

REGULAR MEETING
Wednesday, April 6, 2022, 3:10 p.m.
Zoom
Minutes

Meeting called to order at 3:10 p.m.

All Senators or alternate were present.

Guests: Rose Spodobalski-Brower, Kande Cleary, Jeff Dippmann, Joy Fuqua, Mike Harrod, Ediz Kaykayoglu, Rebecca Lubas, Gail Mackin, Rachel Medalia, Mark Meister, Jeff Stinson, Sydney Thompson, Carolyn Thurston, Brian McGladry, Staci Sleigh-Layman, Brady Smith, Sean Dahlin, and Jason Berthon-Koch

CHANGES TO AND APPROVAL OF AGENDA Approved

MOTION NO. 21-33(Approved): APPROVAL OF MINUTES of March 2, 2022

FILM Reorganization Proposal – Mark Meister presented the proposal to move FILM from the Dean’s office to Art and Design. The faculty in Art & Design voted unanimously to bring FILM into the department. Needs a much needed curriculum home for the program. This move will also help with budget and equipment needs. Send any feedback to Mark Meister.

Parking Management System - Jason Berthon-Koch and Eric Twaites explained some of the changes that are being made in the parking management system. Starting next month there will be a lot of communication on Central Today and emails sent talking about the program. This change should be an easier experience for users. This will be a cloud based system. Instead of issuing hang tags, everything is done by the license plate of the vehicle. Parking enforcement will scan license plates about every hour. Individuals can go into the parking management system, as you already do, and put in license plates up to 5 vehicles on per permit. Individuals can manage by computer or phone app.

Mandatory Ethics Training– Jeff Dippmann and Staci Sleigh-Layman talked about the mandatory ethics training. Jeff talked briefly about the role of the Ethics Advisory Council. Staci indicated that UPAC approved CWUP 2-40-075 Required Ethics Training in April of 2020. Central waited until Enterprise Learning Management system was instituted. All tenured/tenure track and non-tenure track faculty are required to complete this training once every three years. The pandemic delayed the rollout of this training. The training reviews the primary violations that are seen at the state level: Conflicts of Interest, Confidential Information, Compensation for Official Duties, Financial Interest, Special Privileges, Gifts, Assisting in a Transaction, Post-State Employment, and Use of Resources.. Has three different cities and three scenarios. Investigate the scenarios and

then gives you information on where to find the information, and then it gives you the answer. Thanks to those who have already taken the training.

COMMUNICATIONS - None

SENATE CHAIR REPORT

Chair Lyman reported that the Antiracism, Diversity, and Inclusivity listening sessions regarding learner outcomes for the ADI graduation requirement are occurring this week, so please register and attend one of the sessions. The first two were Monday and Tuesday, and the next ones are tomorrow from 12:30 – 1:45pm and Friday from 11:30-12:45. Janet sent emails to all faculty with the registration link. Senators can assist by discussing with their departments as well.

A survey was sent to senators yesterday with an invitation to a May 4th lunch presentation by Campbell and Company regarding the Branding initiative. Please respond to the survey to confirm attendance. It will be hybrid as well for those who would like to attend via zoom.

Chair Lyman pointed out the Graduate Studies policy proposal that is included with today's documents. This is a consultative step and does not require a senate vote, but please share with your departments and provide feedback to the Senate office or directly to Dean Lubas by April 13th.

Next, for senate record, three complaints were filed to the senate office during winter quarter. Per faculty code section IV.G, impartial ad-hoc committees were formed to investigate the complaints and provide a report with findings to the Executive Committee. The EC then submitted letters to the administration before spring break for further consideration and action, thus completing senate's role in the complaints process.

Chair Lyman thanked the members of the GenEd committee, and especially GEC chair Dr. Teri Walker for their excellent efforts this year. A completed assessment plan is developed and GenEd Assessment Coordinator Dan Martin is working with departments to collect data. Thanks to all of you as well for participating in this important process. Data collected this year will assist in making sure assessment, as required by NWCCU, will continue in the GenEd program as part of shaping the culture of assessment here at CWU.

Chair Lyman provided some context to the Bylaws and Faculty Code Committee (BFCC) motions on the agenda today. As a reminder to those of you who were senators last year, and to introduce new senators to the status, faculty senate voted to suspended language around the administration of the GenEd program at the March 3rd 2021 meeting. When the GenEd program began in Fall 2019, two MOUs were developed regarding funding for the GenEd Director position and the Pathway Coordinator positions. Those MOUs ended in Spring 2021 and were not

renewed. To help with this, the Dean of Undergraduate Studies position was developed to help with housing administration of GenEd, along with other programs. A committee has been formed and is currently working on the selection process. The language changes that you see in today's agenda have been approved by both the GEC and BFCC. Also as a reminder, this does not pertain to GenEd framework or curriculum, only the administration of the program. Further structural details will be developed as the undergraduate dean position continues along with full senate consultation.

If Senators have questions or concerns please reach out to Chair Lyman or any member of the Executive Committee.

FACULTY ISSUES –

1. Senator Erdman brought forward a concern about faculty and students being mis-identified in meetings and CWU systems, specifically around preferred pronouns and deadnaming. Chair Layman met with Dr. Kandee Cleary, Vice President of Diversity, Equity, and Inclusivity to discuss this concern. The faculty fellows are working on developing training for faculty and staff, and there are gender identity workshops available for students as well. More details regarding these professional development opportunities will come out soon from the DEI office. Please feel free to contact Dr. Cleary with further questions or concerns.

To address the systems' side of things regarding this concern, there is an initiative being led by the project management office to fix deadnaming and pronouns in systems utilized at CWU. Chair Layman met with Project Management Director James Jankowski to discuss this initiative. A group has been formed to investigate all systems at CWU, as there are several, and to identify areas that need fixing in this regard. Faculty senate will stay involved with this process, including faculty representatives on the project, and development of potential policy language.

2. Senator Robison brought forward two concerns, one regarding the mask mandate being lifted, which has been addressed by both the email and MOU sent from the Faculty Union and an email from President Wohlpart on March 17th, and the second item brought forward was a request to reinvestigate switching to the semester system. Chair Lyman has discussed this request with both the President and the Provost. To move forward with this request, a preliminary investigative ad-hoc committee will be formed to look at options. The Senate EC will develop charges for this committee and a call for committee members will go out soon, so keep an eye out for the email from Janet. There will be additional committee vacancies included with the email as well.
3. Senator Bartel brought forward a couple concerns regarding the VP of Student Engagement and Success process. One being a concern that this process is

adding a new admin position and the second referring to access to surveys and inclusion of faculty in the listening sessions. Chair Lyman investigated both concerns and discussed with the president. Regarding the perception of new admin, this position replaces the VP of Enrollment Management position that became vacant in August. Also, we did look into the process that was utilized for the surveys, and it was determined that everyone who requested a survey, per the details outlined in the President's email on February 16th did receive one. Faculty were also encouraged to attend the listening sessions. If you'd like further details on this please reach out to me. This feedback is important as senate does want to make sure that the shared governance process is always followed.

4. Senator Wieggers brought forward a concern regarding the Early Academic Warning system functionality, specifically, once an alert has been submitted it can't be edited for 24 hours, so I reached out to Carolyn Thurston to discuss. If you do find that you made a mistake after you click submit on an alert, please contact Carolyn Thurston first, or Lidia Anderson if Carolyn is not available to resolve the mistake. Please make sure to review your submission before entering into the system, and contact Carolyn if you have any questions.

New Faculty Issues –

Senator Bisgard indicated it has been stated that the new VP of Student Success is a replacement for VP of Enrollment Management and is not a new position. This same argument does not apply with faculty positions.

Senator Goerger reported that a colleague has expressed that 12% of the students in their course can't purchase the \$20 textbook because they cannot afford it. Are there any resources or emergency funds for students who find themselves in this situation?

Senator Weber brought forward a concern as we develop the new website for CWU. Currently, if you do a simple search for the College of Business in Seattle, CWU doesn't show up. When you do a search of universities in Seattle, CWU doesn't not show up. A concern was expressed about the potential of recruitment of students, especially on the Westside.

Alternate Henry Williams indicated that two weeks ago the newspaper on campus is not reaching all students. Many students are not getting the newspapers and wants to know how the newspapers are distributed on campus.

