

Faculty Senate Academic Affairs Committee

March 13, 2025

3:10—5:00 p.m.

Notes

Attendance: Andy Piacsek, Eric Foch, Brent Hancock, Rose Spodobalski-Brower, Cody Stoddard, Nicole Stendell-Hollis, Keith Karns

Notetaker: Eric Foch

1. Guest to AAC: Delayna Breckon from Multimodal Learning
 - a. Delayna provided a sample Canvas syllabus to include required academic policies that faculty are required to include on course syllabi.
 - i. A designee of President's office will have to update the syllabus language to match academic policy quarterly.
 - b. A general CWU template for course syllabus was also included as a link within the Syllabus.
 - i. Each course could still be a lengthy webpage within Canvas.
 - ii. Faculty can edit the policy language if a template model is used.
 - c. After Delayna left, Charge 3: Review and update CWUP 5-90-040(42) regarding course syllabi was discussed.
 - i. Between AAC meetings, Andy modified CWUP 5-90-040(42) to take individual required statements and have them be subheadings under #12 (required statements).
 1. Keith moved to adopt Andy's edits (Brent seconded) and changes to CWUP 5-90-040(42) was approved by AAC.
 2. CWUR 5-90-040 (42)
 - a. Changes to edit procedure #12 to reflect procedure
 - b. Nicole moved to adopt the edit (Keith seconded) and changes to CWUR 5-90-040(42) were approved by AAC.
2. Past AAC meeting minutes needing approval
 - a. February 27 (AAC approved)
 - b. February 13 (AAC approved)
3. Chair report
 - a. Andy met with Delayna Breckon and Elvin Delgado to discuss a streamlined process to centralize AAC policies that faculty need to include in their Canvas course syllabus.
 - i. AAC crushed Charge 3.

- b. Peter Klosterman met with the provost and discussed AAC's draft Disruptive Student Behavior in Academic Setting policy, as well as the AAG's detailed feedback.
 - i. Provost Pease suggested this policy should be housed Student Engagement and Success (SES).
 - 1. No procedures exist in SES that specifically deals with disruptive student behavior in the academic setting.
 - 2. Peter and Andy will continue to investigate, and this will be AAC's primary task during the spring quarter.
- 4. Charge 5: Review draft language for clarifying CWUP 5-090-040(41) Final Examinations
 - a. Between AAC meetings, Andy modified CWUP 5-90-040(41) to include language to include:
 - i. Culminating experiences should be scheduled to occur or be due during final exam week.
 - ii. Logistical constraints require culminating experiences for individual students be spread out over multiple weeks.
 - b. Nicole moved to adopt the additions (Keith seconded) and changes to CWUR 5-90-040(41) were approved by AAC.
- 5. Next meeting will be April 10th (in Grupe)
 - a. Nicole will be the notetaker.