

BFCC
Minutes
October 7, 2024
Approved 10/14/2024

Meeting called to order at 3:07pm

Members present: Melissa Schiel, Nathan White, Natasha Lindsey

Minutes approved with some clerical corrections. Nathan, Melissa, and Natasha approved.

Chair report:
None.

EC report:

Has not heard back from Janet regarding questions from 9/30 questions. Peter Klosterman will inquire with the Provost about 1 year term, three term maximum.
Address charges

BFCC 24-25.01

- **(Fall)** Modify Code/Bylaws to reflect the upcoming change from two NTT senators to four NTT senators, determining appropriate representation, term limits, and eligibility requirements.
 - Representation: one from COTS, one from CAH, one from CEPS, and one from CB/Libraries/DHC?
 - Consult Janet Shields for previous NTT term limit language
 - Eligibility requirements: Minimum FTE requirement? (0.5 FTE?) Senior lecturer status? Teaching all three quarters of the year?

BFCC discussed some of the changes we made to the NTT Senator term (1 year) and three year.

Adjusted format of NTT Senator term section (2.b) to match format in TT/T Senator term section (2.a)

BFCC discussed the language in B.1.iv regarding when NTT Senator election takes place and who is eligible to vote for NTT Senator – NTT faculty who are under contract in Winter quarter.

Code IV.B.1.iv

~~Two~~ **One (1)** NTT faculty members and ~~two~~ **one (1)** alternates ~~-elected, for each college; CAH, CEPS, COTS, and CB/Library/DHC~~ in the spring quarter for the following year by those NTT faculty under contract in the preceding winter quarter. **Eligible NTT faculty must have WLU(s) for teaching during any quarter they serve as senator during their service year.** The

senators and alternates shall serve for one academic year contingent on continued employment as NTT faculty at CWU. The EC shall oversee the election.

BFCC voted to accept term and term limit, all were in favor

Natashia asked about CB/Library/DHC – did Peter Klosterman add the DHC – why do they have representation since they are a small group? Natashia will ask about the inclusion of DHC. Does the DHC have Senate representation from TT/T faculty.

Waiting to hear back from Janet regarding eligibility to be a NTT Senator. Nathan suggested they should be on an annual contract. Janet will tell us what the current requirements for NTT Senators is. Natashia and Nathan pointed out If we require an annual contract, NTT faculty may not know if they will be on an annual contract when the Senator election occurs (Spring of the previous year). BFCC agreed that we should leave eligibility to say that eligible NTT faculty must have WLU(s) for teaching during any quarter they serve as Senator. Do we need to clearly state FTE or WLU okay?

Code IV.B.2.b

Term appointments for NTT senators and alternates shall run one (1) ~~term~~ **academic year**. **No NTT senator shall serve more than three (3) consecutive terms**. A partial term ~~shall be treated as a full term~~ **of two (2) or more academic quarters shall be treated as a full term, while a partial term of less than two (2) quarters shall not be counted.**

BFCC voted to accept new language 1.a.4. All were in favor.

Adjourned at 3:59pm.

Status Report

In progress

Completed

Motion before Senate

BFCC 24-25.01

- **(Fall)** Modify Code/Bylaws to reflect the upcoming change from two NTT senators to four NTT senators, determining appropriate representation, term limits, and eligibility requirements.
 - o **Natashia** - What workload will they get –will double check with EC.
 - o **Mary** - check with Janet to see what the previous term limits were for NTT senators (taken out of Code long ago).
 - o **Mary** – find out from Janet - What is the current eligibility for NTT faculty to be senators?
 - o **Natashia** will find out from the Provost who we can put into the NTT senator position

- o 10/7 BFCC completed and voted on language for Code. We will recheck at next meeting to make sure language is okay.

BFCC 24-25.02

- **(Fall)** Add a section to either Code and/or Bylaws that itemizes senator responsibilities (e.g. attendance, disseminating accurate reports and information back to departments) and possible senate actions if these responsibilities are grossly neglected.

BFCC 24-25.03

- **(Fall)** Add language to either Code and/or Bylaws recommending that chairs not serve as senators if other department faculty are willing and able to serve.

BFCC 24-25.4

- **(Winter)** Modify the complaint process outlined in Code IV.G to require EC members to recuse themselves when issues or grievances are brought forward from their own departments.

BFCC 24-25.05

- **(Winter)** Modify Faculty Code, Appendix B to allow self-nominations for the Distinguished Faculty Award.

BFCC 24-25.06

- **(Winter)** Investigate possible ways to reduce the time requirements of the Distinguished Faculty Award application process without compromising the integrity of the awards. Make recommendations as appropriate.
 - o **Natashia** – clarify with EC – does “time requirement” refer to eligible time teaching or time with regard to the application timeline, or... ?

BFCC 24-25.07

- **(Spring)** Clarify eligibility for and benefits of emerit status in Faculty Code, Section I.B.2

BFCC 24-25.08

- **(Spring)** Modify Code to remove references to the University Centers having senators (e.g. Code IV.B.1.a.iii, Code IV.E.7.a)

BFCC 24-25.09

- **(ongoing)** Recommend revisions to Code and Bylaws to improve clarity and fix typos and errors.