STUDENT REPORT – Rachel provided a fact sheet regarding Ramadan and the work being done to ensure that on-campus students have access to food when their fasting times are over. Iftar is the evening meal that those who practice Ramadan eat together, it is meant to be a meal eaten among one's friends and loved ones. Many of our Muslim students are international students, and their friends and families are thousands of miles away. Senator Siraj, one of the Senators for the ESC, has been

working diligently to create an Iftar night for all of our Muslim wildcats, including students, staff, and faculty, where all of the students who celebrate Ramadan are invited to share a meal together. Typically, an event like this would be hosted by MSA (The Muslim Student Association) which unfortunately is not in operation this year, due to most of its members graduating and not enough young members existing to form a board this year. This event would be in the SURC, possibly catered by Holmes, in the evening (8:30 PM or later). They are working on finding a funding source for this event. Rachel reported that 75 students were recently evacuated from Al Monty due to a boiler issue and relocated to new dorms. If any of your constituents have students affected by this move to allow these students a bit of leniency. ASCWU Board of Director Positions elections are ongoing. The elections will be held April 18th through 22nd, and the BOD will be announced on the evening of the 22nd. There is also a proposed change to the ASCWU constitution, to reduce the number of positions for the ASCWU Student Senate.

OLD BUSINESS - None

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee

Motion No. 21-34(Approved 46 yes 2 abstentions): Recommend Nancy Graber-Pigeon be ratified for the Evaluation and Assessment Committee with the effective term of 4/6/22 – 6/14/25.

Academic Affairs Committee – Written Report attached to the minutes.

Motion No. 21-35(Withdrawn by committee): Recommend amending CWUP 5-90-040 (24) and CWUR 2-90-040(35 Scholastic Standards and add CWUP 5-90-040(33) and CWUR 2-90-040(34) Academic Standing as outlined in Exhibit A.

Motion No. 21-36(Withdrawn by committee): Recommend amending CWUP 5-90-050(5) Application for Graduation, CWUP 5-90-050(6) Commencement Participation, and CWUP 5-90-050(7) Graduation with Distinction as outlined in Exhibit B.

Budget and Planning Committee – Written Report attached to the minutes.

Bylaws and Faculty Code Committee – Written Report attached to the minutes.

Motion No. 21-37(First reading of three): Recommends amending the Faculty Code Section IV.D.1.e. as outlined in Exhibit C.

Bisgard – Do we have input from President/Provost to make sure this is useful for them.

Motion No. 21-38(First reading of three): Recommends amending the Faculty Code Section IV.E.8 & 9 as outlined in Exhibit D.

Motion No 21-39(First reading of two): Recommends amending the Faculty Senate Bylaws Section III.B.1.a & b, C.2 & 4 as outlined in Exhibit E.

Curriculum Committee

Motion No. 21-40(Approved 42 yes, 2 no, 2 abstentions): Recommend approval of a new Sport Management BS, Sports Communication Specialization as outlined in Exhibit F.

Faculty Legislative Representative – David reported that this legislative sessions was short and fast, but got a lot done. SB 5854 Ethnical Performance bill was passed. This bill corrected an issues with the Ethics law and how faculty do their job. This has been signed into law by the Governor. HB 1736 State Student Loan program passed and will start a student loan program that caps the interest rate at 1%. This program will start in 2024. HB 1835 passed as well and creates access for students including FASFA help, admission form help, etc. The Washington State Achievement Council will do more marketing campaigns and a pilot FASFA training program. HB 1051 that added a faculty member to the Board of Regents for UW and WSU passed. The Council of Faculty will be working to get support to have a faculty member on the regional institutions boards as well. HB 1659 did not make it out of committee.

PRESIDENT – President Wohlpart reported that Campbell & Co will be sharing what they have heard through this project on April 11-12. There will be a Brand Anthem lunch meeting with Senators on May 4th. The President will be working to increase transparency regarding the budget request process. President Wohlpart shared the FY 23 Supplemental budget requests. The supplemental operating budget package in Senate Bill 5693 provides operating budget funds for CWU, along with funding for institutional compensation costs. CWU will receive \$613,000 to expand cybersecurity capacity in the Department of Computer Science. This funding allocates \$120,000 for salary and benefits for a tenure-track faculty position with expertise in cybersecurity. CWU is fully funded to develop a peer-to-peer mentoring program where graduate student fellows and peer mentors are trained in trauma-informed care to mentor undergraduate students. \$143,000 was received to develop a pre-orientation program to serve students who are first generation and are from underrepresented groups, with the goal of helping students acclimate to university life. The supplemental capital budget provided funds to add new electrical distribution cabling to a large section of north campus. It also provided \$1.7 million to cover the increased costs for the renovation and expansion of Nicholson Pavilion. In 2021, Central received funding to design an academic facility that will accommodate academic programs now housed in the Language and Literature Building and Farrell Hall. CWU will see construction funding in 2023-2025 biennial budget to hopefully begin construction in fall 2023. Additional projects that CWU is looking at proposing are design funds for Psychology/Behavior Health Facility, aviation hangar construction, and a multicultural center. Pre-design funds for an arts education complex and funds for the electrical grid security phase 2. CWU will also propose to review the need and potential for the Sammamish Instructional site. CCWU has an option to purchase the property. External reviewer just finished a review to look at Title IX in athletics. Central is in compliance with Title IX compliance. CWU has a history of adding women's sports and accommodating interests of the student body. They looked at financial aid women vs men in athletes, and we are not far off. There were no discrepancies found in our sports medicine, strength and conditioning. No discrepancies. One area we need to look at is where we lack assistant coaches.

PROVOST – Provost DenBeste reminded senators of the spring MOU and that the mask mandate ends on Friday, April 8th. There are several exceptions listed in the MOU. Faculty are welcome to request students to wear masks, but not require them unless they meet the exceptions in the MOU. The COVID rates on campus and in the community remain low. The Provost indicated there appears to be some confusion around graduate assistantships. Anytime you try to do new things, there are always issues that we run into. Graduate assistants have been under paid, the downside to increasing their pay is that fewer overall assistantships will be available. The Provost indicated Central will be asking for additional state funding for this purpose. Graduate Studies budget has not been cut as it has been rumored. Several additional waivers have been added for graduate students. The Provost will be funding a Graduate Studies Provost fellow next year. They will work with the interim Dean and Provost office, as we look at new initiatives around graduate studies. Provost DenBeste congratulated Sathy Rajendran, who has been appointed as the new CEPS Dean. The search for the Undergraduate Studies Dean is underway. The NWCCU mid-cycle evaluation is underway. Central has submitted our report and have received some initial feedback from the reviewers. The reviewers will be Zooming in for their review later in the month. As we move towards the next review we will work towards a more robust assessment. We need to look at best practices and faculty driven to be most effective and to help guide change. Provost DenBeste will be sharing the accreditation report once it is available. There is conversation around potentially offering an AA degree at Central. There is not a community college in Kittitas County and there are those who are missing out on this opportunity. This discussion has just begun and will consult with faculty throughout this process.

CHAIR-ELECT – Chair-Elect Samples reported that the next open Executive Committee meeting will be Wednesday, April 13th from 3:00 – 4:00. A Zoom link will be sent prior to the meeting.

NEW BUSINESS - None

Meeting was adjourned at 4:35 p.m.

Exhibit A

Number (if applicable):

5-90-040 (34) Undergraduate Scholastic Standards

New section: 5-90-040-(35) Academic Standing

2-90-040-(33) Undergraduate Scholastic Standards

New Section: 2-90-040-(34) Academic Standing

Title of Section: Scholastic Standards and Academic Standing

New Revision

Summary of changes:

Undergraduate Scholastic Standards

- Policy and procedure involving academic standing has been removed from the policy defining control of academic standards and placed in their own sections.

Academic Standing

- The amount of time that a student can spend in academic warning has been extended by one quarter.
- All students on academic warning or probation will have required advising.
- Students on Warning or Probation will not be allowed to enroll in more than 18 credits per quarter.
- Procedure and process regarding suspension has been clarified.

Justification of changes:

The charge given to us by the EC is as follows:

AAC21-22.03 Continue revisions to warning/probation/suspension policy/procedure and craft modifications of policy/procedure to reflect these revisions. **Timeline:** Fall quarter
Progress was made last year regarding working with stakeholders to create a policy proposal. From AY20-21 AAC charges: Inconsistencies exist between the warning/probation/suspension policy and our graduation policy. It is technically possible to be in good enough standing to graduate, but also considered to be on academic warning/probation/suspension. In addition, wording and administration of warning/probation/suspension, and the procedures for students to re-enter good standing appear to be barriers for retaining students. Examine warning/probation/suspension policies of other state higher education institutions to see how others have addressed this issue.

We consulted with the stakeholders from the registrar's office, the academic advising council, student success, and financial aid as we developed these policy changes. In working on the changes, we determined that although the current academic standing is housed under "undergraduate scholastic standards," the areas covered by each policy heading are distinct enough to warrant separation. We extended the amount of time that a student can spend on

academic warning in order to give students more time to succeed. Similarly, the addition of required advising for students on warning or probation will help students be more successful in their work.

Budget implications:

This will likely impact the person hours required for advising, however we believe that these hours are necessary to help assist with student retention and success.

