

REGULAR MEETING
Wednesday, November 3, 2021, 3:10 p.m.
Zoom
Minutes

Meeting called to order at 3:10 p.m.

All Senators were present except: Yukari Amos,

Guests: Jeff Dippmann, Joy Fuqua, Jill Hernandez, Ediz Kaykayoglu, Gail Mackin, Rachel Medalia, Jeff Stinson, Sydney Thompson, Carolyn Thurston, Teri Walker, Liane Pereira, Lene Pedersen, Emilie Hancock, Clay Arango, Rodrigo Renteria-Valencia

CHANGES TO AND APPROVAL OF AGENDA – Agenda was approved.

MOTION NO. 21-06(Approved): APPROVAL OF MINUTES of October 6, 2021

COMMUNICATIONS – No communications

SENATE CHAIR REPORT Chair Lyman indicated he is excited about the progress that we are making as a faculty senate body and our incredibly important role in shared governance at CWU. The senate committees have been hard at work addressing the charges they've been given from the Executive Committee. One committee that continues to have two vacancies is the Bylaws and Faculty Code Committee, so I'd like to remind all senators and alternates about this, and to please apply. Membership on BFCC can be current senators or alternates, or faculty who have served as a senator or alternate within the past 10 years. A call for committees email will be sent from the senate office soon, so please keep an eye out for this, promote within your department and encourage faculty to apply.

Another senate committee that is hard at work is the Antiracism, Diversity, and Inclusivity Ad Hoc Committee. They have outlined a model to fulfill the graduation requirement that senate approved last spring and are currently seeking faculty feedback. An email to all faculty including the link to the survey was sent on Monday November 1st and is also in campus notices. Please encourage faculty in your departments and programs to complete the survey. It will be open until the end of the day on November 9th. Also, there will be listening sessions held on November 4th from 11:30-12:30 and November 8th from 1-2pm via zoom that all are welcome to participate in. The zoom link was sent to all senators yesterday along with the meeting handouts.

The vaccination rates for the university are looking to be fantastic: 93.2% faculty/staff and 92.4% students. These percentages represent fully vaccinated status. Also, the Associate Dean of Health and Wellness has provided some encouraging testing numbers: there have been 428 tests conducted with only 9 positives. CWU has received a lot of positive feedback from the Kittitas County Health Department, and we greatly appreciate their support.

An important update from the Wildcat Shop is included in the senate meeting attachments. Please forward this to faculty in your areas. Essentially, the global supply chain issues will continue to affect all course textbooks and materials. Textbook publishers are also changing processes, including switching to print-on-demand which increases lead time. Please consult as early as possible with the Wildcat Shop textbook supervisors, Joanna Hunt and Elliott Reed to

find solutions for textbooks in your courses. Its vital that this information be disseminated to your departments and programs.

To conclude, thanks to all of you for everything you do. The faculty senate executive committee is here to support and represent you, so please reach out to us with any questions or concerns. I look forward to all of the great things we'll accomplish this year.

FACULTY ISSUES

Chair Layman updated Senators on the status of faculty issues from the October 6, 2021 meeting.

A concern about computer equipment replacement procedure was raised. The concern included two components, who determines what the standard computer replacements are, and can faculty use development money to cover equipment that may be needed in addition to the standard package. Greg reached out to the Chief Information Officer of Information Services to inquire. As stated in procedure CWUR 7-60-070, standard configurations are reviewed annually via the EISC computing standards advisory group and computer support services. EISC also has faculty representation to provide input and feedback. Regarding the use of faculty development funds to cover additional computer components, this has been approved in the past, however, rollover of funds from year to year may not occur anymore. I also asked about the timeline that Information Services plans to reach out to faculty regarding computers that are past the 4-year life cycle and have not received a response. Chair Lyman will report back once additional information is available.

A concern about COVID protocol communication consistency across different areas was raised. Strong efforts were made on the COVID-19 Fall Planning Task Force to be consistent and clear regarding information for faculty, staff, and students. There are several resources online via the CWU-Together website and SharePoint site, as well as the Faculty FAQs website. If anyone notices discrepancies or errors between the different areas of the websites or SharePoint site please let Greg know.

A concern about building air circulation was also raised. The CWU-Together SharePoint site includes an informational page about air circulation from Facilities Management. There is an "Air Change Rate Data Summary Sheet" that includes data from several classrooms across campus, but not all. If you are concerned about air circulation in your areas, please review this data. If your rooms are not listed, work with your chair and dean to discuss options. The faculty union can also be contacted in cases of workplace safety concerns regarding air circulation.

There were two issues raised regarding Inclusive Access. One concerning the overall functionality, including the opt-out feature and textbook version options, and the other concern was about accessibility timing for students and faculty. I had a meeting with the Wildcat Shop textbook supervisors to inquire. They mentioned that the opt-out option is clearly visible and communicated to students, and previous versions of textbooks can be specified. Accessibility timing options for faculty can also be discussed, so please reach out to Joanna Hunt and Elliot Reid regarding specific concerns or to learn more about the Inclusive Access program. Also, please refer to the attached document from the Wildcat Shop that was sent out yesterday with the other meeting documents.

