

**Curriculum Committee
Minutes
November 7, 2024**

Present: Dia Gary, Paul Ballard, Sayantani Mukherjee, Mengyu Ma, Erika Pazian, Lacy Ferrell, Tim Sorey, Benjamin White, Susan Merrill, Kurt Kirstein, Gayla Blaisdell, Arun Pillutla, Selena Castro, Mike Gimlin, Tennecia Dacass

Absent: Lizzie Brown, Mike Pease, Library dean designee

Guest(s): None

Meeting was called to order at 3:10 p.m.

Minutes - Reword sentence "Registrar suggested that the percentage could be on a weekly basis as an option." Correct Lazy to Lacy. Ben moved to approve the October 31, 2024; minutes as amended. Lacy seconded and motion carried.

Chair report – No report this week.

MBA degree type – Paul moved to approve the MBA degree type. Lacy seconded. Committee discussed the degree type. A question of resources was brought up.

Master of Business Administration (MBA). Graduate degree in Business Administration.

The Master of Business Administration is a graduate degree focused on business and management principles, preparing students for leadership roles through a comprehensive understanding of key business functions like management, accounting, finance, marketing, analytics, supply chain, and strategy, and by combining theoretical knowledge with practical skills to tackle complex business challenges.

Review Log

Course Change

#3 ANTH 415 – Approved 2004 low level verbs for a 400-level course. Some start with critically evaluate. Should start with evaluate critically.

#10 GEOL 478 - Outcomes were last approved in 2000. have low level verbs for a 400-level course.

Ben moved to approve the course change proposals out for campus review. Paul seconded and motion

New courses

#14 PHYS 513 Physics for Secondary Teachers – Course can be used for teachers who have a master's degree to teach physics courses. Meant to expand the number of teachers who can teach physics in the high school. This will be an elective for STEM leadership program. A concern was

brought forward that Geology and Environmental Studies degrees with a STEM teaching degree can be complete without any undergraduate physics, and both of those degrees can be used to gain a general science endorsement...having them as quasi-adjuncts. The committee would like to invite the originator to the next meeting.

Kyle Carrigan is the director of College in the High School. This may be a discussion at a future meeting.

Lacy moved to approve the new course proposals to go out for campus review. Paul seconded and motion carried.

Program Delete or Reserve

#15 Program Development Minor

Paul moved to approve the program deletion to go out for campus review. Ben seconded and motion passed.

Hybrid modality – Current procedure in CWUR 2-50-060(2) Hybrid courses contain a combination of required in-person meetings (on the Ellensburg campus or at one of the CWU centers or instructional sites) and online components (real-time online meetings and/or asynchronous content). Required meetings for all face-to-face in-person and any required online meetings will be listed in the schedule.

Committee is asked to look at the information on Hybrid modality and bring forward ideas and verbiage for discussion

Curriculum deadlines – Susan and Janet shared some of the changes to the curriculum proposal deadline table. Tim and Paul are working on multiple flow charts depending on the type of proposal. Mike G talked with the committee about the workflow process for curriculum proposals. Tim and Paul will work on a draft to bring back to the committee.

Meeting was adjourned at 4:48 p.m.