CWUP 5-90-040 Undergraduate Scholastic Standards

(34) Undergraduate Scholastic Standards

(A) Academic standards are established by the faculty. ~~The Dean of Student Success has responsibility for implementing these standards.~~

~~1. Good Standing: A student is in good standing when both the quarterly and cumulative grade point averages (GPA) are 2.0 or higher.~~

~~2. Academic Warning: A student who has been in good standing will be placed on academic warning when the GPA for the previous quarter is below 2.0. 3. Academic Probation: A student who has been on academic warning will be placed on academic probation if either the quarterly or cumulative GPA for the previous quarter is below 2.0. 4. Academic Suspension: A student who has been on academic probation will be placed on academic suspension if the GPA for the previous quarter is below 2.0.~~

~~A. If the GPA for the previous quarter is 2.0 or above, but the cumulative GPA remains below 2.0, the student will remain on academic probation.~~

~~B. If previous quarter GPA is below 2.0, immediately after grade reports are prepared, the Dean of Student Success reviews the academic files of all suspended students. A letter will be sent to the student informing him/her of one of the following three decisions:-~~

~~1. The student may be allowed to register for one more quarter with an academic standing of probation.~~

~~2. The student may be allowed to submit a petition presenting evidence of circumstances beyond the student's control which adversely affected the student's performance during the preceding quarter(s). If the petition presents convincing evidence of such extenuating circumstances, the student will be referred to the academic standing committee. The committee will hear the student's case and may decide to allow the student to enroll for one more quarter on academic probation.~~

~~3. The student may be denied enrollment for up to one year, following which a written petition for readmission must be presented to the Dean of Student Success. Readmission is not guaranteed.~~

(35) Academic Standing

(A) A student's academic standing appears on the quarterly grade report. Following are standard designations of academic standing. There are four designations of academic standing:

1. Good Standing: A student is in good standing when both the most recent quarterly grade point average (GPA) and the cumulative GPA are 2.0 or higher.

2. Academic Warning: A student who has been in good standing will be placed on academic warning when the GPA for the previous quarter is below 2.0. Students on academic warning whose quarterly GPA is above 2.0 but whose cumulative GPA is below 2.0 will remain on academic warning.

A. Students on academic warning will have required advising.

B. Students on academic warning may not enroll in more than 18 credits and may be advised to reduce their course loads.

3. Academic Probation: A student will be placed on academic probation if their quarterly GPA is below 2.0 for two consecutive quarters and their overall GPA is below 2.0.

A. Students on academic probation will have required advising and shall develop an academic improvement plan in consultation with an academic advisor.

B. Students on academic probation may not enroll in more than 18 credits and may be advised to reduce their course loads.

4. Academic Suspension: A student will be placed on academic suspension for up to one academic year if their quarterly GPA is below 2.0 while the student is on academic probation.

A. The academic files of all suspended students will be reviewed and students that have been placed on academic suspension will be denied enrollment for one academic year.

B. Students may appeal the suspension by presenting evidence of circumstances beyond the student's control which adversely affected the student's performance during the preceding quarter(s). The appeal will be reviewed by the academic standing committee, which makes a final determination regarding the length of suspension.

C. A student that successfully appeals their suspension will stay on academic probation and enroll in classes.

D. A student on academic suspension must apply for readmission to the university. Readmission to the university is not guaranteed and is contingent on demonstrating the ability to succeed at CWU.

1. A student will be placed on academic warning upon returning to CWU from academic suspension.

CWUR 2-90-040

(33) Undergraduate Scholastic Standards

~~No procedures~~

Academic Standards. The academic deans are responsible for implementing academic standards.

(34) Academic Standing

(A) College advising offices and other advising structures will develop processes for requiring advising and creating academic improvement plans relevant to their students' needs.

1. No procedure

2. The office of student success will inform students and their professional/faculty advisors when they enter academic warning.

3. The office of student success will inform students and their professional/faculty advisors when they enter academic probation.

4. No procedure

A. The dean of student success will review the files of all students entering academic suspension and inform each student and their professional/faculty advisors of their suspension status.

B. Students appealing suspension will follow the process established by the dean of student success. The academic standing committee will review suspension appeals before the beginning of the subsequent quarter.

C. No procedure.

D. Students must meet with a professional/faculty advisor to develop an academic improvement plan after being readmitted.

Exhibit B

Number and Title of Sections:

CWUP 5-90-050 (5) Application for Graduation
CWUP 5-90-050 (6) Commencement Participation
CWUP 5-90-050 (7) Graduation with Distinction

New Revision

Summary of changes:

- The change to 5 (C) adds language that makes clear that students are ultimately responsible for meeting graduation requirements.
- The changes to Section 6 and 7 were made to enable students graduating after Summer or Fall quarter are able to receive honors during the commencement ceremony. The registrar will use end-of-winter GPAs when making the calculations for commencement honors for all students participating in the ceremony, regardless of whether they are graduating at the end of the Spring, Summer, or Fall quarter.
- The change to 7(3) clarifies that only graded courses completed at CWU are used to calculate honors for commencement purposes. This brings our policy into alignment with other institutions.

Justification of changes:

These changes are made to clarify language regarding applying for graduation and regarding qualifying for honors presented at the commencement ceremony

The registrar currently uses winter quarter GPA to calculate which Spring graduates qualify for honors at commencement. We believe that using the same calculation for Summer and Fall graduates provides a practical way for CWU to celebrate the work of those students. Although some students may qualify for honors based on their Winter GPAs and then subsequently lose those honors, we believe that adding Summer and Fall students will not increase that number significantly. This is because Summer students usually take just one or two classes and the only Fall students who are allowed to participate in Spring commencement ceremonies are those completing ungraded internships or student teaching.

Budget implications:

None Anticipated

CWUP 5-90-050 Graduation Requirements for Bachelor's Degrees

(5) Application for Graduation

(A) Application for the bachelor's degree must be filed by the established deadline during the quarter prior to the quarter at the end of which the student expects to graduate.

(B) Exceptions to university graduation requirements must be petitioned to registrar services. Approval of exceptions must be obtained from the general education committee, department or program chair, and responsible dean where appropriate.

(C) Final responsibility for meeting graduation requirements and deadline dates resides with the student.

(6) Commencement Participation

(A) Students who have met graduation requirements during the current academic year, summer through winter quarters, and those expecting to meet the requirements during the current spring may register to participate in the spring graduation ceremony. Registration must be completed by the commencement ceremony deadline.

(B) Candidates for summer graduation who wish to participate in the spring commencement ceremony prior to issuance of a degree must submit an application for graduation prior to the spring quarter deadline.

(C) Candidates who are completing student teaching or a full-time internship in the following fall may petition the commencement committee with the approval of the major advisor and dean to participate in spring commencement. Petitions must be submitted to registrar services on or before the graduation application deadline for summer quarter.

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(D) Students participating in commencement exercises must wear commencement regalia approved by the commencement committee.

(E) Exceptions to commencement procedures are approved by the commencement committee.

(7) Graduation with Distinction

(A) Baccalaureate honors are awarded to recipients of a first bachelor's degree as a matriculated student, according to the following cumulative GPA:

3.500 to 3.699 - cum laude

3.700 to 3.899 - magna cum laude

3.900 to 4.000 - summa cum laude

The cum laude, magna cum laude, and summa cum laude honor will be noted on the recipient's diploma and university transcript.

(8) Other distinctions:

(A) President's Scholars: President's Scholars are those students who, in the current academic year, have cumulative GPA's in the top 1% of their respective school or college class. GPA is calculated by existing university policy.

(B) Dean's Scholars: Dean's scholars are those students who, in the current academic year, have a cumulative GPA in the top 5% of their respective school or college class (but not including the top 1%). GPA is calculated by existing university policy. Eligible individual study majors will be determined by the Provost or designee.

(C) The following conditions must be met in order to be considered for graduation with distinction:

1. At least forty-five (45) of the credits required for the degree must be earned at Central Washington University in courses taken on the A-F graded basis.

2. Credits earned by course challenge, CLEP® and other national examinations, military experiences or courses, prior learning assessments, non-college courses and industrial experience will not be allowed toward the 45 credits required for eligibility.

3. Honors shall be based on the GPA of all A-F graded college-level credits earned at Central .

(D) For commencement purposes, the Office of the Registrar will calculate the top percentage for declared graduates based on the end-of-winter quarter data for spring, summer, and eligible fall graduation candidates. .

(E) Final determination of honors will be based on final grades the term the degree is conferred.

Exhibit C

Title of Section: Faculty Code Section IV.D.1.e.

New **Revised X**

Summary of Changes:

The Evaluation and Assessment Committee (EAC) and the BFCC proposes a revised schedule of academic administrators' assessments to occur biennially on a rotating schedule. Existing language in the Faculty Code states that all academic administrators (President, Provost, Vice Provost, College Deans, Library Dean, and Dean of Undergraduate Studies) be evaluated on a biennial basis. Senate and EC assessments are to be evaluated on an annual basis. The proposed language would evaluate academic administrators on a rotating (even/odd years) biennial basis, Senate and EC assessments to remain on an annual review cycle.