A concern was raised about the add/drop procedure, specifically how it was implemented in fall quarter. I met with the Registrar to discuss this concern. The policy and procedures regarding add/drop and “no-shows” continues to be in place, however the messaging was different at the beginning of fall quarter. There was not a faculty communication and instead, text messages were sent to students to notify them of the policy. Data reports have shown that the vast majority of students that are dropped from a course due to lack of attendance in the first three days fully intended to participate in the course and did not want to be dropped. The Office of the Registrar will increase the messaging to students regarding this policy so that they are aware of the potential implications of not attending or participating in the first three days of the quarter. Faculty are strongly encouraged to reach out to students that haven’t participated in a course within the first couple days of the quarter to see if they are having technical issues accessing the canvas course, syllabus, etc. Faculty will also receive a communication from the Office of the Registrar with this information.

New Issues

Senator Goerger expressed concerns about students being told it could be weeks before getting an advising meeting. These are upper division students. One student is dropping their second major because it is too much trouble.

STUDENT REPORT – Rachael Medalia reported the elections commission and council of probity are now completely full. The interview materials to hire the new student senate will be reviewed by both councils in order to ensure equity and legality. They hope to have applications open on November 8th with a deadline of November 22nd. The new senators will be trained hopefully December 3-5 with the first public senate meeting scheduled for January 10, 2022. Rachel asked for Faculty Senators help to recruit passionate, involved students to serve on the senate. Rachel indicated there are two faculty members needed to serve on the Wildcat Shop committee next quarter.

OLD BUSINESS - None

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee

Motion No. 21-07(Approved 48 yes 1 abstention): Ratify 2021-2022 committee nominees as outlined in Exhibit A.

Motion No. 21-08(Approved 45 yes, 2 no, 2 abstentions): Endorse the 2023-2024 academic calendar as outlined in Exhibit B.

Motion No. 21-08a(Approved): Amend Motion No. 21-08 to read “Endorse the 2023-2024 academic calendar as outlined in Exhibit B, with the recommendation that the uncontested withdrawal date be moved to Friday of that week”.

Motion No. 21-09(Approved 48 yes, 2 abstentions): Endorse changes to summer 2022 and 2023 academic calendars to add new federal holiday as outlined in Exhibit C.

Curriculum Committee

Motion No. 21-10(Approved 48 yes, 1 no): Recommends approval of a new Environmental Sciences BS Specialization in Environmental Anthropology as outlined in Exhibit D.

Motion No. 21-11(Approved 47 yes, 1 no, 2 abstentions): Recommends approval of a new minor in Elementary Math as outlined in Exhibit E.

Motion No. 21-12(Approved): Recommends amending the committee procedure manual as outlined in Exhibit F.

Jeff Dippmann reported that the Curriculum Committee is working on their charges. The first one has to do with deadlines. They will be working with the Office of the Registrar and hope to have the deadlines approved by the end of this quarter. Graduate Council found an old policy in which the Graduate Council reviews graduate courses and the Graduate Dean reviews programs. The committee is thinking of adding a Graduate Council member on the Curriculum committee. University program learner outcome assessment has been a discussion as to what the Curriculum committee role is in this. The committee is also discussing minors and certificates that are not required to provide program learner outcomes. With the assessment coming up do we need to change this practice? Looking at Badges, which are starting to become popular on campus, and what role the Curriculum committee should have in defining badges. What role do the badges play in the academic life?

Bylaws and Faculty Code

Motion No. 21-13(First Reading of three): Recommends amending the Faculty Code Section IV.G.1 Complaint Policy and Procedures as outlined in Exhibit G.

Evaluation and Assessment Committee – See written report

General Education Committee – See written report

Antiracism, Diversity, and Inclusivity Task Force – See written report There is a correction for the November 4th listening session. The original information indicates it starts at 11:30 p.m. which should be 11:30 a.m.

PRESIDENT – No report

PROVOST – Provost DenBeste indicated that it feels like things have calmed down a little bit. She expressed her thanks for the COVID task force for their work. The Provost spoke about High Impact Practices at the Board of Trustees (BOT) meeting. Central does high impact practices very well. What we don't do is talk about them and have them organized. The Provost would like to have volunteers for a group to talk about high impact practices and how they might be organized. Meeting regularly with a student experience task force. They are looking at practices and processes from a student perspective. This group is trying to look at what students go through from the time they are thinking about coming to Central and are going to look at enrollment next. They are working across silos and bureaucratic processes. There is still some pain points in our advising system. There is a committee that is working on some of these issues. Please reach out to the college advising team with any areas of concern, as well as Gail Mackin. Deeply invested in our accreditation visit in the spring. Due to the mid-cycle review,

currently asking departments to review their department level outcomes. Hosting a train-the-trainer for deans, associate deans, and chairs as well as the faculty assessment individuals and will be focusing on best practices around assessment and accreditation. Central doesn't need to be perfect, just have to show that we are talking about this.

CHAIR-ELECT – There will be an open Executive Committee meeting next Wednesday from 3:00 – 4:00 p.m. An email with the Zoom link will be sent out to all faculty prior to the meeting. Distinguished Faculty nominations are due December 1st to the Faculty Senate office.

NEW BUSINESS – Senator Lipori reported that the College of Arts and Humanities only had one full-time advisor for the whole college for the first part of fall quarter. They have just hired several new advisors and they are being trained.

Meeting was adjourned at 4:07 p.m.

