

BFCC  
Minutes  
January 13, 2025

Meeting called to order at 3:05pm

Members present: Nathan White, Melissa Schiel, Natasha Lindsey.

Minutes from 12/2/2024 were approved via email.

**Chair report:**

- Two motions before Senate this week (EC member recusal and chairs give preference to TT/T faculty for senator positions). Mary may need someone to present at Senate meeting on Wed.
- Mary sent the finalized (with some corrections from EC) NTT senator position poll and email body to Peter and Sandy.
- BFCC received Senator Duties poll results. To be discussed later.

**EC report:**

EC is looking at the Senate committee application processes. EC is wondering if there is anything BFCC would like to add to the committee application such as preferred qualifications for the BFCC. Nathan stated that we have historically had difficulty getting people to be on the committee and adding qualifications or restrictions may add to this difficulty. Natasha asked if we could possibly identify things that would make one applicant stronger than another? Melissa suggested that it would be nice to have the committee be more open and inclusive. Melissa pointed out that most people don't understand what the BFCC does. Melissa stated that she would not have been on the BFCC if a colleague had not recommended it. Nathan pointed out that we have not had a full committee in many years. Natasha pointed out that we can make sure that the purpose and duties are clearly explained. Nathan pointed out that the bylaws and code are pretty clear with the description of the committee. Natasha asked if this should be on the committee's application, all agreed. Natasha will take our ideas back to EC.

The following charges will be presented at the senate meeting on 1/15/2025 and were not discussed during the meeting.

**BFCC 24-25.03**

- **(Fall)** Add language to either Code and/or Bylaws recommending that chairs not serve as senators if other department faculty are willing and able to serve.

**BFCC 24-25.4**

- **(Winter)** Modify the complaint process outlined in Code IV.G to require EC members to recuse themselves when issues or grievances are brought forward from their own departments.
  - Potential conflict of interest for EC members to discuss faculty issues/complaints from their own departments.

## **Charges discussed:**

### **BFCC 24-25.10**

- (Winter) Update Code and Bylaws to change the Budget and Planning Committee's name to the Budget Transparency Committee. Consult with the Executive Committee to update the committee's purpose and composition as appropriate.

Mary pointed out that the following that the BFCC 24-25.10 charge needs to be addressed as soon as possible in order to have the third reading by June. This should be the next charge we discuss after 24-25.02. Mary asked Natasha if she could ask the EC for an update on the committee's purpose and composition.

### **BFCC 24-25.02**

- **(Fall)** Add a section to either Code and/or Bylaws that itemizes senator responsibilities (e.g. attendance, disseminating accurate reports and information back to departments) and possible senate actions if these responsibilities are grossly neglected.
  - o What basic expectations should Senators be held to?
  - o Possible reminder that Senate reports are technically speech on behalf of the university (and not individual, personal speech).

BFCC discussed where the senator responsibilities should be placed (Code or Bylaws). Mary pointed out that while Bylaws is supposed to be procedural, there is a section that contains the duties of the EC officers. Melissa agreed that is justified to have senator duties in this section (Bylaws, I. Membership and Procedures for Election).

Mary recommended adding a new section (F.) Duties. The committee reviewed the results of the Senator Responsibilities poll and discussed suggestions for the list of duties.

Mary requested that BFCC members review the senator duties before the next meeting on 2/27/2025.

Adjourned at 4:02pm

## Status Report

In progress

Completed

### Motion before Senate

#### **BFCC 24-25.01**

- **(Fall)** Modify Code/Bylaws to reflect the upcoming change from two NTT senators to four NTT senators, determining appropriate representation, term limits, and eligibility requirements.

NTT Faculty Feedback Poll completed. Waiting for dissemination of the survey to NTT faculty.

#### **BFCC 24-25.02**

- **(Fall)** Add a section to either Code and/or Bylaws that itemizes senator responsibilities (e.g. attendance, disseminating accurate reports and information back to departments) and possible senate actions if these responsibilities are grossly neglected.

BFCC received results from the survey. BFCC is currently working on senator duties for Bylaws. I anticipate presenting this motion at Senate in February.

#### **BFCC 24-25.03**

- **(Fall)** Add language to either Code and/or Bylaws recommending that chairs not serve as senators if other department faculty are willing and able to serve.

First reading of two presented at Senate on 1/15/2025. BFCC needs to make some adjustments to language. We should finalize this at the 1/27/2025 meeting.

#### **BFCC 24-25.4**

- **(Winter)** Modify the complaint process outlined in Code IV.G to require EC members to recuse themselves when issues or grievances are brought forward from their own departments.

First reading of three presented at Senate on 1/15/2025.

### **BFCC 24-25.05**

- **(Winter)** Modify Faculty Code, Appendix B to allow self-nominations for the Distinguished Faculty Award.

### **BFCC 24-25.06**

- **(Winter)** Investigate possible ways to reduce the time requirements of the Distinguished Faculty Award application process without compromising the integrity of the awards. Make recommendations as appropriate.

**Natashia – clarify with EC – does “time requirement” refer to eligible time teaching or time with regard to the application timeline, or... ?**

### **BFCC 24-25.07**

- **(Spring)** Clarify eligibility for and benefits of emerit status in Faculty Code, Section I.B.2

### **BFCC 24-25.08**

- **(Spring)** Modify Code to remove references to the University Centers having senators (e.g. Code IV.B.1.a.iii, Code IV.E.7.a)

**Will be combined with BFCC 24-25.01**

### **BFCC 24-25.09**

- **(ongoing)** Recommend revisions to Code and Bylaws to improve clarity and fix typos and errors.

### **BFCC 24-25.10**

- **(Winter)** Update Code and Bylaws to change the Budget and Planning Committee's name to the Budget Transparency Committee. Consult with the Executive Committee to update the committee's purpose and composition as appropriate.

**On hold for now as per Peter K.**

|