Justification of Changes:

This proposed rotating biennial schedule will spread the assessments more evenly from year to year in order to reduce the biennial assessment fatigue that occurs with the current schedule.

Budget Implications:

No known budget implications.

Proposed language change for Faculty Code:

Faculty Code Section IV.D.1.e.

The Evaluation and Assessment Committee shall be concerned with assessment tools affecting faculty or requiring faculty input. It shall receive, review, initiate, and make recommendations or proposals for assessment tools used for the biennial faculty assessment of academic administrators on a rotating basis (even years: President, Vice Provost, Library Dean, and Dean of Graduate Studies; odd years: Provost, College Deans, Dean of Undergraduate Studies) and the annual ~~-,the biennial~~ Senate and EC ~~Executive Committee~~ assessments, and do such other similar things as charged by the EC ~~Executive Committee~~, coordinating its efforts with other individuals, groups or committees as necessary or appropriate.

Exhibit D

Title of Section: Faculty Senate Code, Section IV.E.8 and 9.

New Revised X

Summary of changes:

See below.

Justification of Changes:

These changes reflect the current organization and procedures of the General Education Committee. Faculty Code language changes were approved by the GEC committee on 3/7/2022.

Budget Implications:

Unknown

Proposed language change for Faculty Code:

IV. Faculty Senate

Faculty Code Section IV E. Assigned Time and Workload for Senate Officers and Activities

8. **Senate Committee Chair**

Workload units for the position of chair of a Senate committee are estimated at two to four (2-4) per academic year. When elected committee chairs configure their workload plans, they should contact the Senate Office to determine a specific estimate for the upcoming year.

9. **Senate Committee Member (Non-Chair)**

Workload units for the positions of non-chair members of Senate committees are estimated at one to two (1-2) per academic year. When ratified committee members configure their workload plans, they should contact the Senate Office to determine a specific estimate for the upcoming year.

Exhibit E

Title of Section: Faculty Senate Bylaws:

III.B.1 and 2;

III.C.2.a, b, c, d;

III.C.4.d. a

New

Revised X

Summary of changes:

See below.

Justification of Changes:

These changes reflect the current organization and procedures of the General Education Committee. Bylaws language changes were approved by the GEC committee on 3/7/2022.

Budget Implications:

Unknown.

Proposed language change for Faculty Senate Bylaws:

III. Senate Standing Committees

B. Organization and Procedures

1. Each year, standing committees shall elect their own chairs from among the members of the committee. Each chair will serve as the liaison to the Executive Committee. If not a Senator, the chair becomes an ex officio member of the Senate without vote.
2. Standing committees shall report on their activities at each full Senate meeting monthly to the Senate or as otherwise directed by the Executive Committee.
3. Standing committees shall normally concern themselves with policy matters. These committees may refer general policy questions or issues relating to specific cases to the Executive Committee for consideration by any standing committee or committees or other interested groups or individuals. The committees will act on charges as presented by the Executive Committee. In addition, committees may initiate their own activities as desired, with approval by the Executive Committee.
4. Early in the fall quarter of each year, each standing committee, except Academic Affairs, Curriculum and General Education, shall determine its schedule of meetings for that entire academic year. The schedule may be determined either at the committee's first meeting, or via communication between the committee members prior to the first meeting. Once the year's meeting schedule is

determined, the chair shall ensure that the schedule is forwarded to the Senate Office. Academic Affairs, Curriculum and General Education committees will meet according to the established meeting day and time. The first meeting of each committee shall ordinarily occur before October 31st.

5. Any standing committee member who, in a single academic year, is absent for three (2) committee meetings, or for two (2) consecutive committee meetings, shall inform the committee chair of the reason for the absences. If the member in question does not provide such a reason, or if the chair deems the reason inadequate or if the member does not provide assurance that the absences will cease, the chair may ask the Executive Committee to move to have the member removed from the committee. Before making this request of the Executive Committee, the committee chair shall first endeavor to inform the member, in writing, of the chair's intention to request the removal of the member. The Executive Committee will inform the member of the decision to remove them from the committee. The member will have ten (10) working days to respond to the Executive Committee. If there is no resolution to restore the member to the committee, then the seat shall be declared vacant. The Senate chair shall then inform the member's department(s) in writing of their removal.
6. If the committee's work is blocked or impaired by a member, the committee may take a secret ballot vote to decide if removal is recommended. This recommendation would be submitted in writing, with a detailed justification, to the Executive Committee for approval. In cases where the member in question is the committee chair or for reasons that would preclude a committee vote, any committee member may request the Executive Committee to investigate the situation and oversee a committee vote, if necessary. The Executive Committee will inform the member of the decision to remove them from the committee. The member will have ten (10) working days to respond to the Executive Committee. If there is no resolution to restore the member to the committee, then the seat shall be declared vacant. The Senate chair shall then inform the member's department(s) in writing of their removal.
7. If the Executive Committee recommends removal of the member in question, that member may appeal that removal to the full Senate. Senate may override the decision of the Executive Committee and restore membership.

C. Membership

1. Executive Committee Membership on Faculty Senate committees shall be as follows:
 - a. An Executive Committee member may not be a member of any other standing committee aside from the one with which they liaise.
 - b. Standing committees may not have more than one Executive Committee member at any given time unless specified in the Faculty Senate Bylaws.
 - c. Once a senator is elected to the EC, that senator shall step-down from any Faculty Senate standing committees on which they serve.

- i. If the loss of a member negatively impacts the standing committee, the Executive Committee Chair will work with the standing committee chair to mitigate the impact.
- 2. The membership of the General Education Committee shall consist of:
 - a, two (2) faculty members from each academic college and one(1) faculty member from the library;
 - b. one (1) student selected by ASCWU, non-voting; and
 - c. Provost designee, ex officio, non-voting.
 - d. Registrar designee, ex officio, non-voting
- 3. The membership of the Academic Affairs Committee shall consist of:
 - a. two (2) faculty from each college with the exception of the Library,
 - b. one (1) student selected by ASCWU,
 - c. one (1) ex officio non-voting representative of the provost, and
 - d. one (1) ex officio non-voting representative of the registrar, and
 - e. the chair of the Academic Department Chairs Organization (ADCO) as an ex officio non-voting member.
- 4. The membership of the Curriculum Committee shall consist of:
 - a. two (2) faculty from each college,
 - b. one (1) faculty from the Library,
 - c. one (1) student selected by ASCWU,
 - d. †Provost designee, ex officio, non-voting,
 - e. the Registrar (or a designee), ex officio, non-voting, and
 - f. the Dean or Associate Dean from CAH, COB, CEPS, COTS and the Library, ex officio, non-voting.
- 5. The membership of the Bylaws and Faculty Code Committee shall consist of five (5) senators or alternates, as follows:
 - a. the chair of the committee shall be a current senator;
 - b. one member (but not the chair) shall be the Senate chair-elect; and
 - c. each of the other three (3) members shall be either a current senator, a current alternate, or a faculty member who has been a senator or alternate within the previous ten years. Alternates should comment on their level of involvement in Faculty Senate when they apply.
- 6. The membership of the Evaluation and Assessment Committee shall consist of five (5) faculty members (one from each college plus one from the library), nominated and ratified to staggered terms. One (1) student selected by ASCWU, non-voting.
- 7. The membership of the Budget and Planning Committee shall consist of:

- a. two (2) faculty each from CAH, COTS, CEPS, CB,
- b. one (1) faculty from the Library,
- c. one (1) senior lecturer faculty member,
- d, two (2) Academic Department Chairs Organization (ADCO) representatives as ex officio voting members, and
- e. two (2) Faculty Senate Executive Committee representatives as ex officio voting members.

Exhibit F

Sport Management BS, Sports Communication Specialization

Sport Management, BS Core

Required Core Courses

- ACCT 301 Accounting Skills for Non-Accounting Majors (5)
- PE 448 Leadership and Ethics in Sport (3)
- PE 453 Diversity in Sport (3)
- SPM 101 Contemporary Sport Management (3)
- SPM 315 Legal Liability and Risk Management in Sport (3)
- SPM 355 Sports and Athletic Communication (3)
- SPM 365 Sports Facilities and Events Management (3)
- SPM 465 Global Perspectives in Sport (3)
- SPM 475 Professional Development in Sport Management (3)
- SPM 490 Sport Management Internship (1-12)
(Must be taken for 8 credits.)