Exhibit A

Committee	Faculty Member	Department	Term
Bylaws and Faculty Code			
1 faculty senator vacancy	Vacant		9/16/21 – 6/14/24
1 faculty senator vacancy	Vacant		9/16/21 – 6/14/23
Budget and Planning Committee			
1 CEPS vacancy	Paul Ballard	SAMS	9/16/21 – 6/14/24
Evaluation and Assessment Committee			
1 CB faculty vacancy	Vacant		9/16/21 – 6/14/24
Antiracism, Diversity, & Inclusivity Task Force (ADI)			
1 CEPS faculty vacancy	YiShan Lea	EDTL	10/14/21-6/15/22

Exhibit B

FALL 2023 Proposed UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.

If you have any questions, contact Registrar Services at 509-963-3001.

REGISTRATION AND CLASSES

April 24	Registration Assignment	Log into MyCWU to view enrollment appointment for webregistration
April 24	Schedule Goes Live	View in MyCWU
April 24	Advising Begins	FALL 2023 advising
May 8	Registration Begins	For continuing students (<i>During the assigned enrollment appointment</i>)
August 1	OPEN ENROLLMENT	Students may add/drop classes until change of schedule periodends.
September 6	Leave of Absence	Students not attending FALL quarter must submit request
Sept 15-Oct 1 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three payments instead of one. A \$50 enrollment fee applies.
September 20	CLASSES BEGIN	First day of classes for FALL
September 26	Change of Schedule Period Ends and Audit Deadline	Add/Drop classes- <i>Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed. Deadline to declare audit grading basis.</i>
September 26	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
Sept. 27-Oct. 3	\$25 Late Registration Fee	Instructor signature required to enroll
October 3	\$75 Fee - Unpaid Tuition and Fees	A \$75 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Oct.4-31	\$50 Late Registration Fee	Instructor and Department Chair signatures required to enroll
October 19	\$125 Fee-Unpaid Tuition and Fees	A \$125 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Nov. 1-Dec. 1	\$75 Late Registration Fee	Instructor and Department Chair signatures required to enroll
November 4	Credit/No Credit	Deadline to declare credit/no credit
November 6	Registration for WINTER	See WINTER 2024 calendar
November 10	Veterans Day (Observed)	No classes/administrative offices closed
November 22-24	Thanksgiving and Native American Heritage Day Recess	No classes/administrative offices open November 22 No classes/administrative offices closed November 23-24
December 1	Course Challenge Form Deadline	Deadline to submit course challenge forms to Registrar Services
December 1	Classes End	Last day of class instruction
December 4	Study Day	Study Day
December 5-8	FINAL EXAMS	See exam schedule
December 8	End of Quarter	End of Quarter (last day of finals)
December 12	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
54	Instructional Days per Quarter	Includes final exams and study days

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

Oct. 19	Deadline for 50 percent refund with complete withdrawal	June 30	Deadline to apply for baccalaureate degree for FALL 2023
Nov. 4	Uncontested withdrawal period deadline	Sept. 20-26	Master's degree final folder check for FALL needs to be requested during first week of classes
Dec. 1	Hardship withdrawal petition deadline	Sept. 29	Deadline to apply for baccalaureate degree for WINTER 2024
Dec. 1	Complete university withdrawal	Dec. 1	Complete the final "Turnitin" check. All forms submitted and fees paid for FALL graduation for Thesis Option Students
		Dec. 8	Complete all master's degree requirements for FALL graduation

WINTER Proposed 2024 UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.

If you have any questions, contact Registrar Services at 509-963-3001.

REGISTRATION AND CLASSES

October 23	Registration Assignment	Log into MyCWU to view enrollment appointment for web registration
October 23	Schedule Goes Live	View in MyCWU
October 23	Advising Begins	WINTER advising
November 6	Registration Begins	For continuing students (<i>During the assigned enrollment appointment</i>)
December 11	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
December 20	Leave of Absence	Students not attending WINTER quarter must submit request
Dec. 28-Jan. 14 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three payments instead of one. A \$50 enrollment fee applies.
January 3	CLASSES BEGIN	First day of classes for WINTER
January 9	Change of Schedule Period Ends and Audit Deadline	Add/Drop classes - <i>Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed. Deadline to declare audit grading basis.</i>
January 9	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
January 10-17	\$25 Late Registration Fee	Instructor signature required to enroll
January 15	Martin Luther King Jr. Holiday	No classes/administrative offices closed
January 16	\$75 Fee - Unpaid Tuition and Fees	A \$75 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Jan. 18-Feb. 14	\$50 Late Registration Fee	Instructor and Department Chair signatures required to enroll
January 31	\$125 Fee - Unpaid Tuition and Fees	A \$125 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
February 12	Registration for SPRING	See SPRING 2024 Calendar
Feb. 15-Mar. 8	\$75 Late Registration Fee	Instructor and Department Chair signatures required to enroll
February 15	Credit/No Credit	Deadline to declare credit/no credit
February 19	Presidents Day	No classes/administrative offices closed
March 8	Course Challenge Form Deadline	Deadline to submit course challenge forms to Registrar Services
March 8	Classes End	Last day of class instruction
March 11	Study Day	Study Day
March 12-15	FINAL EXAMS	See exam schedule
March 15	End of Quarter	End of Quarter (last day of finals)
March 19	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
51	Instructional Days per Quarter	Includes final exams and study days

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

Feb. 1	Deadline for 50 percent refund with complete withdrawal	Sept. 29	Deadline to apply for baccalaureate degree for WINTER 2024
Feb. 15	Uncontested withdrawal period deadline	Jan. 3-9	Master's degree final folder check for WINTER needs to be requested during first week of classes
March 8	Hardship withdrawal petition deadline	Jan. 12	Deadline to apply for baccalaureate degree for SPRING 2024
March 8	Complete university withdrawal	March 8	Complete the final "Turnitin" check. All forms submitted and fees paid for WINTER graduation for Thesis Option Students
		March 15	Complete all master's degree requirements for WINTER graduation

SPRING Proposed 2024 UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.

