

BFCC
Minutes
February 24, 2025

Meeting called to order at 3:02pm

Members present: Mary Radeke, Natashia Lindsey, Gary Bartlett, Melissa Schiel, Nathan White
Minutes from 2/10/2025 approved. Gary moved, Natashia 2nd, all were in favor.

Chair report:

Mary recapped the plan for the meeting (work on EC's suggestions for the NTT senator motion).

EC report:

Natashia updated the BFCC regarding suggestions/edits on NTT Senator motion as well as Senator Duties motion.

Charges:

BFCC 24-25.01

(Fall) Modify Code/Bylaws to reflect the upcoming change from two NTT senators to four NTT senators, determining appropriate representation, term limits, and eligibility requirements.

- BFCC reviewed suggestion from EC to add or alter language concerning the procedure for electing a new NTT senator or alternate if their WLU fall below the required 12 for the year. The concern is that the NTT faculty WLUs can potentially fall below 12 at any time during the quarter. Holding elections only during fall quarter may be problematic. BFCC alter the language to reflect the following:

- iii ~~iv~~ CAH, CEPS, AND COTS will each have ~~two (2)~~ one (1) NTT faculty members senator and ~~two (2)~~ one (1) NTT alternates, elected by and from the NTT faculty in those colleges. Additionally, one (1) NTT senator-at-large and one (1) NTT alternate will be elected by and from NTT faculty who are not in CAH, CEPS, or COTS. NTT senators and alternates will be elected during ~~in~~ the spring quarter for the following year by those NTT faculty under contract in the preceding winter quarter. Eligible NTT faculty will have a minimum of twelve (12) WLUs for the year they serve. The senators and alternates shall serve for one academic year contingent on continued employment as NTT faculty at CWU. The EC shall oversee the election.

- a. If the elected senator's workload drops below the 12 minimum WLUs, the alternate will serve as senator. If the alternate's workload drops below 12 WLUs or they are unable to serve, the unit will hold an election as soon as is practical.
- BFCC voted on the removal of "...will hold an election during fall quarter" to "...will hold an election as soon as is practical". Natashaia made the motion, Nathan 2nd, all were in favor.
- Mary will email the changes to Sandy for the 3/5 Senate meeting agenda.

BFCC 24-25.02

(Fall) Add a section to either Code and/or Bylaws that itemizes senator responsibilities (e.g. attendance, disseminating accurate reports and information back to departments) and possible senate actions if these responsibilities are grossly neglected.

- Natashaia proposed to the EC that we simply include a reference to the CBA regarding speech on behalf of the university. EC was fine with this (see bold section below).

F. Duties

1. The primary role of senators is to represent their department or unit which includes the following:
 - a. Review Senate agenda before Senate meetings
 - b. Attend Senate meetings
 - c. Relay department faculty's (or constituents') issues/questions/concerns to Faculty Senate
 - d. Vote on motions during Senate meetings
 - e. Provide reports (orally or written) from the Senate meetings to department or constituents within two weeks after Senate meetings. **Senators should remember to abide by the principles of responsible speech outlined in the CBA Article 6.2, which apply just as much to internal as to external communications.**
 - f. Participate in Senate forums, special meetings, and Senate-related surveys.
- BFCC approved the addition of the reference to the CBA in section F.e. Melissa motioned to accept the addition, Nathan 2nd, all were in favor.

BFCC 24-25.05

(Winter) Modify Faculty Code, Appendix B to allow self-nominations for the Distinguished Faculty Award. Update this section to reflect up to date process.

- EC requested that we add language that communicates that award recipients should serve on the selection committee before they nominate faculty for the awards (selection committee members must recuse themselves if they have nominated a faculty member).

- BFCC decided to identify the number of times they must serve on the committee, the when they must serve, and when they can nominate an individual for the award (see new bold text below).

Distinguished Faculty Awards

Section II. Obligation OF Recipients

- A. All award recipients are expected to serve on **at least two** future selection committees **within five years of receiving their award** ~~at some time during their careers.~~
 - B. **Recipients must serve on the selection committee at least twice before they can nominate individuals for any Distinguished Faculty Award.**
 - C. Recipients of the Board of Trustees Distinguished Faculty Award will use 4 of the released WLU specified in Appendix B: I.B. for the benefit of CWU through research or service. These 4 WLU will be utilized in a manner determined through negotiation between the awardee and the Office of the President.
- BFCC will review the entire Distinguished faculty Award section at the next meeting (3/3/2025)
 - BFCC voted on the changes to 2. A. and B. above. Gary moved to approve, Nathan 2nd and all approved.

Adjourned at 4:00 pm.

Status Report

In progress

Completed

Motion before Senate

BFCC 24-25.01

- **(Fall)** Modify Code/Bylaws to reflect the upcoming change from two NTT senators to four NTT senators, determining appropriate representation, term limits, and eligibility requirements.

Motion before Senate, 1st of 3 readings on 3/5/2025

BFCC 24-25.02

- **(Fall)** Add a section to either Code and/or Bylaws that itemizes senator responsibilities (e.g. attendance, disseminating accurate reports and information

back to departments) and possible senate actions if these responsibilities are grossly neglected.

Motion before Senate, 1st of 3 readings on 3/5/2025

BFCC 24-25.03

- **(Fall)** Add language to either Code and/or Bylaws recommending that chairs not serve as senators if other department faculty are willing and able to serve.

Senate passed on 2/5/2025

BFCC 24-25.4

- **(Winter)** Modify the complaint process outlined in Code IV.G to require EC members to recuse themselves when issues or grievances are brought forward from their own departments.

Third reading of three to be presented at Senate on 3/5/2025.

BFCC 24-25.05

- **(Winter)** Modify Faculty Code, Appendix B to allow self-nominations for the Distinguished Faculty Award.

Language edited. Will finalize via email and on 3/3/2025

BFCC 24-25.06

- **(Winter)** Investigate possible ways to reduce the time requirements of the Distinguished Faculty Award application process without compromising the integrity of the awards. Make recommendations as appropriate.

Language edited. Will finalize via email and on 3/3/2025

BFCC 24-25.08

- **(Spring)** Modify Code to remove references to the University Centers having senators (e.g. Code IV.B.1.a.iii, Code IV.E.7.a)

Combined with **BFCC 24-25.01** Motion before Senate, 1st of 3 readings on 3/5/2025

BFCC 24-25.09

- **(ongoing)** Recommend revisions to Code and Bylaws to improve clarity and fix typos and errors.
- Note: review the use of WLU vs. WLUs when editing Code.

BFCC 24-25.07

- **(Spring)** Clarify eligibility for and benefits of emerit status in Faculty Code, Section I.B.2

BFCC 24-25.10

- (Winter) Update Code and Bylaws to change the Budget and Planning Committee's name to the Budget Transparency Committee. Consult with the Executive Committee to update the committee's purpose and composition as appropriate.

On hold for now as per Peter K.

- **Mary will request the 2015 through 2017 versions of the Code. Also, Mary will request access for all code versions.**

Future charges:

- Note: future charge for BFCC – add language to Code/Bylaws outlining process situations in which a department does not nominate a senator (senator vacancy).