Total Core Credits: 37

Sports Communication Specialization

Required Courses Credits: 19

- ART 172 Computer Fundamentals in Art and Design (3)
- COM 201 Introduction to Mass Communication (4)
- COM 250 Introduction to Public Speaking (4)
- COM 270 Introduction to Public Relations (4)
- COM 303 Online and Social Media Strategies (4)

Department-Approved Elective Courses Credits: 8-12

- Select Three from the List Below
- COM 208 Introduction to Public Relations Writing (4)
- COM 226 Media Writing and Reporting I (4)
- COM 310 Broadcast Journalism (4)
- COM 321 Visual Storytelling (4)
- COM 326 Media Writing and Reporting II (4)
- COM 333 Communication Ethics (4)
- COM 345 Business and Professional Speaking (4)
- COM 347 Media Copyediting (3)
- COM 348 Publication Design (4)
- COM 375 Interviewing Principles and Techniques (4)
- COM 402 Gender Communication (4)
- COM 408 Feature Writing (4)
- COM 442 CentralNewsWatch (3-6)
- COM 444 The Observer (3-6)
- COM 473 Crisis Communication Management (4)
- COM 481 Central Communication Agency (2)
- COM 483 Advanced Central Communication Agency (3)

Total Specialization Credits: 28-32

Total Credits: 64-68

Handout

2022 Proposal to Reorganize (Move) the Film Program (c/f 5-90-060)

1. Description of the recommended change:

In SY 19-20, CAH successfully proposed temporarily moving the administration of the Film program out of the Department of Communication under the CAH Dean Office. As a follow-up to that change, Film is now ready to be moved into a department, and the Department of Art + Design has agreed to the program move.

2. Rationale for the recommended change:

There are three challenges that this move will ameliorate. First, Film historically, has been orphaned. It began in Communication because its sole tenured faculty member at the time saw the potential for Film and used 1/3 of his teaching time (in Broadcast Journalism) to teach Film. It moved out as an interdisciplinary program, nearly ten years ago, and bounced between English and back to Communication. In AY 2017, Film faculty removed the program out of the Interdisciplinary program definition and left it as a stand-alone major within the Department of Communication, prior to stabilizing enrollment under the auspices of the CAH Dean.

The second challenge is infrastructure. Film currently is a production-heavy discipline with significant equipment needs, and to meet the demands of aging equipment, will thrive best in a department that has similar equipment needs, budget structure, and rotation. Many of the resources can and should be shared—such as camera equipment, software, and computer labs. Consolidation of assets will work for, rather against growth. Art + Design is anchored by a veteran Chair, and the Department has a solid history of planning for equipment needs, rotating equipment and software to meet the needs of students, and for equipment planning that anticipates enrollment growth. In addition, there is significant overlap between the equipment and software needs of Film and Art + Design, such that an administrative merger between the Departments will expand the reach of both departments, allowing them to better serve Central students as well as to attract new students to CWU who otherwise would not attend. (There historically has also been goodwill between the two units for shared space and equipment, with Art + Design offering secure space for Film's expensive Nikon cameras when a need arose several years ago.)

The final challenge that this move would address is curricular vision. Film no longer has tenure/tenure-track faculty, and the Department of Art + Design can make curricular changes that are commensurate both with meeting the needs of Film students and evolving the degree to fit in well with the curricular offerings in Art + Design. Having Film administratively located within the Department of Art + Design provides stability in course planning, course implementation, the student experience, and space planning for returning

and new students. Art, Design, and Film are ideological compatible, share common courses within their fields, and allow for program growth that will be transformational in CAH.

3. Goals and objectives of the proposed change.

The overarching goals for proposing an administrative home change for Film into Art + Design are to better serve Film students, and to provide more opportunities for curricular development in Film and Art + Design. There are multiple objectives that follow from these goals:

- Achieve a homogenous academic home for Film.
- Engage students across Film and Art + Design in new ways.
- Steward infrastructure resources in a more efficient way, to better serve a growing population in equipment-heavy disciplines (Film, Art + Design).
- Stabilize curriculum development in Film through a T/TT structure in Art + Design.

4. Method for evaluating achievement of goals and objectives.

All Departments within the College of Arts and Humanities have been tasked with self-evaluation, inventory, and assessment of department goals, and unifying outcome goals across departments. This activity requires a method of goal-setting and evaluation tied to the Department's longitudinal goals. Each of the five objectives above are assessable through tracking of student progress within the Department of Art + Design.

5. Relation of the change to the mission and strategic plan of the university.

Aligning CAH programs for programmatic consistency fulfills Objective 1.1: Enhance student success by continually improving curricular, co-curricular, and extracurricular programs; leads to the satisfaction of Outcome 1.1.2: Students will persist to graduation with increased efficiency and rate; strengthens CAH's ability to guarantee Objective 2.2: Ensure that CWU has a diverse and inclusive curriculum and co-

curricular programming; aligns CAH's efforts to provide for Objective 3.1: Increase the emphasis on and the opportunities for students, faculty, and staff to participate in research, scholarship, and creative expression activities; and has the fiscal dimension of securing Objective 5.1: Maximize the financial resources of the university, and ensure the efficient and effective operations of the university through strong financial stewardship.

6. Impacts on academic programs across the university.

This administrative move realigns units within CAH only. It will have immediate positive impact for Film students. Fiscally, it will provide an influx of majors (~100), G&S funds, and equipment fees to Art

+ Design, which has built an infrastructure to grow during a scarcity-reality for most CAH Departments. It will also provide administrative oversight to Film in a manner more consistent with Film's curricular and equipment needs.

7. Impacts on students, faculty, and staff.

Film does not have tenure/tenure-track faculty. Art + Design is committed to working with advising to ensure the success of current Film students and to making curricular changes that are consonant with the department's vision. The CAH Dean will work with the Chair of Art + Design to meet exigent staffing needs as a result of the merger.

8. Impacts on quality of degree programs, student retention, and graduation rates.

There are only positive implications for the quality of degree programs, student retention, and graduation rates that come from the shift of Film out of the Dean's office and into Art + Design. Art + Design's stability could attract new students and will give all students stronger-aligned programmatic options—a positive for tracking and managing enrollment and paths to degrees.

9. Impacts on non-academic units, external constituents, and accreditation.

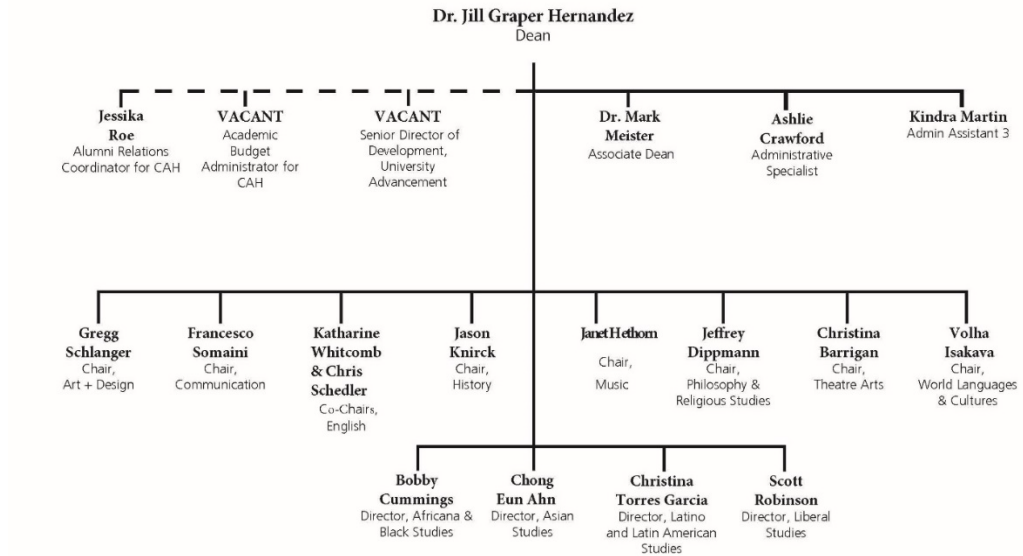
Art + Design will provide an infrastructure for positive programmatic and curricular shifts for Film. There are strong alumni connections we would like to build out in Film that should continue to be well-fostered as a result of the shift.

10. Impacts on shared governance, including tenure/promotion/review processes.

There is neutral impact for shared governance and the PTR process, given that the administrative home for Film shifts to Art + Design, without a move of T/TT faculty.

11. Before and after organizational chart for all units affected.

The organizational charts do not change as a result of the move. The reporting structure



College of
Arts and Humanities



Revised Jan 2022

remains:

12. Cost/benefit analysis, including financial and non-financial resources.

There are no different cost/benefits than what is currently housed within the units. We anticipate positive growth and a positive impact on student success.

13. Implementation plan and timeline.

Given that this is an administrative move, and does not require space allocation changes, CAH would like to implement the plan as soon as possible, by Fall 2022. Implementation has included consistent dialogue about the proposed change with Provost DenBeste, Art + Design faculty, Department Chair Schlanger, and non-tenure-track faculty in Film.



March 10, 2022

To: Jim Wohlpart, President

From: Linda Schactler, Chief of Staff

Re: 2022 Legislative Summary

Supplemental Operating and Capital Budget Agreements:

The Washington State Legislature has released conference agreements on supplemental capital and operating budgets. The agreements now go to the governor, who will have 20 working days to review and authorize them. All of the following measures also were included in the governor's proposed operating and capital budgets, so he is not anticipated to veto them.

