

BFCC  
Minutes  
February 3, 2025

Meeting called to order at 3:00pm

Members present: Natasha Lindsey, Mary Radeke, Gary Bartlett, Melissa Schiel.

Minutes from 1/27/2025 Approved.

**Chair report:**

- **Motion No. 24-19 (first reading of two):** Modify Faculty Senate Bylaws 1.B, Nomination and election of department senators.

Changes were sent to EC/Sandy for review and Natasha reported that they will appear on the 2/5 Senate agenda.

- Mary discussed information from Sandy regarding application numbers for the Distinguished Faculty Awards:
  - 2020-21 – 12 applicants
  - 2021-22 – 13 applicants
  - 2022-23 – 10 applicants
  - 2023-24 – 11 applicants
  - 2024-25 – 11 applicants

**EC report:**

Regarding charge **BFCC 24-25.02** (list of senator duties) Natasha will follow up on the inquiry to Peter K. regarding the request from EC to include a statement that “senator reports are speech on behalf of the university and not individual, personal speech”. The BFCC feels that this does not need to be included in the Code.

**Charges:**

- **BFCC 24-25.01 (Fall)** Modify Code/Bylaws to reflect the upcoming change from two NTT senators to four NTT senators, determining appropriate representation, term limits, and eligibility requirements.
  - o Representation: one from COTS, one from CAH, one from CEPS, and one from CB/Libraries/DHC?
  - o Consult Janet Shields for previous NTT term limit language
  - o Eligibility requirements: Minimum FTE requirement? (0.5 FTE?) Senior lecturer status? Teaching all three quarters of the year?
- BFCC discussed the results of the NTT feedback survey. Survey responses indicated that the BFCC original drafted language will not change, however, some things need to be considered regarding term limits, NTT teaching across multiple colleges/units, and how to handle no nominations from colleges/units.
- BFCC discussed the sharing of survey responses for transparency, however, the members agreed that the survey stated that results would be anonymous, and that responses/feedback would be used only for informational purposes.

- BFCC discussed extending the term limits to 9 years to align with TT/T senator term limits and with the NTT senator term limits stated in a previous version of the Code (2014-2015). Members agreed to keep the NTT senator term to one year with a three-year term limit.
  - o Justification: 12 WLU opens the senator positions to more NTT faculty, not just multi-year contract or Senior Lecturers. Often, NTT faculty will not know what their contracts will be beyond one year.
- BFCC discussed language providing guidance for NTT faculty who teach in two or more colleges/units. Voting and nominations for NTT senators was discussed.
- Gary inquired about the voting period (spring) and why only NTT faculty under contract in the previous winter quarter would be eligible to vote. May be that NTT are more likely to not have WL in Spring (due to lower enrollment) than during winter quarter.
- BFCC clarified that if NTT faculty did not meet the 12 WLU requirement, the alternate senator would serve and, in the case, when the alt senator does not have the minimum WLU, a special election will be held in fall quarter.
- BFCC removed “teaching” WLU and replaced with “work”. This opens the senator positions to NTT who have other positions than teaching positions.

Melissa motioned to accept Section 3. a. and b. Gary seconded; all were in favor.

#### **BFCC 24-25.05**

- **(Winter)** Modify Faculty Code, Appendix B to allow self-nominations for the Distinguished Faculty Award.

#### **BFCC 24-25.06**

- (Winter) Investigate possible ways to reduce the time requirements of the Distinguished Faculty Award application process without compromising the integrity of the awards. Make recommendations as appropriate.

Also update out-of-date language in Distinguished Faculty Submission Process (review Sandy's suggestions)

These charges will be addressed at the next BFCC meeting with the goal of presenting the motions at the March Senate meeting.

Adjourned at 4:08pm

Status Report

In progress

Completed

Motion before Senate

**BFCC 24-25.01**

- **(Fall)** Modify Code/Bylaws to reflect the upcoming change from two NTT senators to four NTT senators, determining appropriate representation, term limits, and eligibility requirements.

Completed motion language sent to EC on 2/5/2025.

**BFCC 24-25.02**

- **(Fall)** Add a section to either Code and/or Bylaws that itemizes senator responsibilities (e.g. attendance, disseminating accurate reports and information back to departments) and possible senate actions if these responsibilities are grossly neglected.

Natashia to follow up with Peter regarding the exclusion of language that cautions senators of personalized reports. Editing of motion is complete.

**BFCC 24-25.03**

- **(Fall)** Add language to either Code and/or Bylaws recommending that chairs not serve as senators if other department faculty are willing and able to serve.

Senate passed on 2/5/2025

**BFCC 24-25.4**

- **(Winter)** Modify the complaint process outlined in Code IV.G to require EC members to recuse themselves when issues or grievances are brought forward from their own departments.

Second reading of three presented at Senate on 2/5/2025.

**BFCC 24-25.05**

- **(Winter)** Modify Faculty Code, Appendix B to allow self-nominations for the Distinguished Faculty Award.

Language edited. Waiting for feedback from previous recipients to determine if there are issues with the application process.

**BFCC 24-25.06**

- **(Winter)** Investigate possible ways to reduce the time requirements of the Distinguished Faculty Award application process without compromising the integrity of the awards. Make recommendations as appropriate.

**Natashia** – clarify with EC – does “time requirement” refer to eligible time teaching or time with regard to the application timeline, or... ?

Mary will contact previous year’s recipients to discuss the application process.

### **BFCC 24-25.08**

- **(Spring)** Modify Code to remove references to the University Centers having senators (e.g. Code IV.B.1.a.iii, Code IV.E.7.a)

Combined with **BFCC 24-25.01**

### **BFCC 24-25.09**

- **(ongoing)** Recommend revisions to Code and Bylaws to improve clarity and fix typos and errors.
- Note: review the use of WLU vs. WLUs when editing Code.

### **BFCC 24-25.07**

- **(Spring)** Clarify eligibility for and benefits of emerit status in Faculty Code, Section I.B.2

### **BFCC 24-25.10**

- (Winter) Update Code and Bylaws to change the Budget and Planning Committee's name to the Budget Transparency Committee. Consult with the Executive Committee to update the committee's purpose and composition as appropriate.

On hold for now as per Peter K.

- Mary will request the 2015 through 2017 versions of the Code. Also, Mary will request access for all code versions.

Future charges:

- Note: future charge for BFCC – add language to Code/Bylaws outlining process situations in which a department does not nominate a senator (senator vacancy).