

**Curriculum Committee  
Minutes  
October 17, 2024**

Present: Dia Gary, Paul Ballard, Sayantani Mukherjee, Mengyu Ma, Erika Pazian, Lacy Ferrell, Tim Sorey, Benjamin White, Susan Merrill, Arun Pillutla, Mike Pease, Selena Castro, Mike Gimlin, Tennecia Dacass

Absent: Lizzie Brown, student representative, Library dean designee, Kurt Kirstein

Guest(s): Faiza Khoja, Fang Wang

Meeting was called to order at 3:14 p.m.

- Paul moved to approve the October 10, 2024, minutes. Ben seconded and motion carried.

Chair report – Tim has reached out to Ruben in Veterans Affairs, and Ruben has provided some information. Paul reached out to Nikki in International Studies and has some information as well.

**Approval Log**

Ben moved to approve the October 3, 2024, Curriculum Summary Log. Sayantani seconded and motion was approved.

**Review Log**

Course Change – Erika moved to approve the course changes to go out for University review. Lacy seconded and motion was approved.

New Courses - Paul moved to approve the new courses to go out for University review. Lacy seconded and motion carried.

Program Changes – Ben moved to approve the program changes to go out for University review. Erika seconded and motion carried.

#13 Sport Coaching Minor – Program narrative change and was deleting portions of old narrative. Looks like it might not be complete where they deleted. Third sentence “satisfies is designed”. Looks like satisfies should be removed. Susan made the change to the proposal.

#14 Sport Management BS, Sport Coaching Specialization – Justification is fairly minimal. Not sure if it has enough context regarding the changes. Paul provided some of the context. This is okay.

Maybe a change to the Curriculog form: For each of the items selected in the "*Type of Change*" field, detail what in that section is being changed, and the reason that the change is being made.

Program Delete or Reserve – Lacy moved to approve the program deletions or reserve to go out for University review. Ben seconded and motion passed.

Hybrid modality charge – Paul reported on information he received from International Studies. There is a bare minimum that the course must meet on campus one time during the quarter for the F1 Visa. If the student misses that one day in-person class, they are out of compliance. Lacy indicated this is the same for the VA. Tim spoke with Ruben Cardenas the Veterans Center Director regaVA students must meet on campus one time for at least 50 minutes to be in compliance. Both departments suggested having an additional date that is in-person so if a student misses the first one, they have another chance to be in compliance. If the course is coded as hybrid, it needs to remain hybrid and not changed part way through the quarter. This effects the VA students housing allowance. Sayantani indicated this information would be good to send out to faculty so they are aware.

Ruben Cardenas (Veterans Center Director, Veterans Center),  
Attention to correct campus location coding is important for correct distribution of GI Bill funds.  
(Published information: (<https://www.va.gov/education/gi-bill-comparison-tool/institution/11057047>))

“Hybrid courses must meet at least for one 50-minute session in person. International students on the F1 visa, and veterans receiving GI benefits, must attend at least one in-person session.”

Arturo will be at the October 31<sup>st</sup> meeting to provide additional information.

Curriculum Deadline table – Janet presented the changes to the curriculum deadline table. Additional changes were suggested during the meeting.

Mike G - For the 3rd bullet under general procedures, I would like clarification from the committee as to whether a proposal that reaches the Registrar step on time but is then returned for revision will be considered as meeting the deadline. If not, adding that in may prompt people to submit earlier in case it gets rejected

MBA new degree type –Fang gave a brief overview of the proposed new MBA degree type. The College of Business is proposing the Master of Business Administration. A master’s degree in business administration (MBA) would prepare students to work in management and leadership positions in diverse industries. The program equips students with core business competencies including problem solving, analytics, leadership, and communication necessary to navigate complex business and societal problems. The program will provide a conduit for educational and employment partnerships with local and global businesses. No similar program exists within CWU.

Importantly, the expanded and affordable graduate program offers a potential avenue for new domestic and international students to enroll in CWU and the College of Business. Strategically, the College of Business views this as an important growth opportunity and a necessary step to stay competitive. In addition, the College of Business will partner with other colleges across campus to offer relevant specializations that could help CWU be competitive such as Cybersecurity and Healthcare.

Offering choices in modality and length of program time would allow the College to meet the students where they are and provide more options for place-bound program participants.

In today's job market, an MBA is becoming more of a requirement for obtaining a mid- to senior-level position and is necessary for advancement into managerial and executive level roles.

Early to mid-November the Graduate Council will review the MBA degree type proposal. It will come to FSCC after that for approval and then will move forward to Faculty Senate.

Meeting was adjourned at 5:11 p.m.