

Curriculum Committee for the 2024-2025 Academic Year
Meeting Minutes
March 20, 2025
3:10–5:00p.m.
Zoom

Voting Members:	Attendance	Ex-Officio: Non-voting	Attendance	Guests: Non-voting	Attendance
Dia Gary(CEPS)	x	Anthony Marquez student rep.	Absent	Deans: Non-voting	
Paul Ballard(CEPS)	x	Susan Merrill	x	Gayla Blaisdell(CAH)	x
Sayantani Mukherjee(CB)	x	Kurt Kirstein	x	Arun Pillutla(CB)	Absent
Toni Sipic(CB)	x	Sandy Tennant	x	Mike Pease(COTS)	x
Erika Pazian(CAH)	x	Mike Gimlin	x	Selena Castro(CEPS)	x
Lacy Ferrell(CAH)	x	Tennecia Dacass	Absent		
Tim Sorey(COTS)	x				
Benjamin White(COTS)	x				
Lizzie Brown(LIB)	x				

FSCC Calledto order at 3:12pm.

Approved March 6, 2025, draft minutes approved

Chair’s Report: (written in first person by Tim Sorey–FSCC Chair)

- Nothing to report.

Approve March 6, 2025, Curriculum Summary Log approved

Review March 20th, 2025, Curriculum Summary Log (22-Course Changes + 3-New Courses+5-Program Changes + 8-New Programs = 38-Proposal Reviews)

22-Course Changes

Item	Prefix	Reviewer	Course of Action and/or Discussion	Form Y/N
4	CMGT 395A	Erika	Friendly amendment missing the word ‘to’ in first sentence of description.	N
5	CMGT 395B	Ben & Lacy	Friendly amendment to course description missing the word ‘to’ in the first sentences. LO verb suggestions will be sent out on prf.	Y
8	CMGT 495B	Paul	Friendly amendment to add ‘to’ to course descriptions	N
11	IT 647	Tim	Prf to be created to change “Student will” statement. ‘Recommend points of specific security technologies/methods that should be employed.’	Y
24	REL 102	Paul	Demonstrate an understanding should be changed	Y
27	SCM 435A	Ben	Remove performing and get straight to action verb. change ‘case assignments’ to ‘case study’.	Y
29	TH 300	Lacy	On hold - See notes. - TH Courses Reviews Comments.xlsx	N
30	TH 301	Sayantani	On hold - See notes. TH Courses Reviews Comments.xlsx	N
31	TH 302	Lizzie & Lacy	On hold - See notes. TH Courses Reviews Comments.xlsx	N

32	TH 303	Sayantani	On hold - See notes. TH Courses Reviews Comments.xlsx	N
33	TH 400	Lizzie	On hold - See notes. TH Courses Reviews Comments.xlsx	N
34	TH 401	Paul	On hold - See notes. TH Courses Reviews Comments.xlsx	N
35	TH 402	Ben	On hold - See notes. TH Courses Reviews Comments.xlsx	N
36	TH 403	Paul	On hold - See notes. TH Courses Reviews Comments.xlsx	N N
37	TH 429	Ben	The use of & versus and . What is preference. Mike wasn't sure if those were cleaned up in formatting but will check on. Is acceptable as written	N

Notes on Agenda items 29-36: Tim and Susan, with the help of FSCC voting members, will review notes, from the link embedded in the table above. A suggestion from Paul B. and Benjamin W. was made to place these course changes on hold. Tim will use these notes to communicate to the originators, as these series of courses are clearly related to one another and clarifications from are needed (ex. outdated language needs to be addressed and differentiation for junior and senior level students is needed within the SLOs.)

Approve Motion to hold items #29-#36 for review

Motion made and passed.

Approve Motion to approve course changes for campus review with exceptions of 29-36.

Motion made and passed.

3-NewCourses

Item	Prefix	Reviewer	Course of Action and/or Discussion	Form Y/N
6	CMGT471	Erika	Justification: This will be an added course as an option for construction management students or students from other majors who are in need of additional credits to complete their program. - Greg confirmed this was acceptable	N

Approve Motion to approve new courses for campus review.

Motion made and passed.

5-ProgramChanges

Item	Prefix	Reviewer	Course of Action and/or Discussion	Form Y/N
15	Musical Theatre, BFA	Lacy	Friendly amendment – The second sentence needs to have the word 'also' deleted.	N
25	Residency Principal's Graduate Certificate Primary Department or Program Curriculum, Supervision, and Educational Leadership Department	Lizzie	Missing program student learner outcomes. Lizzie will fill out a form to request program outcomes and assessments, also mentioning that the program is above the credit limit. Kurt will get additional information form NWCCU on what is required for this certification. (HOLD and Communicate).	Y

Approve Motion to place a hold on number 25.

Motion made and passed.

Approve Motion to approve program changes for campus review, except number 25.
Motion made and passed.

8-NewPrograms

Item	Prefix	Reviewer	Course of Action and/or Discussion	Form Y/N
13	Master of Business Administration (MBA)-Specialization in Cybersecurity	Lacy/Ben	Program vs shared core. Toni elaborated that they are specializations. This is why its a program vs shared core.	N
19	Professional Studies - General Specialization Primary Department or Program Engineering Technologies, Safety, and Construction Department		Mike will make formatting corrections to match titles.	N
20	Professional Studies - Project Management Specialization Primary Department or Program Engineering Technologies, Safety, and Construction Department		Mike will make formatting corrections to match titles	N

Approve Motion to approve new programs for campus review.
Motion made and passed.

A question was asked if Tony Sipic will remain on this committee. He replied that he would be staying on with FSCC until the end of Spring Quarter of 2025.

Meeting adjourned at 4:51pm.