If you have any questions, contact Registrar Services at 509-963-3001.

REGISTRATION AND CLASSES

January 29	Registration Assignment	Log into MyCWU to view enrollment appointment for web registration
January 29	Schedule Goes Live	View in MyCWU
January 29	Advising Begins	SPRING advising
February 12	Registration Begins	For continuing students (<i>During the assigned enrollment appointment</i>)
March 12	Leave of Absence	Students not attending SPRING quarter must submit request
March 18	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
Mar. 21-Apr. 6 until midnight	CWU Payment Plan – Open Enrollment Period	Students may split their quarter charges in three payments instead of one. A \$50 enrollment fee applies.
March 26	CLASSES BEGIN	First day of classes for SPRING
April 1	Change of Schedule Period Ends and Audit Deadline	Add/Drop classes - Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed. Deadline to declare audit grading basis.
April 1	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
April 2-8	\$25 Late Registration Fee	Instructor signature required to enroll
April 8	\$75 Fee - Unpaid Tuition and Fees	A \$75 late fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
April 9-May 6	\$50 Late Registration Fee	Instructor and Department Chair signatures required to enroll
April 24	\$125 Fee - Unpaid Tuition and Fees	A \$125 late fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
April 29	Registration for SUMMER	See SUMMER 2024 Calendar (Schedule goes live April 15 th)
May 6	Registration for FALL	See FALL 2024 Calendar (Schedule goes live April 22 nd)
May 7-31	\$75 Late Registration Fee	Instructor and Department Chair signatures required to enroll
May 9	Credit/No Credit	Deadline to declare credit/no credit
May 15-16	SOURCE Days	Instructional days - Research projects
May 27	Memorial Day	No classes/administrative offices closed
May 31	Course Challenge Form Deadline	Deadline to submit course challenge forms to Registrar Services
May 31	Classes End	Last day of class instruction
June 3	Study Day	Study Day
June 4-7	FINAL EXAMS	See exam schedule
June 7	End of Quarter	End of Quarter (last day of finals)
June 7	Masters Hooding Ceremony and Commencement	Masters Commencement Ceremony - Ellensburg
June 8	COMMENCEMENT	Commencement Ceremonies - Ellensburg
June 9	COMMENCEMENT	Commencement Ceremonies - Kent
June 11	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
53	Instructional Days per Quarter	Includes final exams and study days

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

April 24	Deadline for 50 percent refund with complete withdrawal	Jan. 12	Deadline to apply for baccalaureate degree for SPRING 2024
May 9	Uncontested withdrawal period deadline	Mar. 26-Apr. 1	Master's degree final folder check for SPRING needs to be requested during first week of classes
May 31	Hardship withdrawal petition deadline	April 5	Deadline to apply for baccalaureate degree for SUMMER 2024
May 31	Complete university withdrawal	May 31	Complete the final "Turnitin" check. All forms submitted and fees paid for SPRING graduation for Thesis Option Students
		June 7	Complete all master's degree requirements for SPRING graduation

SUMMER SESSION 2024 Proposed UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.

If you have any questions, contact Registrar Services at 509-963-3001.

REGISTRATION AND CLASSES

April 15	Schedule Goes Live	View in MyCWU
April 15	Advising Begins	SUMMER advising
April 29	Registration Begins	Summer Session
June 12-25 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three payments instead of one. A \$50 enrollment fee applies.
June 17	CLASSES BEGIN	Classes begin for six-week and full session
June 19	Juneteenth National Independence Day Holiday	No classes/administrative offices closed
June 20	Change of Schedule Period Ends	Add/Drop classes-Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.
June 20	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
June 21-June 27	\$25 Late Registration Fee Six-week Session and Full Session	Instructor signature required to enroll
June 28-July 15	\$50 Late Registration Fee Six-week Session	Instructor and Department Chair signatures required to enroll
June 28-July 26	\$50 Late Registration Fee Full Session	Instructor and Department Chair signatures required to enroll
July 1	\$75 Fee - Unpaid Tuition and Fees	\$75 fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
July 4	Independence Day Holiday	No classes/administrative offices closed
July 16-26	\$75 Late Registration Fee Six-week Session	Instructor and Department Chair signatures required to enroll
July 17	\$125 Fee -Unpaid Tuition and Fees	\$125 fee assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
July 29-Aug. 16	\$75 Late Registration Fee Full Session	Instructor and Department Chair signatures required to enroll
July 26	Six-week Session Classes End	Last day of class instruction for six-week session
July 30	Grades Due Six-week Session	10:00 p.m. deadline for instructors to submit grades via MyCWU
August 16	Full Session Classes End	Last day of class instruction for full session
August 20	Grades Due Full Session	10:00 p.m. deadline for instructors to submit grades via MyCWU

