

Faculty Senate Curriculum Committee Meeting Minutes

Date: February 5, 2026, 3:10 PM

Location: Zoom

Attendees

Voting Members

Paul Ballard (Chair), Elizabeth Brown, Lacy Ferrell, Dia Gary, Mengyu Ma, Sayantani Mukherjee, Sarah Oppelt, Erika Pazian, Tim Sorey

Non-Voting Members

Mike Gimlin, Kurt Kirstein, Tennecia Dacass, Selena Castro, Mike Pease, Rachel Kirk, Gayle Young-Dohrman

1. Call to Order

The meeting was called to order by Chair Ballard at 3:10 p.m.

2. Approval of Agenda

The agenda was approved as presented.

3. Approval of Minutes

Motion to approve the January 15, 2026 draft minutes, with revisions: APPROVED

4. Approval / Review Log

Motion to approve the 1.15.2026-2.5.2026 Curriculum Review-Approval Log: APPROVED

3. Communications

1. Chair Ballard shared that he sent out recent communications to the committee.

2. Kurt Kirstein provided an update regarding CourseLeaf and indicated interest in arranging a demonstration for FSCC.

3. HyFlex Updates: Elizabeth Brown asked for updates. Chair Ballard reported that he reached out to Chair Lindsey but has not received a response. Tennecia Dacass noted that the Executive Committee has not received any changes to the definition.

4. Proposals Discussed & Motions – Campus Review

Course Changes

ADMG 424 – PRF issued for course description clarification.

ASL 152, 153, 251, 252 – Reviewed for clarity and measurable outcome language; no PRF required.

AVP 448 – Friendly amendment to course description to include 'of the training airplane.'

ETSC 343 – Prerequisite language clarified.

IT 359 and IT 461 – Reviewed for clarity and alignment.

KIN 480 – Student Learning Outcome #2 requires wording clarification or potential separation.

MUS 532 – Course description should better reflect student learning activities; similar language in MUS 232 and 432 noted.

Motion to send course change proposals forward for campus review: APPROVED

New Courses

AVP 108 – Minor outcome wording revision; no PRF.

AVP 402A – Reviewed; no PRF.

EMS 334 – Final outcome may require restatement; external accreditation noted.

Motion to send new course proposals forward for campus review: APPROVED

Program Changes

IT Management – BAS Program and Core Requirements – Suggest revision to first paragraph for clarity.

School Administration, M.Ed. – Recommend incorporating more measurable action verbs in program narrative.

Motion to send program change proposals forward for campus review: APPROVED

Action Items

- Follow up regarding CourseLeaf demo scheduling.
- Continue monitoring HyFlex definition updates.
- Implement friendly amendments and requested revisions in Curriculog where applicable.

6. Adjournment

The meeting adjourned at 5:00 p.m.

Next Meeting: February 19, 2026 (Zoom)