

Curriculum Committee for the 2024-2025 Academic Year
Meeting Minutes
February 20, 2025
 3:10 – 5:00 p.m.
 Zoom

Voting Members:	Attendance	Ex-Officio: Non-voting	Attendance	Guests: Non-voting	Attendance
Dia Gary (CEPS)	Attended	Anthony Marquez, student rep.	Attended	Tennecia Dacass	Attended
Paul Ballard (CEPS)	Attended	Susan Merrill	Attended		Unknown
Sayantani Mukherjee (CB)	Attended	Kurt Kirstein	Attended		
Toni Sipic (CB)	Attended	Sandy Tennant	Attended		
Erika Pazian (CAH)	Attended	Mike Gimlin	Attended	Deans: Non-voting	
Lacy Ferrell (CAH)	Attended			Gayla Blaisdell (CAH)	Attended
Tim Sorey (COTS)	Attended			Arun Pillutla (CB)	Attended
Benjamin White (COTS)	Attended			Mike Pease (COTS)	Attended
Lizzie Brown (LIB)	Absent			Selena Castro (CEPS)	Attended

1. **Call to Order** at 3:10pm but needed to await quorum until 3:15pm.
2. **Approve** February 6, 2025, draft minutes
Meeting minutes approved as submitted
3. **Chair’s Report:** (written in first person by Tim Sorey – FSCC Chair)
 - "Modern Campus Curriculum™," the software formerly known as Curriculog, has had some issues for our main staff support (Mike Gimlin and Susan Merrill), when they needed to make timely additions/fixes within the software. In fact, these issues have persisted until early morning (11:30am of 2-20-2025). This interferes with our timely reviews, votes, and interactions with originators as FSCC and could be negatively impacting the originating faculty/staff who work on curriculum/programs, alike. **Q:** *Has anyone else experienced outages or ‘glitchy’ behavior when navigating this software for either reviewing purposes OR as an originator?* **A:** If so, please provide Mike Gimlin with specific details, via e-mail, with the subject lin “ATTN: Issues with Curriculog,” so that he may communicate directly to Modern Campus Curriculum™ programmers.
 - Sarah Spurgeon Gallery exhibit at 5pm in Randall Hall - “PAST, NOW, FUTURE Native American Prints from the Crow’s Shadow Institute of the Arts Collection”
4. **Approve** February 6, 2025, Curriculum Summary Log
Motion was made and approved
5. **Review** February 6th, 2025, Curriculum Summary Log (35-Course Changes + 16-New Courses + 19-Program Changes + 3-New Programs = 73-Curricular Reviews)

Course Changes

Item	Prefix	Reviewer	Course of Action

16	BIOL - 425	Paul Ballard	Graduate LO is incomplete, it ends mid-sentence will submit PRF
18	BIOL - 445	Paul Ballard	LOs are not at a 400 level
19	BUS - 221	Benjamin White	Missing assessment that match with SLOs will submit PRF
28	ENG - XXX - PCW - DTA	Toni Sipic	Bulk change proposal, missing a verb in LO. Will submit PRF
52	PSY - 552	Erika Pазian	Used word 'demonstrate' when they should use 'analyze'. Will submit PRF
53	PSY - 560	Lacy Ferrell	Support culturally sustaining and responsive strategies for establishing and maintaining counseling relationships across service delivery modalities. Reword 'Support' verb. Will submit PRF
56	PSY - 573	Paul Ballard	Eleven LOs which seems excessive. Requesting they reduce number. Will submit PRF
60	PSY - 593A	Erika Pазian	SLO 1 -Demonstrate critical thinking and reasoning strategies, case conceptualization skills, attention to ethical and legal issues, consultations strategies, and the application of established theories of counseling in the counseling relationship and processes*. SLO 4 - Demonstrate counselor behaviors, including effective interviewing, attending, listening skills, and other culturally responsive counseling techniques, to cultivate an effective working alliance and facilitate the client change process, across environments, incorporating technology, as appropriate*. LO 1 & 4 need adjustment and refinement. #4 could use 'cultivate.' Number 1 could use 'apply' instead of 'demonstrate.' Also, there is a large 'note' below the SLO/Assessment table that describes this supervised counseling practicum. Clinical experiences are difficult to write learner outcomes to provide for an outcome-based accreditation where student monitors/adjusted for practicum/intern possibilities... look to their oversight/accrediting body and accreditation consultant for assessable verbs/activities. Tim will start and Erika will submit PRF.
61	PSY - 593B	Benjamin White	Same suggestions as agenda item 60. Will submit PRF
63	PSY - 681A	Lacy Ferrell	Demonstrate a broad understanding of the placement site's organizational framework, including performance, legal and ethics-related policies, and personnel functions and clinical practices across relevant service delivery modalities and specialized practice areas. Lacy will go back to the program and ask for clarification of broad understanding. Will submit PRF
67	SCM - 420	Benjamin White	Question on assessment of LO. All LO are evaluated by 'case.' Would 'case study' be more appropriate. Will submit PRF