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

July 15	Deadline for 50 percent refund with complete withdrawal	Aug. 9	Complete university withdrawal for full session
July 12	Uncontested withdrawal period deadline for six-week session	April 5	Deadline to apply for baccalaureate degree for SUMMER 2024
July 19	Hardship withdrawal petition deadline for six-week session	June 17-24	Master's degree final folder check for SUMMER needs to be requested during first week of classes
July 19	Complete university withdrawal for six-week session	June 28	Deadline to apply for baccalaureate degree for FALL 2024
July 24	Uncontested withdrawal period deadline for full session	Aug. 2	Complete the final "Turnitin" check. All forms submitted and fees paid for SUMMER graduation for Thesis Option Students
Aug. 9	Hardship withdrawal petition deadline for full session	Aug. 16	Complete all master's degree requirements for SUMMER graduation

Exhibit C

ReProposed SUMMER SESSION 2022 UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.

If you have any questions, contact Registrar Services at 509-963-3001.

REGISTRATION AND CLASSES

April 18	Schedule Goes Live	View in MyCWU
April 18	Advising Begins	SUMMER advising
May 2	Registration Begins	Summer Session
June 16-19 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three payments instead of one. A \$50 enrollment fee applies.
June 20	Juneteenth National Independence Day Holiday (Observed Monday)	No classes/administrative offices closed
June 21	CLASSES BEGIN Tuesday	Classes begin for six-week and full session
June 23	Change of Schedule Period Ends	Add/Drop classes-Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.
June 23	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
June 24-June 30	\$25 Late Registration Fee Six-week Session and Full Session	Instructor signature required to enroll
July 1-July 18	\$50 Late Registration Fee Six-week Session	Instructor and Department Chair signatures required to enroll
July 1-July 29	\$50 Late Registration Fee Full Session	Instructor and Department Chair signatures required to enroll
July 4	Independence Day Holiday	No classes/administrative offices closed
July 5	\$75 Fee - Unpaid Tuition and Fees	\$75 fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
July 19-29	\$75 Late Registration Fee Six-week Session	Instructor and Department Chair signatures required to enroll
July 20	\$125 Fee -Unpaid Tuition and Fees	\$125 fee assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
Aug 1-Aug. 19	\$75 Late Registration Fee Full Session	Instructor and Department Chair signatures required to enroll
July 29	Six-week Session Classes End	Last day of class instruction for six-week session
August 2	Grades Due Six-week Session	10:00 p.m. deadline for instructors to submit grades via MyCWU
August 19	Full Session Classes End	Last day of class instruction for full session
August 23	Grades Due Full Session	10:00 p.m. deadline for instructors to submit grades via MyCWU

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

July 18	Deadline for 50 percent refund with complete withdrawal for six-week session	Aug. 12	Complete university withdrawal for full session
July 15	Uncontested withdrawal period deadline for six-week session	April 8	Deadline to apply for baccalaureate degree for SUMMER 2022
July 22	Hardship withdrawal petition deadline for six-week session	June 21-27	Master's degree final folder check for SUMMER needs to be requested during first week of classes
July 22	Complete university withdrawal for six-week session	July 1	Deadline to apply for baccalaureate degree for FALL 2022
July 29	Deadline for 50 percent refund with complete withdrawal for full session	Aug. 12	Complete the final "Turnitin" check. All forms submitted and fees paid for SUMMER graduation for Thesis Option Students
July 29	Uncontested withdrawal period deadline for full session	Aug. 19	Complete all master's degree requirements for SUMMER graduation
Aug. 12	Hardship withdrawal petition deadline for full session		

Reproposed SUMMER SESSION 2023 UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.

If you have any questions, contact Registrar Services at 509-963-3001.

REGISTRATION AND CLASSES

April 17	Schedule Goes Live	View in MyCWU
April 17	Advising Begins	SUMMER advising
May 1	Registration Begins	Summer Session
June 15-27 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three payments instead of one. A \$50 enrollment fee applies.
June 19	Juneteenth National Independence Day Holiday Monday	No classes/administrative offices closed
June 20	CLASSES BEGIN Tuesday	Classes begin for six-week and full session
June 22	Change of Schedule Period Ends	Add/Drop classes-Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.
June 22	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
June 23-June 29	\$25 Late Registration Fee Six-week Session and Full Session	Instructor signature required to enroll
June 30-July 17	\$50 Late Registration Fee Six-week Session	Instructor and Department Chair signatures required to enroll
June 30-July 28	\$50 Late Registration Fee Full Session	Instructor and Department Chair signatures required to enroll
July 3	\$75 Fee - Unpaid Tuition and Fees	\$75 fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
July 4	Independence Day Holiday	No classes/administrative offices closed
July 18-28	\$75 Late Registration Fee Six-week Session	Instructor and Department Chair signatures required to enroll
July 19	\$125 Fee -Unpaid Tuition and Fees	\$125 fee assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
July 28	Six-week Session Classes End	Last day of class instruction for six-week session
July 31-Aug. 18	\$75 Late Registration Fee Full Session	Instructor and Department Chair signatures required to enroll
August 1	Grades Due Six-week Session	10:00 p.m. deadline for instructors to submit grades via MyCWU
August 18	Full Session Classes End	Last day of class instruction for full session
August 22	Grades Due Full Session	10:00 p.m. deadline for instructors to submit grades via MyCWU

