

Faculty Senate Curriculum Committee Meeting Minutes

Date: May 7, 2026, 3:10 PM

Location: Zoom

Attendees

Voting Members: Paul Ballard (Chair), Elizabeth Brown, Lacy Ferrell, Dia Gary, Sayantani Mukherjee, Erika Pazian, Tim Sorey

Non-Voting Members: Mike Gimlin, Kurt Kirstein, Selena Castro, Mike Pease, Rachel Kirk, Gayle Young-Dohrman

1. Call to Order

The meeting was called to order at 3:10 p.m.

2. Approval of Agenda

The agenda was approved as presented.

3. Approval of Minutes

Motion to approve the April 16, 2026 draft minutes: APPROVED

4. Approval Log

Motion to approve all proposals on the 5/7/2026 Curriculog agenda (Reviewed on April 16th): APPROVED

5. Chair Report/Updates

New PRF Process

A proposed adjustment to the PRF workflow was discussed. Members considered generating PRFs live during meetings as proposals are reviewed and confirming Reviewer 1 assignments before adjournment to improve follow-through and reduce delays.

2026–27 FSCC Chair-Elect Vote

Members were encouraged to consider volunteering for the Chair-Elect role. The Chair indicated follow-up would occur within approximately one week if no volunteers emerge.

3-Year Degree Survey Update

An update was provided regarding feedback on the exploratory three-year degree survey. It was shared that the Executive Committee declined the proposed email and survey questions due to concerns about neutrality and framing. Additional discussion with ADCO was scheduled.

6. Review: May 7, 2026 Review Log

Motion to send proposals for campus review – APPROVED

a. 28 Course Changes and New Courses

Course proposals were reviewed and approved to move forward for campus review. Discussion themes included learner outcome language, measurability, assessment clarity, title conventions, grammar consistency, and use of PRFs versus friendly amendments.

Notable discussion items included:

- Several Education proposals received PRFs related to learner outcome specificity and assessment alignment.
- Friendly amendments were used where concerns were minor (e.g., punctuation, title formatting, wording adjustments).
- Members discussed creating a future style guide to address recurring grammar and formatting concerns.

b. 4 New Courses

Motion for campus review – APPROVED

c. 11 Program Changes

Motion for campus review – APPROVED

Discussion included learner outcome language and ensuring outcomes remain measurable and action-oriented.

d. 5 New Programs

Motion to send proposals for campus review – APPROVED, except proposals 46, 47, and 48

Discussion focused on proposed College in the High School graduate certificates. Members discussed whether institution-specific graduate certificates could create limitations in transferability and raised questions regarding governance, approval authority, and alignment with departmental decision-making. It was clarified that the intent is to create additional pathways for credentialing instructors while reducing administrative burden.

The following proposals were placed on hold for further discussion:

- Teaching College Creative Writing – Graduate Certificate
- Teaching College English – Graduate Certificate
- Teaching Introductory College Physics Certificate

e. Program Reserve

Motion – APPROVED

7. New Component Pairings for CWU Courses - APPROVED

Members approved updates to curriculum component pairings including:

- Addition of Lecture + Discussion to support courses requiring smaller discussion groups alongside lecture delivery.
- Addition of Practicum + Seminar and Field Experience + Seminar (or equivalent instructional pairing) options.

8. PSBAS Suggested Language - APPROVED

Members approved language updates to the Professional Studies BAS curriculum to allow completion of certificate curriculum requirements without requiring completion of the certificate itself, supporting incremental student progress toward degree completion.

9. HyFlex Update / Discussion

Time did not permit discussion of the HyFlex agenda item.

10. Adjournment

The meeting adjourned at 5:10 p.m.