

Curriculum Committee for the 2024-2025 Academic Year
December 5, 2024, Minutes

3:10 – 5:00 p.m.

Zoom

Present: Tim Sorey, Susan Merrill, Lacy Ferrell, Paul Ballard, Benjamin White, Selena Castro, Mike Pease, Mengyu Ma, Erica Pazian, Dia Gary, Mike Gimlin, Arturo Torres

Absent: Lizzie Brown, Kurt Kirstein, Sayantani Mukherjee, Gayla Blaisdell, Arun Pillutla, Tennecia Dacass, Anthony Marquez

Meeting was called to order at 3:12pm.

Minutes: The motion to approve the 11-21-24 Minutes as submitted was passed.

Chair Report:

Introduction of new Senate Administrative Assistant, Sandy Tennant.

Update to Senate Motions:

MBA Degree Type:

- The MBA degree type motion was presented.
- The motion passed unanimously with minimal discussion.
- Further work is needed on the program, including new rubrics and degree types.
- The curriculum has not yet been reviewed.

Hybrid Modality Discussion:

- There was a lively discussion and general agreement on the need to revisit the hybrid modality.
- The term "weekly" in the context of 50% weekly meetings was debated. Some members suggested removing "weekly" and adding a sentence about in-person meetings without specifying 50%. Strike out 'weekly' and consider a sentence, in between 1st and 2nd addition that states "There will be weekly in-person meetings."
- The issue will be reviewed again, possibly next term.
- Tim Sorey suggested defining and providing a high flex modality as an alternative to hybrid.
- Arturo Torres agreed, noting the need to clarify the language and possibly introduce high flex.

Next Steps:

Tim Sorey will seek guidance from the Executive Committee (EC) to streamline the process.

Approval Log

The motion to approve the 11-21-24 Approval Log passed.

Review Log

Course Change

#3 AVP – 375: It was agreed that the learning outcome (LO) verb level was too low for a 300 series course, and members confirmed that the lengthy LO language was associated with FAA licensure language. Erika will create a PRF recommending that verbs change and asking if language can be shortened (to include only those shown in bold).

#10 GEOL – 388: Discussion occurred over if it was okay to have one learning outcome for a one credit class. It was decided that Erika will complete a PRF, and ask either for more justification or suggest that the LO be separated into two LOs.

#25 SOC – 459: Lacy and Ben discussed that the proposal description does not indicate whether the organizations are domestic or international. Lacy will create a PRF.

#27 WINE – 302: Lacy and Paul discussed LO was outdated and at a low level. Lacy will create a PRF.

The motion to send out the course changes for campus review was made and passed unanimously.

New Course

#20 RELS – 106: Lacy, Ben and Paul had concerns about description and LO wording. The language of the course learner outcomes is lower-level, particularly for a 300-level course. It appears that the activities are more advanced; consider updating the language to reflect this. For example, instead of LO3 “Identify common pairings for food and wine,” you could revise to “Assess common pairings for food and wine,” and LO4, “Identify health issues associated with wine,” could be “Distinguish various health issues associated with wine.” Lacy will create a PRF.

The motion to send out the new courses out for campus review was made and approved unanimously.

Program Change

#5 Comparative Religion Minor: The curriculum schema includes classes both in the required section and the electives section. Consider including language in the schema that clarifies that a class taken to fulfill the required section may not also count towards the elective courses. Alternatively, consider identifying less classes (or even just one class) that fulfill the required component. Erika will create a PRF.

The motion to send out the program changes out for campus review was made and approved unanimously.

Program Delete or Reserve

The motion to send out the program deletes or reserves out for campus review was made and approved unanimously.

Discussion on ADI Deadlines:

Mike Gimlin explained that the ADI (Academic Development Initiative) needs to be structured as a quasi-program for catalog purposes, even though it is not a formal program. There is a course approval deadline that aligns with the curriculum committee's approval deadline.

Issue with Deadlines:

- The current deadline for ADI courses coincides with the course change deadline, leaving no time for review.
- The committee discussed the need for a fixed deadline beyond the regular one to allow for proper review.

Proposed Solution:

- Mike Gimlin suggested setting an early March deadline to give enough time for reviews and compiling program changes.
- The committee agreed that this would be a reasonable timeline.

Process Clarification:

- Once the ADI committee approves new or changed courses, they will compile a list and send it to the curriculum committee.
- This list will be reviewed as part of the regular program change process, but it does not need to go through the Faculty Senate since it is not a formal program.

Motion was made and passed to allow ADI to have until March 15 to submit ADI class list.

Next Steps:

- The committee will inform the ADI committee of the new March 15 deadline.
- The ADI committee will ensure all necessary reviews are completed by this date.

Meeting Schedule:

The committee decided not to meet next week due to scheduling conflicts and lack of quorum. An email vote will be conducted on December 19th to approve the review log, provided all necessary changes and justifications are completed by then. Once the Approval Log is updated, voting members on FSCC will be notified and an asynchronous e-mail will be sent to vote on this Approval Log within the 2-week time period, as per the policies and procedures of FSCC. The vote is set to take place no later than December 19th. Votes will be submitted to Susan Merrill (Susan.Merrill@cwu.edu). She will relay the final vote outcome for this to the committee.

Meeting adjourned at 5:05pm