Operating Budget

The supplemental operating budget package in [Senate Bill 5693](#) provides operating budget funds for Central Washington University (CWU), along with funding for institutional compensation costs. The programmatic funding was provided in a supplemental session and is as follows:

Cybersecurity (\$613k):

The budget proposal funds CWU to expand cybersecurity capacity in the Department of Computer Science. This funding allocates \$120K for salary and benefits (on-going) for a tenure-track faculty position with expertise in cybersecurity; the balance of the funding must be spent by June 30, 2023 to create virtual and/or physical lab space to support the study of cybersecurity.

Learning Recovery & Student Success:

CWU requested funding directly related to fostering learning recovery post-pandemic and improving student success long-term. Two of our three proposals were fully funded:

- *Wildcat Academic Mentoring Program* (\$293k for the supplemental year): CWU is fully funded to develop a peer-to-peer mentoring program where graduate student

fellows and peer mentors are trained in trauma-informed care to mentor undergraduate students.

- *Retention of Underserved Students* (\$143k for the supplemental year): CWU is fully funded to develop a pre-orientation program to serve students who are first generation and are from underrepresented groups, with the goal of helping students acclimate to university life.

Institutional Compensation Costs:

The Cost of Living Adjustment (COLA) funding provides \$2,150,000 and funds approximately 60% of the total cost for salary increases which were authorized at 3.25% for represented and non-represented employees as well as a one-time payment for represented classified staff based on tiered salary ranges.

Capital Budget

The supplemental capital budget, [Senate Bill 5651](#), provides construction funds for statewide projects, which includes two appropriations for CWU.

Electrical Grid Security

The capital budget appropriates \$1,508,000 for CWU to add new electrical distribution cabling to a large section of north campus. The area that will be connected to the new lines includes highly trafficked facilities such as Dugmore, Nicholson, and Psychology. The existing cabling is old and vulnerable to catastrophic outages and this project will secure the area by adding redundancy with brand new feeder lines.

Health Education

During the 2021 legislative session, the capital budget appropriated \$55.5 million for a renovation and expansion of Nicholson Pavilion. However, due to supply chain issues in the construction industry, the bids received by contractors all exceeded the appropriated amount. The 2022 capital budget provides the needed \$1.7 million in order for CWU to move forward and complete the project within budget.

Major Policy Takeaways:

Following are policy bills authorized by the legislature that are of significant interest to the public universities, including CWU.

Residency Policy: [Senate Bill 5874](#) modifies and expands in-state residency to all active duty, National Guard, reservists, and their dependents. This bill provides a technical fix to last year's legislation that allowed out-of-state and international students to qualify for in-state tuition, by requiring students applying for in-state residency to have lived in Washington for a period longer than one year prior to enrollment.

- This bill is effective 90 days after adjournment, so this should be taken into consideration with the above residency changes.

Hazing Prevention Policy (\$20k fully funded): [House Bill 1751](#) requires providing a hazing prevention training at the public universities, and CWU received full funding. Beginning Fall 2022, it requires providing students and employees with an educational program (either in-person or electronic) on hazing and dangers of and prohibition of hazing, along with prevention, intervention, and institutional policy on hazing. Additional requirements are in the bill.

- 20k was allocated directly to CWU for development of the hazing prevention training, and this is considered full funding based on what we asked for.

Student Aid Policies: Three bills (House Bills [1659](#), [1736](#), and [1835](#)) in tandem worked to provide student resources and aid for university and college students. House Bill 1659 provides bridge grants beginning in the 2022-2023 academic year to students who qualify for the Washington College Grant. House Bill 1835 provides outreach and completion investments in higher education with marketing and outreach specialists. House Bill 1736 develops a state student loan program.

- 150 million in onetime funding was allocated to the Washington Student Achievement Council (WSAC) to create a state student loan program (House Bill 1736)
- 34.3 million was allocated to increase award levels for the Washington College Grant and implement the new Bridge Grant program (House Bill 1659)
- 1.2 million was allocated to WSAC to launch the marketing campaign to target outreach completion (House Bill 1835). Additional funding was allocated to develop several pilot programs.



March 22, 2022

To: Jim Wohlpart, President

From: Linda Schactler, Chief of Staff
Rick Duffett, Interim Vice President of Operations

Re: State Capital Biennial Budget Planning

Cc: Executive Leadership Team

As you know, the state of Washington appropriates funding for academic facilities in odd-numbered years, when legislators write a biennial capital budget. Universities may request any of the following:

- “Stand-alone” projects under \$10M that can be designed and completed in a single biennium, typically a renovation or the construction of a relatively small facility.
- Acquisition projects, the purchase of real property.
- Infrastructure improvements.
- Large new facilities, a request for which generally launches a three-biennium process:
 1. Pre-design phase, in which the project purpose, scope and justification are articulated. A university may self-fund this step (at an estimated cost of \$150,000-\$250,000) or seek to waive it altogether.
 2. Design phase, in which the facility technical drawings and detailed plans are developed.
 3. Construction phase, in which the facility is built.

Securing one phase often, though not always, means the project is in a sure continuum of funding.

For CWU the process leading to a capital appropriation in one year begins now.

- By June 30, 2022, CWU must provide the Office of Financial Management (OFM) a simple list of projects that likely will be submitted for funding, as well as any completed pre-designs.

- By August 15, 2022, CWU must submit proposals to OFM according to state-defined rubrics.
- By September 30, 2022, OFM will score and prioritize proposals, as the first and perhaps only objective measure of the merit of the proposals in the legislative process.
- By spring 2023 and after the extensive advocacy of the president, government relations staff, and CWU students, staff and alumni, the legislature and governor together will authorize a biennial capital budget.

CWU's 2009-2019 Strategic Capital Master Plan prioritized the development of a "science neighborhood" of facilities; this goal is complete with the construction of the Health Sciences facility. CWU has turned to improvement opportunities in the north-campus area and to the update of the Capital Master Plan to reflect the needs of the future.

Projects Now Underway with Legislative Support

Health Education Construction

The Health Education project will expand and modernize Nicholson Pavilion and Purser Hall to better serve programs in the Department of Sport and Movement Studies and NCAA Division II athletics. As well, the new facility is intended to provide space needed to conduct commencement, Wildcat Welcome and other university academic endeavors.

With state support, CWU completed the \$5M design phase of this project, including identifying a series of "add-alternates," facility features that should be added to the project if there were room within the budget. In spring 2021, CWU was allocated \$55.5M from the state for construction, which is underway now. Bids for the project went out in fall 2021 and returned well over the estimate project cost, thanks to labor-market, supply-chain and other factors associated with the pandemic. CWU has received state supplemental funding of \$1.7M for this project. One add-alternate has been included in the project scope, at an additional cost of \$1.1M, funded by a combination of private gifts and institutional funds. Fundraising for the project continues.

North Academic Complex Design

In 2021, CWU requested and received funding to design an academic facility that will accommodate academic programs now housed in the Language & Literature Building and in Farrell Hall. Both of the older buildings will be demolished, thereby dramatically reducing the university's deferred maintenance backlog. The new 100,000 square-foot complex will be sited northeast of Brooks Library and will include renovations to the entrance of the library. CWU will seek construction funding in the 2023-2025 biennial budget, and, if successful, will begin construction in fall of 2023.

Projects Approved by the Legislature During the 2022 Session

The state legislature approved two capital funding requests during the 2022 session; both were included in the governor's budget proposal last December. The governor has 20 days after

the conclusion of the legislative session on March 10, to authorize the appropriations, which he is expected to do.

Electrical Grid Security

During the 2022 legislative session CWU requested and the legislature approved \$1.508M in supplemental capital funding to ensure the welfare and electrical redundancies (feeder 17) of nine buildings, while extending the life of another four buildings. Construction would begin in fall of 2022.

Health Education Pandemic Inflation

CWU also requested \$1.7M in supplemental capital funding to address unanticipated construction costs associated with materials and labor inflation. This funding also was authorized by the legislature.

CWU's Next State Budget Request: Planning for 2023-2025

In spring and summer of 2022, CWU will develop proposals for state biennial capital budget funding for several projects. CWU will propose one project in each of five main funding categories: construction, design, stand-alone, pre-design and infrastructure. These proposals will be submitted in mid-August, scored and prioritized by OFM in September, and forwarded to the governor and legislature for budget consideration in the 2023 session.

(Category: Construction) North Academic Complex Construction

CWU is completing the design of a facility to serve programs now housed within Farrell Hall and the Language & Literature Building, both of which will be demolished when the new facility is complete. This summer CWU will submit a request to the state for construction funding in the 2023-2025 biennial budget, and, if successful, will begin construction in fall of 2023.

