

Faculty Senate Academic Affairs Committee

February 13, 2025

3:10—5:00 p.m.

meeting location: Zoom

Agenda & Minutes

In attendance: Rose Spodobalski-Brower, Brent Hancock, Eric Foch, Andy Piacsek, Keith Karns, Nicole Stendell-Hollis, Wendy Cook, Julia Stringfellow, Cody Stoddard, Mike Harrod

1. Call meeting to order. Changes to agenda.

3. Approval of [January 23 minutes](#)

Brent motioned and Nicole seconded.

Approved.

4. Chair report

- Faculty evaluations for DFW rates: Peter K confirmed that Evaluation and Assessment Committee put the charge on hold. Not applicable for us anymore.
- Office of Student Rights and Responsibilities: Stephanie Brough no longer there; we can work with Veronica Gomez Vilchis (in Equity & Belonging) moving forward
- Centralized upkeep of required syllabi elements: Andy told Peter that we feel Provost's office should maintain that. Nothing new to report from Peter, but maybe this will be housed in a Canvas site.

5. Old items

- Charge 1: Discuss feedback from ADCO on AI policy
 - Chris Schedler's suggested wording clarifying the language "clear statement from a course instructor granting permission."
 - Some concerns raised about discouraging use of AI earlier on in the learning process. Suggest clarifying that submission of AI-created work is the real issue vs. using it to brainstorm initial ideas
 - AAC likes Chris' revised wording and we can leave as is in the interest of brevity
 - Eric motioned to approve for final version to send to faculty senate and Wendy seconded. Motion passed.
- Charge 2: Discuss feedback from Deans Council on student behavior
 - Regarding continuing consultation with SES, they recommend working with Veronica Gomez Vilchis, the AVP of Equity and Belonging in SES
 - Recommend consulting with the AAG
 - Policy section:
 - Suggest moving some of "policy" to "procedure"
 - Policy should be concise. Details should be moved to procedure

- We added comments and track changes to most recent policy and procedure drafts from November 2024
 - Documents in Teams up for track changes between now and next meeting
- Consider starting with 1C, i.e. move 1C to 1A
- Replace previous 1C with statement faculty member being authorized to take action
- Use of phrase “professional behavior” in procedures – previous concerns of ambiguity in policy. If the term doesn't appear in policy, should it appear in procedure?
 - Replace with language from policy about behavior relevant to discipline etc.

6. New items [**We did not get to this today**]

- Charge 5: Clarify CWUP 5-090-040(41) part 2, specifically, the timeframe between a culminating experience, finals week, and the scheduled final exam time. Look at part 4 also: rescheduling final exam. Context: This and 5-90-040(40) were put in to clarify that faculty must hold some sort of culminating event (final) during finals week. Faculty were holding finals the last week of class instead. Finals week is included as an "instructional day", so students can't be cheated out of it. Specific questions:
 - Can a “culminating experience” be assigned during week 10 and be due Finals Week? If an ambitious student completes the culminating experience before Finals Week, is this still in compliance with the policy?
 - Must the culminating experience be due during the class’s scheduled Final Exam window as assigned by the Registrar? Or could it be due anytime during Finals Week?

7. Adjournment at 4:55pm

Next Meeting: February 27, 2025 in Grupe (Coco will be the note taker)