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

July 14	Uncontested withdrawal period deadline for six-week session	Aug. 11	Complete university withdrawal for full session
July 17	Deadline for 50 percent refund with complete withdrawal for six-week session	April 7	Deadline to apply for baccalaureate degree for SUMMER 2023
July 21	Hardship withdrawal petition deadline for six-week session	June 20-26	Master's degree final folder check for SUMMER needs to be requested during first week of classes
July 21	Complete university withdrawal for six-week session	June 30	Deadline to apply for baccalaureate degree for FALL 2023
July 28	Deadline for 50 percent refund with complete withdrawal for full session	Aug. 11	Complete the final "Turnitin" check. All forms submitted and fees paid for SUMMER graduation for Thesis Option Students
July 28	Uncontested withdrawal period deadline for full session	Aug. 18	Complete all master's degree requirements for SUMMER graduation
Aug. 11	Hardship withdrawal petition deadline for full session		

Exhibit D

Environmental Sciences BS, Environmental Anthropology Specialization

Environmental Sciences Core and Requirements

Core Courses Credits: 38-40

ENST 201 Earth as an Ecosystem (5)

OR

ENST 202 Environment and Society (5)

ENST 300 Analysis of Environmental Systems (5)

ENST 303 Environmental Resource Management (5)

ENST 330 Environmental Leadership and Advocacy (5)

OR

ENST 360 Environmental Justice (5)

ENST 400 Environmental Methods and Analysis (5)

ENST 460 Environmental Law (5)

ENST 461 Environmental Policy (4)

ENST 487 End-of-Major Capstone (1)

Culminating Experience Credits: (3-5)

Select one or a combination of the following (internship, research, service-learning, or study abroad experience):

ENST 490 Cooperative Education (1-12)

ENST 495 Senior Research (1-12)

OR (other 495 Senior Research)

UNIV 304 International Sustainable Development (5)

UNIV 309 Civic Engagement (2)

Department-Approved Upper-Level Electives: Credits: 7-10

Select two of the following courses. Major advisor may approve alternative upper electives not included on this list to fulfill this requirement. Note: these courses cannot be used to fulfill specialization requirements.

ENST 310 Energy and Society (5)

ENST 330 Environmental Leadership and Advocacy (5)

ENST 360 Environmental Justice (5)

ENST 364 Environmental Conflict and Change (5)

ENST 455 Environmental Literature (3)

GEOG 301 Introduction to GIS and Maps (4)

SUST 301 Introduction to Sustainability (4)

Total Core Credits: 45-50

Foundational Course Credits: 20

Biology Credits: 5

Select one of the following:

BIOL 101 Fundamentals of Biology (5)

BIOL 181 General Biology (5)

Chemistry Credits: 5

Select one of the following

CHEM 101 Chemistry and Planet Earth (5)

CHEM 111 Introduction to Chemistry (4)

AND
CHEM 111LAB Introductory Chemistry Laboratory Credits: (1)
CHEM 181 General Chemistry (4)
AND
CHEM 181LAB General Chemistry Laboratory Credits: (1)

Geoscience Credits: 5
Select one of the following:
GEOL 101 Introduction to Geology (4)
GEOL 103 Geology of Washington (4)
GEOL 108 Earth and Energy Resources (4)
AND
GEOL 101LAB Introductory Geology Laboratory (1)
OR
GEOG 107 Our Dynamic Earth (5)

Social Science Credits: 5
ANTH 130 Cultural Worlds (5)

Required Courses: Credits: 16

The following courses are required for the specialization
ANTH 352 Anthropology of Environmental Issues (4)
ANTH 440 Ecology and Culture (4)
OR
GEOG 440 Ecology and Culture (4)
ANTH 442 Applied Cultural Competencies (2)
ANTH 443 Methods in Sociocultural Research (2)
ANTH 444 Ethnographic Methods (4)

Areas & Issues Courses: Credits: 12

Three of the following areas & issues courses are required for the specialization
ANTH 341 Native American Cultures of the Pacific Northwest (4)
ANTH 344 Cultures of Asia (4)
ANTH 345 Cultures of Southeast Asia (4)
ANTH 346 Cultures of Latin America (4)
ANTH 411 Primate Conservation (4)
ANTH 427 Environmental Archaeology (4)

Engagement & Representation Course: Credits: 4

One of the following is required for the specialization
ANTH 351 Visual Anthropology (4)
ANTH 361 Museum Exhibit Design (4)
ANTH 488 Advanced Research in Cultural Anthropology (1-8)
Must be taken for 4 credits

Total Credits: 97-102

Exhibit E

Mathematics: Elementary Math Minor

Required Courses:

- MATH 164 Foundations of Arithmetic (5)
- MATH 226 Mathematics for Teachers: Geometry and Measurement (4)
- MATH 316 Mathematics for Teachers: Proportional Reasoning and Algebra (4)
- MATH 405 Probability and Statistics for Teachers (4)
- MATH 406 Algebra for Teachers (4)
- MATH 456 Geometry for Teachers (4)

Total Credits: 25

Exhibit F

Faculty Senate Curriculum Committee

Procedures Manual

1. The Curriculum Committee shall be concerned with the study, development, and improvement of the curriculum, educational programs, and academic policy at the university and shall cooperate with other individuals, groups, or committees at the university in carrying out its duties.