(Category: Design) Psychology/ Behavioral Health Facility Design

The Psychology Building has never undergone renovation or a major remodel since it was constructed in 1973. The HVAC system is original to the 1973 building; control systems and mechanical parts are unreliable with frequent breakdowns. The electrical service doesn't support the use of technology; exterior walls and windows are poorly insulated and energy inefficient. The fire alarm system is outdated, not ADA compliant, and needs to be replaced. Interior finishes and doors are in poor condition. Since 1993, an entire wing of the third floor has been closed, due to contamination associated with the housing of the Chimpanzee and Human Communication Institute many years ago.

Similarly, **CWU's Student Medical and Counseling Clinic is dated and small**; it was built half a century ago as the campus infirmary. Caseloads for services, especially mental health services, have skyrocketed over the past decade and the building needs to be expanded to adequately serve students.

CWU proposes to create a single facility to serve and enhance both academic and health services functions. A new facility will provide state-of-the-art academic and research facilities while serving student needs for counseling and other wellness services. This summer CWU will request funding to design a new facility during the 2023-2025 biennium, with construction of the facility hoped for in the following biennium, 2025-2027.

(Category: Stand-alone) Aviation Hangar Construction

In November 2023, CWU's lease will expire for the large hangar at Bowers Field Airport that accommodates flight training for the BS Aviation. CWU proposes to request approximately \$8.7M in state funds to construct a 23,000 square-foot hangar at Bowers Field Airport, on land for which CWU holds a lease through February 28, 2067. The facility would include a primary hanger and provide space to store up to 25 aircraft, with potential to support additional aircraft should program growth require it. Attached academic spaces would allow for dedicated briefing rooms, two large 40-seat classrooms and a supplemental student study lounge.

(Category: Stand-alone) Multicultural Center

The diversity of CWU's student population has grown significantly over the last several years. CWU lacks a multi-cultural center (MCC) that would support the inclusive culture of belonging needed to increase the retention and success of our traditionally under-represented students. The scope and corresponding funding strategies are under development. CWU has identified three possible funding sources for an MCC:

- **Extending the bonds that funded the construction of the SURC.** A 10-year extension generates an estimated \$13 million; 20 more years generates about \$25 million. A vote of students would be required to extend this "[voluntary fee](#)."
- **State funding** to supplement bond funding. CWU could request \$2 - \$3 million in state funding in the "stand-alone" category to supplement student fee-supported bond revenue. For a 202325 state funding request CWU must submit a proposal to OFM by August 15, 2020. To hit this deadline, CWU must know the size and functional requirements of the facility no later than July 1, 2020, in order to allow the CWU Dept. of Planning and Construction the time required to assemble project specifications and for government relation staff to write the submittal itself. This approach would compete with another critical stand-alone request: a hangar at Bowers Field.
- **Federal funding** to supplement bond funding. CWU could request \$2 million in federal "earmark" funds to supplement bond funding. This request would be strengthened demonstrating a benefit/connection to the broader Ellensburg and Kittitas County community. The first earmark submissions are due April 5, 2022, by which time CWU may not have the information needed to describe and justify the facility for a federal request.

(Category: Pre-Design) Arts Education Complex

CWU will renew a request for funding to pre-design an arts education complex. This request has gone before the legislature two other times: in 2021 as a biennial budget request and in 2022 as a supplemental budget request. The project will accommodate

robust student demand for arts education programs by providing additional and more modern space.

(Category: Infrastructure) Electrical Grid Security Phase 2

As a secondary phase of the project funded in the 2022 supplemental capital budget, this project continues to make critical infrastructure upgrades to the north end of campus in support of future capital projects such as the North Academic Complex, Arts Education Complex, and potential replacement of Randall-Michaelsen, or Psychology. This \$5M project will include additional electrical security and critical underground vault updates and expansions.

Longer-term Planning for University Space Needs

Sammamish Acquisition

CWU proposes to review the need and potential for the Sammamish Instructional Site. In 2017, CWU signed an MOU with the City of Sammamish for the lease of a property that had served as a large church for many years. The lease requires a flat-rate payment for three years, escalating in each of the following years by \$60,000 annually. CWU has an option to purchase the property at any time at a guaranteed rate of \$9 million, escalating annually by the Seattle-area CPI.

CWU opened the 30,000-square-foot facility in September 2017 as an “instructional site,” providing general-education, undergraduate classes, which are available to the public, including Running Start programs for high school students. CWU also partners with the City of Sammamish to offer community events and Continuing Education programs. CWU holds sub-lease agreements with the YMCA for community recreation (\$7,267/month) and with Microsoft for commuter parking (\$968/Month). CWU-Sammamish is proximate to several K-12 school districts. Currently program offerings include hybrid ITAM master’s and bachelor’s degrees and one online bachelor’s degree program.

2023-2025 Biennium	Request Category	Estimated Budget
North Academic Complex	Construction	\$84M
Psychology + Health Center	Design	\$600,000
Aviation Hangar	Stand-alone	\$8.7M
Electrical Grid Security, Phase 2	Infrastructure	\$5M
Arts education	Pre-Design	\$300,000

Multicultural Center	Stand-alone	TBD
2025-2027 Biennium	Request Category	Estimated Budget
Psychology + Health Center	Construction	~\$80 - \$90M
Sammamish	Acquisition	\$9M

Capital Master Plan

Maintaining the long-term strategic goals of the CWU Capital Master Plan requires introspective and extrospective focus. While our ability to challenge introspective direction, goals and objectives continues to be one of our centers of excellence, extrospective guidance is an area of opportunity to perfect the development, maintenance, modification, and execution of our Capital Master Plan. The review and update of the Strategic Capital Master Plan will include the development and long-term execution of measurable objectives to ensure alignment and success.

Engaging capital consulting services will help to provide an unbiased and comprehensive review of the university’s direction, while providing comparative data from peer institutions’ master planning: development, refinement, and execution.

REPORTS

To: Faculty Senate

From: Joshua Welsh, Academic Affairs Committee Chair

Date: March 19, 2022

Re: Faculty Senate Academic Affairs Committee Report

The Academic Affairs Committee continues to work through its list of charges. We began the year with a list of 17 charges, sent to us by the Executive Committee.

Fall Charges

This fall we began working on charges involving the following areas of concern.

Charge number, description, and timeline	Charge Status
Charge 01. Consider revisions to policy and/or procedure regarding required advising, to align with the Academic Advising Council's endorsed recommendations. Timeline: Fall Quarter	AAC has developed draft policy to codify these recommendations. We have received feedback from the Academic Advising Council and are working to finalize a policy proposal. We hope to have this before the you are the May Senate meeting.
Charge 02. Consider developing a policy and/or procedure for placing, communicating, and managing holds on student accounts. Timeline: Fall Quarter.	The AAC sub-committee dealing with this charge continues to consider how to implement it.
Charge 03. Continue revisions to warning/probation/suspension policy/procedure and craft modifications of policy/procedure to reflect these revisions. Timeline: Fall quarter Charge 10. Consider revisions to policy and/or procedure regarding academic probation rules and how they are implemented. Timeline: Winter Quarter	AAC drafted policy for the December Senate meeting, but we pulled it in order to gather feedback from the Office of Student Success and other stakeholders. We have drafted policy and received feedback from the Faculty Senate Executive Committee. We hope to discuss that feedback in April and present the policy to you at the May Senate meeting.
Charge 04. Continue working with the ADI ad-hoc committee on policy language about the anti-racist and/or a race and ethnicity graduation requirement for undergraduate students Timeline: Ongoing	An AAC representative has met with the ADI ad-hoc committee on this issue.
Charge 05. Continue revisions to the academic dishonesty policy (CWUP 5-90-040(25)) and procedure to clarify the process overall and for appeals. Timeline: Fall Quarter	We drafted a policy proposal, which the Faculty Senate approved at the March Senate meeting.

Charge number, description, and timeline	Charge Status
Charge 06. Consider developing university policy or procedure to ensure departmental policies on plagiarism and other behaviors are consistent with the student conduct code, WAC, and FERPA. Timeline: Fall Quarter	We drafted a policy proposal, which the Faculty Senate approved at the March Senate meeting
Charge 07. Continue working on the language for policy 5-90-80 regarding Disruptive Behavior in academic settings. Timeline: Fall Quarter	We have gathered feedback from the EC and the Associate Provost. We have requested feedback from the Office of Student Success.
Charge 08. Consider developing policy and/or procedure for improving transfer students' catalog year and degree requirements consistency. Timeline: Fall Quarter. – High Priority	Passed Faculty Senate on December 01, 2021.

Winter Charge

We began working on the following charge during the Winter quarter:

Charge number, description, and timeline	Charge Status
Charge 09. Consider revisions to honors definitions and honor roll requirements. Timeline: Winter Quarter	We developed two policy proposals. The first was passed by the Faculty Senate at the March meeting. The second has received feedback from the Executive Committee. We will discuss that feedback at our next meeting. We hope to present the revised policy proposal to the Faculty Senate at the May meeting.

