

BFCC Meeting Minutes

March 3, 2025

3-4pm

In Attendance: Gary Bartlett, Mary Radeke, Nathan White, and Natasha Lindsey

Meeting called to order at 3:05pm

Approval of Minutes from 2/24/2025: Gary, Mary, Nathan, and Natasha reviewed the minutes from the previous meeting. Natasha suggested a minor change regarding the article numbers, which was agreed upon by the group. The minutes were then approved with the minor change.

Chair Report: Mary shared that the following motions will be on this month's Senate Agenda.

Motion No. 24-20 (third reading of three): Modify Faculty Code Section IV, EC Members Complaint Process, as outlined in Exhibit B.

Motion No. 24-08 (first reading of three): Revise Faculty Code section IV to allow four NTT senators as outlined in Exhibit C.

Motion No. 24-29 (first reading of two): Modify Senate Bylaws Section I, Membership and Procedures for Election, to include a list of senator duties as outlined in Exhibit D.

EC Liaison Report: Natasha presented the EC's proposal to restructure the Budget and Planning Committee (BPC) to focus on transparency and faculty education. Mary, Gary, and Nathan raised concerns about the committee's purpose and the need for administrative buy-in. The group agreed to revisit the proposal in the spring to allow more time for planning.

Gary asked how much participation is necessary for the participant and voiced his concern about writing the language for this committee. The committee would need more information from EC on scope and detail.

Mary suggested the committee looks at the current language.

Gary stated that it is too soon to get BFCC involved. The EC needs to provide more details of what they are looking for. The EC needs to nail it down if there will be an NTT on the committee. Need to know what the administration will allow the scope of the committee to be before the writing is started.

Natashia added that there is a time crunch to get this committee formed by next academic year. The process must be started soon to get it on the April Senate meeting. Time is running out for this academic year. It was agreed that the BFCC could get the leg work done but can't get the readings accomplished by end of academic year. There could be delays due to turn over on the committee.

Mary asked if Appendix E is still in existence. Do department budget committees still exist? If they don't should Senate approve the dissolution of those committees.

Distinguished Faculty Award Review: Members reviewed the Distinguished Faculty Award section, discussing the formatting issues and the need for supporting materials to be compiled in a single PDF. They also addressed the submission of video files and the importance of organizing materials in a specific order.

Edits delete comma after 15 years in Section II.B. 2, Capitalize 'O' in Section III. Section III.3. change language to supporting to match other language. 4. Replace 'to' with 'for.' 7. Add 'Materials from'. Section IV 2. Remove comma. Section V changed to 'of' lower case. Section V B. change 'letters' to 'notification'.

Gary suggested that we clean up the format and review it later. It was decided that the committee would vote on the language at a later date when the review is complete.

Future Charges: Nathan suggested adding language to the code about disbanding committees that are no longer useful. Mary agreed to include this on the list of charges for next year.

The meeting adjourned at 4pm.

Follow-up tasks

- **EC Report :** Take the concerns about the BPC committee and the finance liaison back to the EC and report back. (Natashia)
- **Future Charges :** Include the task of adding language about disbanding a committee in the future charges for next year. (Mary)
- **Formatting Assistance :** Assist Mary in fixing the formatting issues in the document. (Sandy)

Status report on next page.

Status Report

In progress

Completed

Motion before Senate

BFCC 24-25.01

- **(Fall)** Modify Code/Bylaws to reflect the upcoming change from two NTT senators to four NTT senators, determining appropriate representation, term limits, and eligibility requirements.

Motion before Senate, 1st of 3 readings on 3/5/2025

BFCC 24-25.02

- **(Fall)** Add a section to either Code and/or Bylaws that itemizes senator responsibilities (e.g. attendance, disseminating accurate reports and information back to departments) and possible senate actions if these responsibilities are grossly neglected.

Motion before Senate, 1st of 3 readings on 3/5/2025

BFCC 24-25.03

- **(Fall)** Add language to either Code and/or Bylaws recommending that chairs not serve as senators if other department faculty are willing and able to serve.

Senate passed on 2/5/2025

BFCC 24-25.4

- **(Winter)** Modify the complaint process outlined in Code IV.G to require EC members to recuse themselves when issues or grievances are brought forward from their own departments.

Senate passed on 3/5/2025.

BFCC 24-25.05

- **(Winter)** Modify Faculty Code, Appendix B to allow self-nominations for the Distinguished Faculty Award.

Language edited. Will finalize on 3/10/2025

BFCC 24-25.06

- **(Winter)** Investigate possible ways to reduce the time requirements of the Distinguished Faculty Award application process without compromising the integrity of the awards. Make recommendations as appropriate.

Language edited. Will finalize on 3/10/2025

BFCC 24-25.08

- **(Spring)** Modify Code to remove references to the University Centers having senators (e.g. Code IV.B.1.a.iii, Code IV.E.7.a)

Combined with **BFCC 24-25.01** Motion before Senate, 1st of 3 readings on 3/5/2025

BFCC 24-25.09

- **(ongoing)** Recommend revisions to Code and Bylaws to improve clarity and fix typos and errors.
- Note: review the use of WLU vs. WLUs when editing Code.

BFCC 24-25.07

- **(Spring)** Clarify eligibility for and benefits of emerit status in Faculty Code, Section I.B.2

BFCC 24-25.10

- **(Winter)** Update Code and Bylaws to change the Budget and Planning Committee's name to the Budget Transparency Committee. Consult with the Executive Committee to update the committee's purpose and composition as appropriate.

On hold for now as per Peter K.

- Mary will request the 2015 through 2017 versions of the Code. Also, Mary will request access for all code versions.

Future charges:

- Note: future charge for BFCC – add language to Code/Bylaws outlining process situations in which a department does not nominate a senator (senator vacancy).