Note: Demonstrate is an indicator that a student can 'do something.' Assessments can help to identify WHAT the student is doing and the verb within the assessment could be substituted.

**Approve course change proposal for review
Motion was made and approved**

New Course

Item	Prefix	Reviewer	Course of Action
35	MUS - 238	Benjamin White	First LO is 'demonstrate' how does one demonstrate? Demonstrate skill that is observable may be used.
37	MUS - 438	Benjamin White	Same as agenda item 35
42	PEF - 253	Dia Gary	Agenda #42 - Outcome #2 starts with: "Demonstrate an understanding of the use of". This could be more measurable if it used an assessable verb like "practice" or "implement". Could start with 'use.' Will submit a PRF.
43	PSY - 401	Dia Gary	Word 'demonstrate' is used in too many LOs. PRF will be submitted with suggested revisions.
45	PSY - 408	Lacy Ferrell	Adjectives for multiculturalism should be replaced with nouns. Will submit PRF.
47	PSY - 412	Lizzie Brown	Outcomes 3 and 7 use the verbiage of demonstrate. However, it also uses proficiency as an indicator for assessment. Originator can simply strike out 'demonstrate' and go with the verb that following verbs. Will submit a PRF.
49	PSY - 488	Lizzie Brown	Outcomes 4 uses the verbiage of demonstrate. Originator can simply strike out 'demonstrate' and go with the verb that following verbs. Will submit a PRF

Approve new cases out for review

Motion was made and approved

Program Change

Item	Prefix	Reviewer	Course of Action
13	Aviation Management Minor - 2025	Benjamin White	Credits aren't adding up and a friendly amendment was made.
39	Music Composition Major, BM - 2025	Lacy Ferrell	Mariachi is spelled wrong. It will get corrected.
40	Music Performance Major BM, Keyboard Specialization - 2025	Syantani Mukherjee	Language is unclear in course additions. Program goals are missing. Mike clarified; they are making it an ensemble and program outcomes are part of a shared core.
71	Supply Chain Management Minor - 2025	Lacy Ferrell	Mike clarified there are a couple 1 credit courses, and some variable credit ones as well, so there are a variety of ways for them to get to 5 credits. Demonstrate a comprehensive understanding of fundamental supply chain concepts, including purchasing, operations, logistics, and lean & continuous improvement principles. Will submit a PRF to tighten up language.

Approve program changes for review
Motion was made and approved

New Program

Approve new program proposals for review
Motion was made and approved

6. Work

Double check our FSEC list for evaluating/choosing new FSCC members –
Reviewed and added to "[DRAFT Skill sets & characteristics for FSCC.docx](#)" within MS
Teams folder – (2024-2025 > Agendas, Minutes, and Meetings > **02.06.25**)

Meeting adjourned at 5:15pm.