The FSCC shall be guided by current CWU policy and procedure. The following policies are of particular importance.

The FSCC shall make recommendations to the faculty senate regarding all “curriculum policies, including revisions to, CWUP 5-50, and policy recommendations from university committees and offices concerned with the curriculum (e.g., general education committee, teacher education executive council, graduate council, career services, office of the registrar, deans’, associate provost’s and provost’s offices).) CWUP 5-50-010(5)(A).

“The FSCC has supervisory authority to review and make recommendations on all curricular and program proposals presented to it for academic integrity and intellectual quality, the clarity of course and program descriptions, inclusion of student learning outcomes and assessment plan.” CWUP 5-50-010(3)

“All course and program changes, additions, and deletions are considered in terms of their relation to the academic mission of the university, college, department, program and their adherence to the CWUP policies as outlined in this document. All curriculum changes are evaluated for needless duplication and potentially deleterious effects on other programs. Curriculog proposals are the official process for all curriculum additions, deletions, and changes.” CWUP 5-50-030(5)(A)

The committee shall perform other duties as may be requested by or approved by the Senate Executive Committee

2. Responsibilities of the FSCC
 - 2.1 Establish the curriculum policy for the university in accord with state rules and regulations.
 - 2.2 Maintain and disseminate the curriculum procedures found in section 5-50 of the Central Washington University Policy Manual and 2-50 CWU Procedure Manual.
 - 2.3 Evaluate proposed new curriculum and curriculum changes in accordance with the policies outlined in section 5-50 of the CWU Policy Manual and 2-50 CWU Procedure Manual.

- 2.4 Consider the charges presented by the Faculty Senate Executive Committee and recommend actions or propose policies under the jurisdiction of the committee.
- 2.5 Initiate additional charges as determined by the committee members.
- 2.6 In consultation with the Provost's Council, Academic Scheduling, and the Office of the Registrar, develop catalog and course deadline schedule for the next academic year by the end of fall quarter each year.
- 2.7 Conduct curriculum proposal hold petition hearings according to an agreed-upon procedure (see Section 9), adhering to the committee's responsibilities as outlined in policy.
- 3. Election of Chair-Elect
 - 3.1 Nomination process: During spring quarter or at the first regular meeting of the FSCC, the committee chair or designee will accept nominations for committee chair-elect from members.
 - 3.2 Election process: If there is more than one nominee, voting will be held by secret written ballot; otherwise by voice vote.
 - 3.3 The chair-elect will serve as committee chair in absence of the committee chair. If the chair-elect is unable to serve as committee chair, the Faculty Senate Executive Committee will appoint an interim committee chair for the remainder of the academic year.
- 4. Responsibilities of the Chair
 - 4.1 Determining meeting days and times: (The FSCC traditionally meets on the first and third Thursdays of each month at 3:10 to 5:00 p.m. During twinter quarter, the committee should expect to meet every week.)
 - 4.2 Leading an orientation session in Fall quarter to train new members and refresh existing members on best practices for curriculum review and meeting procedure.
 - 4.3 Setting meeting agendas and presiding over meetings.
 - 4.4 Managing committee workload.
 - 4.5 Ensuring that committee-meeting minutes are forwarded to the Faculty Senate office.
 - 4.6 Reporting on the work of the committee to the senate and reporting the Faculty Senate work to the FSCC.
 - 4.7 Presenting motions to the Faculty Senate Executive Committee for senate consideration.
 - 4.8 Working in collaboration with other senate and University committee chairs (as needed).
 - 4.9 Preparing and presenting the committee's annual report to the Faculty Senate Executive Committee.
 - 4.10 Fulfilling the committee responsibilities as outlined in Section 2.
- 5. Responsibilities of the Committee Administrative Assistant
 - 5.1 Prepare meeting minutes which should include: date and time of meeting; names of attending and absent committee members; and motions to be presented to the faculty senate (precisely worded).

- 5.2 Forward approved motions to the faculty senate concerning policy and/or curriculum.
- 5.3 Forward approved minutes to the faculty senate office.
- 5.4 Arrange location of meetings and equipment needed for telephone connections or presentations.
- 5.6 Update section 5-50 of the CWU policy manual and curriculum forms as needed and forward to the appropriate department for posting on the web.
- 5.7 Distribute catalog and course deadline schedule in April/May of each year for the next academic year. Distribute reminder memo in fall.
- 6. Responsibilities of Provost or designee office
 - 6.1 Construct, maintain, and disseminate the curriculum summary log for comment by the CWU faculty, staff, and administration.
 - 6.2 Following each meeting, contact originator of proposal for corrections or additions to proposals as noted by a FSCC member on the curriculum review form.
 - 6.3 Track curriculum approval process and forward proposals to appropriate agency.
 - 6.4 Maintain master curriculum files.
 - 6.5 Ensure received proposals are reviewed for completion of signatures, information, and attachments.
- 7. Responsibilities of Committee Members
 - 7.1 Attend committee meetings.
 - 7.2 Actively participate in fulfilling the duties of the committee as outlined in Section 2.
 - 7.3 Review proposed curriculum according to Section 5-50 of the CWU Policies Manual.
- 8. Roles and responsibilities of Non-Voting Committee Members
 - 8.1 Attend committee meetings.
 - 8.2 Provide consultation and contribute to discussions about curriculum proposals, policy, and implementation related to their academic area, committee, or student services office.
 - 8.3 Advise the committee on college and university wide policies, procedures, and practices affecting curriculum and related processes.
 - 8.4 Provide the committee with discipline and/or industry specific accreditation standards as they relate to curriculum when appropriate.
 - 8.5 When needed, assist in conveying curriculum-related issues and concerns raised by the committee to originators or affected parties within their academic area, committee, or student services office.
- 9. Procedures for Hold Hearings
 - 9.1 Prior to any hold hearing the committee chair will distribute a handout to committee members outlining all policies and procedures relating to the committee's jurisdiction, responsibilities, and purview. In addition, information will be provided to the committee and related parties that explains the process. If the parties would like to provide additional