Spring Charges

We will begin working on the following Charges this spring:¹

- AAC21-22.11 Consider reviewing the policy about prior learning requirement. Timeline: Spring Quarter.
- AAC21-22.12 Consider the creation of a set of procedures (CWUR 2-90-060) to mirror CWUP 5-90-060 outlining the process of creating, reorganizing, and renaming academic units. Timeline: Spring Quarter – Low Priority

¹ Note that Charges AAC21-22.13 and AAC21-22.14 are not included in this list, because they are addressed in the policy proposal developed in response to Charge 01.

- AAC21-22.13 Consider revisions to policy and/or procedure regarding course Syllabi, specifically to 493 courses and discrimination/harassment. Timeline: Spring Quarter
- AAC21-22.16 Review and update numbering references, hyperlinks, phone numbers, etc. in Academic Policy and Procedure. Timeline: Ongoing

If you would like to provide feedback on any of our charges, please let me know at josh.welsh@cwu.edu

Report of the Faculty Senate Budget and Planning Committee

April 9, 2022

Since our last report the Budget and Planning Committee has been spending our time analyzing data and addressing concerns brought to us about the budget and the new budget model at CWU.

Concern for NTT Faculty

Because of concerns brought to us along with the Faculty Senate Executive Committee and ADCO we discussed the impact of the budget on Non-Tenure Track Faculty and signed onto the open letter of support for Non-Tenure Track Faculty read at the last faculty meeting.

Impact of Layered Courses on the Cost of Graduate Programs at CWU

Also because of a concern brought to the committee about the impact of layered courses (courses offered both at the graduate and undergraduate level) on the overall cost and budget of graduate studies, we collected data on layered courses offered at CWU since 2016. These analyses indicated that only about 17% of all courses above 500 are layered with an undergraduate course and that only about 10% of graduate courses offered in any given term are layered. If departments and colleges wish to increase the efficiency of graduate instruction, one possible area that could be improved is to increase the number of layered courses. One additional benefit that was apparent in our analyses was that the inclusion of both undergraduate and graduate students into a single class, benefits both groups of students and made many of the courses more likely to meet the enrollment requirements of CWUP 2-20-030.

Impact of the COVID-19 Crisis on SCH and Budgets at CWU

BPC21-22.05 Continue discussions about the budgetary implications of the COVID-19 crisis, and maintain strong advocacy for the instructional budget and faculty.

We have, as in previous quarters been analyzing the student credit hours and the projections provided for the size of the incoming freshman class. Due to reduced enrollments we have seen a drop in SCH in the colleges and in the University as a whole (summarized in Table 1 Table 1. For the purposes of this comparison we compared fall to fall and winter to winter because fall and winter enrollments and SCH production vary. Our analyses indicated that enrollment changes were not equally distributed across campus, but most programs have shown declines. These results clearly indicate that the pandemic has been very damaging to our budgetary outlook.

The recent revisions of our enrollment projections provide some room for optimism, but the situation is still very challenging.

Table 1. Changes in SCH generation for the Colleges and University between current academic year and pre-pandemic.

	Fall 2021 vs Fall 2019	Winter 2022 vs Winter 2020
CAH	-32%	-22%
CB	-7%	-14%
CEPS	-11%	-14%
COTS	-28%	-16%
Grand Total	-22%	-17%

Impact of the New GE Program on Budgets

BPC21-22.07 Continue discussions about the budgetary implications of the new General Education program and provide recommendations as appropriate.

In the new budget model SCH are less central to budget decisions at CWU, so the budgetary implications of the GE program on colleges and departments are less direct than they would be under RCM/ABB. We have continued to track SCH generated in the various sections of the GE program and look for patterns, however much of the volatility we have observed could also be explained by the impact of the COVID 19 pandemic. We are encouraged by the greater communication and planning of GE offerings among the colleges and hope that the new budget model results in less competition. We will continue to monitor the impacts of the new GE program.

The New Budget Model at CWU

BPC21- 22.04 Continue monitoring implementation of the budget model at Central by collecting and analyzing data regarding impacts to programs, departments, and colleges. Disseminate results to administrators and faculty as appropriate.

BPC21- 22.08 Consider proposing university policy language related to college budget committees and/or the budget process in general.

BPC21- 22.10 Continue to take an active role in the budget governance process, and push for greater clarity in the various roles in that process.

We are monitoring the development of the new budget model at CWU and are currently developing a lists of recommendations that the committee would like to make to increase transparency, shared governance and clarify the role of faculty and faculty senate in budget processes here at CWU.

**Bylaws and Faculty Code Committee (BFCC)
Faculty Senate Report April, 2022**

During the months of February and March, the Bylaws and Faculty Code Committee continued to work on a number of charges, a summary of these charges and our progress as well as those items presented to the Faculty Senate for vote and status are listed below:

Motions to be presented at the April 6th Senate meeting:

BFCC21-22.07 Consider code revisions regarding frequency of assessments of academic administrators, Senate and Executive Committee.

The BFCC and EAC are presenting revised language at the April 6th Senate meeting. This revised language from the EAC concerns the biennial schedule for Faculty Assessment of Academic Administrators, and Senate and Executive Committee Assessments, with the intention of reducing survey/assessment fatigue by alternating the biennial assessment schedule.

In addition to the BFCC motion (above) presented at the April 6th meeting, the General Education Committee, in conjunction with the BFCC is proposing changes in language for the Faculty Code and Bylaws that reflects the current organization and procedures of the General Education Committee.

Status report on remaining charges:

BFCC21-22.01 Continue working and moving forward language for the CWUP and correlated language in Faculty Code that strengthen the code and shared governance and that would protect the Senate.

Progress: This language was originally approved by the BFCC during the 2020-2021 academic year and was reviewed by the Senate Executive Committee. As the original purpose of this language was to strengthen the Code and shared governance and protect the Senate, it was felt that the scope and format required attention. The BFCC has continued to adjust this language and we are hopeful that the proposed addition to the CWUP will be on the May Senate meeting agenda.

BFCC21-22.02 Consider changes to Bylaws, Section I.C.1 regarding senate representation for departments.

The BFCC has identified a formula for minimum FTE required for the minimum number of senators from each department. However, the BFCC is awaiting a definition of ‘department’ as this may alter the formula. The BFCC is hopeful that this information will be provided in time for two readings by the May Senate meeting.

BFCC21-22.04 Consider additional language regarding benefits and privileges for Emeritus Faculty as outlined in Faculty Code, Section I.B.2.d.

This language was passed in Senate during the 2020-2021 academic year and was to go before the BOT. It was requested that the BFCC review the addition of language regarding benefits and privileges for Emeritus Faculty, specifically budget responsibility and decisions (FC I.B.2.d.). The BFCC has requested that the BOT review the language to be included in the Faculty Code as passed by the Faculty Senate without addition of language regarding budget responsibility.

The BFCC continued to work on this language, with many versions reviewed by the Executive Committee. It was ultimately decided that this charge be put on hold until next year due to concerns about budget issues during the current year and the potential to reduce the privileges to emeritus faculty. The current language in the Faculty Code maintains many privileges that would have ultimately been removed.

BFCC21-22.10 Standardize language in Faculty Code and Bylaws regarding committee titles. The BFCC continues to review the Faculty Code and Bylaws for inconsistencies in committee titles. For example, in some areas of the Faculty code 'EC' is used, while in other areas 'Executive Committee' is used. These changes will be clerical in nature and will not require a motion in Senate.

Motion passed at the March 2nd Senate meeting:

BFCC21-22.05 Consider additional language regarding the definition of full-time service for NTT faculty eligibility for emeritus status in Faculty Code, Section I.B.2.a.i. Requirement for eligibility was changed to teaching of at least thirty (30) quarters over a minimum of ten (10) years and have an accumulated total of at least 200 WLUs.

This motion passed in the March 2nd Senate meeting.

BFCC21-22.06 Review and consider language in bylaws regarding rules for multiple members from one department serving on senate committees.

New addition to Bylaws III.A.4. No more than one (1) committee member may come from any one (1) department or group with Senate representation unless approved by the EC

This motion was passed at the March 2nd Senate meeting.

BFCC21-22.08 Consider additional language in the Faculty Senate Bylaws to change the membership of Faculty Senate committees regarding ex-officio roles and guest guidelines.

BFCC21-22.09 Consider additional language in Faculty Senate Bylaws and/or Faculty Code regarding Senate committee meeting formats.

The BFCC identified the ex-officio roles and guest guidelines as well as Senate committee meeting formats and created a separate section to be included in Senate Bylaws (Section III.B.5). This new section provided recommendations for the initial discussion of motions and voting procedures. Charges 21-22.08 and .09 were combined under one motion and passed at the March 2nd Senate meeting.

The Bylaws and Faculty Code Committee

Mary Radeke
Nathan White
Mark Samples