

BFCC
Minutes
October 14, 2024

Meeting called to order at 3:05pm

Members present: Natasha Lindsey, Nathan White, Melissa Schiel, Mary Radeke

Minutes from 10/07/2024 approved (All were in favor).

Chair report:

- Notified committee that working copy of Code, meeting agenda and minutes can now be found on OneDrive/Teams.

- Response from Janet Shields to questions regarding NTT senators. Mary shared Janet's response to questions about NTT senator term limits and FTE (for current NTT senators).

EC report:

FTE and eligibility for NTT senators EC suggested .25 FTE per year. This would limit eligibility to NTT faculty who are teaching and not just field work. Melissa reported that this would cover NTT faculty who are teaching lessons in the music department. WLU equivalent would be 11.23 hours per year.

Nathan recommended we round up to 12 WLU per year

CB/Library/DHC – are not only units that have NTT faculty. If we create a Senator-at-large position, this would cover these units that have a small number of NTT faculty.

This also ensures that we don't elevate units that are not officially "colleges". CAH, CEPS, and COTS have many NTT, CB does not. Mary will request NTT numbers from Charlene Andrews. Nathan suggested we run this by EC in order get the CB representative's endorsement before presenting at Senate.

The Senator-at-large position would also cover those NTT faculty who are not teaching in a department but who have NTT contracts.

Charges:

BFCC 24-25.01

- **(Fall)** Modify Code/Bylaws to reflect the upcoming change from two NTT senators to four NTT senators, determining appropriate representation, term limits, and eligibility requirements.
 - BFCC discussed current wording and made adjustments to mirror previous sections.

Section IV.B.1.iii

~~iii. One senator-at-large and an alternate from each of the CWU centers that have at least five full-time faculty. Also one senator-at-large and an alternate for the remaining centers with fewer than five full-time faculty. Senators-at-large and alternates may be full-time NTT, and are elected by the faculty at the respective center(s).~~

Mary made the motion to remove Section IV.B.1.ii, Nathan moved, Melissa 2nd, all were in favor.

Section IV. B.1.iv

~~iv. iii~~ CAH, CEPS, AND COTS will each have ~~two~~ one (1) NTT faculty members senator and ~~two~~ one (1) NTT alternates, elected by and from the NTT faculty in those colleges. Additionally, one (1) NTT senator-at-large and one (1) NTT alternate will be elected by and from NTT faculty who are not in CAH, CEPS, or COTS. NTT senators and alternates will be elected during the spring quarter for the following year by those NTT faculty under contract in the preceding winter quarter. Eligible NTT faculty will have a minimum of twelve (12) WLUs for the year they serve. The senators and alternates shall serve for one academic year contingent on continued employment as NTT faculty at CWU. The EC shall oversee the election.

Section IV. B.2.b

2. Terms of service for voting senators:

- b. Term appointments for NTT senators and alternates shall run one (1) ~~term~~ academic year term. ~~A partial term shall be treated as a full term. No NTT senator shall serve more than three (3) consecutive terms. A partial term shall be treated as a full term of two (2) or more academic quarters shall be treated as a full term, while a partial term of less than two (2) quarters shall not be counted.~~

BFCC voted on the above language (Melissa motioned to accept the changes, Nathan 2nd, all were in favor).

Mary will send the changes to Peter Klosterman for EC's review.

Melissa asked if the NTT faculty at the Centers can vote for NTT senators. Natasha asked if the NTT faculty have voting power now? Nathan suggested that we leave as is -the language above covers the ability of Center NTT and senators to vote since they are represented by their departments.

Adjourned at 4:05pm

Status Report

In progress

Completed

Motion before Senate

BFCC 24-25.01

- (Fall) Modify Code/Bylaws to reflect the upcoming change from two NTT senators to four NTT senators, determining appropriate representation, term limits, and eligibility requirements.
 - **Natasha** - What workload will they get –will double check with EC.

- **Natashia** will find out from the Provost who we can put into the NTT senator position
- **BFCC** completed revisions, **Mary** will send to EC for review.

BFCC 24-25.02

- **(Fall)** Add a section to either Code and/or Bylaws that itemizes senator responsibilities (e.g. attendance, disseminating accurate reports and information back to departments) and possible senate actions if these responsibilities are grossly neglected.

BFCC 24-25.03

- **(Fall)** Add language to either Code and/or Bylaws recommending that chairs not serve as senators if other department faculty are willing and able to serve.

BFCC 24-25.4

- **(Winter)** Modify the complaint process outlined in Code IV.G to require EC members to recuse themselves when issues or grievances are brought forward from their own departments.

BFCC 24-25.05

- **(Winter)** Modify Faculty Code, Appendix B to allow self-nominations for the Distinguished Faculty Award.

BFCC 24-25.06

- **(Winter)** Investigate possible ways to reduce the time requirements of the Distinguished Faculty Award application process without compromising the integrity of the awards. Make recommendations as appropriate.
- **Natashia** – clarify with EC – does “time requirement” refer to eligible time teaching or time with regard to the application timeline, or... ?

BFCC 24-25.07

- **(Spring)** Clarify eligibility for and benefits of emerit status in Faculty Code, Section I.B.2

BFCC 24-25.08

- **(Spring)** Modify Code to remove references to the University Centers having senators (e.g. Code IV.B.1.a.iii, Code IV.E.7.a)

BFCC 24-25.09

- **(ongoing)** Recommend revisions to Code and Bylaws to improve clarity and fix typos and errors.