate actions if these responsibilities are grossly neglected.
 - **BFCC discussed poll for senators to identify what they believe their responsibilities are.**
 - **Mary sent poll to EC for review.**

BFCC 24-25.03

- **(Fall)** Add language to either Code and/or Bylaws recommending that chairs not serve as senators if other department faculty are willing and able to serve.

BFCC 24-25.4

- **(Winter)** Modify the complaint process outlined in Code IV.G to require EC members to recuse themselves when issues or grievances are brought forward from their own departments.

BFCC 24-25.05

- **(Winter)** Modify Faculty Code, Appendix B to allow self-nominations for the Distinguished Faculty Award.

BFCC 24-25.06

- **(Winter)** Investigate possible ways to reduce the time requirements of the Distinguished Faculty Award application process without compromising the integrity of the awards. Make recommendations as appropriate.

- **Natashia** – clarify with EC – does “time requirement” refer to eligible time teaching or time with regard to the application timeline, or... ?

BFCC 24-25.07

- **(Spring)** Clarify eligibility for and benefits of emerit status in Faculty Code, Section I.B.2

BFCC 24-25.08

- **(Spring)** Modify Code to remove references to the University Centers having senators (e.g. Code IV.B.1.a.iii, Code IV.E.7.a)
 - [BFCC included this with charge 1. Motion will go before senate on 11/6/2024.](#)

BFCC 24-25.09

- **(ongoing)** Recommend revisions to Code and Bylaws to improve clarity and fix typos and errors.

BFCC 24-25.10

- **(Winter)** Update Code and Bylaws to change the Budget and Planning Committee's name to the Budget Transparency Committee. Consult with the Executive Committee to update the committee's purpose and composition as appropriate.