- information to the committee, it must be received by the Faculty Senate office by noon Tuesday of the week prior to the hearing.
- 9.2 Discussion and questioning will be limited to voting members of the committee and no more than two respondents from each related party. The names of respondents must be received by the Faculty Senate office by noon Tuesday of this week prior to the hearing.
 - 9.3 The party petitioning to hold a course or program proposal will be given five (5) minutes to present an argument to the committee. The responding department or program will be given five (5) minutes to present a response. No questioning or communication between parties will be allowed. Following the presentations the voting committee members will be allowed ten (10) minutes to ask questions of both parties.
 - 9.4 The parties will be excused after the completion of questions. The committee voting and non-voting members will hold a 5-10 minute debriefing session.
 - 9.5 At the conclusion of the debriefing sessions, the chair will call the committee into an executive session of voting members and the committee administrative assistant to deliberate.
 - 9.6 The committee will vote by ballot on a motion to uphold the petition. The motion requires a simple majority to pass. If a committee member is also a party to the hold petition, they will be recused from voting. A committee member who is a faculty member from one of the departments involved in the hold petition is not automatically recused from voting.
 - 9.7 The committee chair will inform all parties of the results via email. If the petition is upheld, the proposal will be rejected back to the originator. If the petition is denied, the committee will approve the proposal.

Exhibit G



Number (if applicable):

Title of Section: Faculty Code, Section IV. G. 1. c. i. h.

New **Revision**

Summary of changes:

BFCC proposes removal of h) Professionalism from the i. Jurisdiction and re-numbering/lettering of remaining items: “**Jurisdiction:** The purpose of the complaint policy and procedure is to provide a means by which (a) complainant(s) may pursue a complaint against a respondent(s) for alleged violations of the Code and policies that fall under the Faculty Senate purview. A complainant may file a complaint that asserts a violation of the following Code, policies and/or standards:”

Justification of changes:

Professionalism was deemed potentially problematic by the Assistant Attorney General as Senate does not define what professionalism is, which leaves subjectivity and is open to interpretation.

Budget implications: None.

Proposed Faculty Code change:

G. External Senate Procedures for the Protection of Faculty Rights and Responsibilities

1. Complaint Policy and Procedures

a. **Obligations**

The university recognizes the right of faculty to express differences of opinion and to see fair and timely resolutions of complaints. It is the policy of the university that such complaints shall first be attempted to be settled informally and that all persons have the obligation to participate in good faith in the informal complaint process before resorting to form procedures. The university encourages open communication and resolution of such matters through the informal processes described herein. The university will not tolerate reprisals, retribution, harassment or discrimination against any person because of participation in this process. This section establishes an internal process to provide university faculty a prompt and efficient review and resolution of complaints.

All university administrators shall be attentive to and counsel with faculty concerning disputes arising in areas over which the administrators have supervisory or other responsibilities, and shall to the best of their ability contribute to timely resolution of any dispute brought to them.

b. **Definitions**

- i. **Complainant(s):** An individual or group representative making the complaint.
- ii. **Respondent(s):** An individual or entity against whom the complaint is being made. A respondent could be an academic department, a member of the faculty, staff, an administrative unit, or a member of the administration.
- iii. **Complaint:** An allegation made by the complaint(s) that the respondent(s) has violated the Faculty Code or policies under the Faculty Senate purview.

c. **Scope**

- i. **Jurisdiction:** The purpose of the complaint policy and procedure is to provide a means by which (a) complainant(s) may pursue a complaint against a respondent(s) for alleged violations of the Code and policies that fall under the Faculty Senate purview. A complainant may file a complaint that asserts a violation of the following Code, policies and/or standards:
 - a) Faculty Code
 - b) Faculty Senate Bylaws
 - c) Curriculum Policy and Procedures (CWUP 5-50 and CWUR 2-50)
 - d) Academic Policies, Standards and Organizational Structures (CWUP 5-90 and CWUR 2-90)

- e) Evaluation and Assessment
- f) General Education (CWUP 5-100)
- g) Budget and Planning
- h) Professional Ethics (Faculty Code Appendix A)
- i) Scholarly Misconduct
 - 1. Complaints alleging fabrication falsification or plagiarism in research/scholarship are subject to CWUP 2-40-250. Both the Senate and CWUP processes will be conducted in parallel.

Reports

Memo

Evaluation and Assessment Committee

To: Faculty Senate, Greg Lyman
From: Evaluation and Assessment Committee (EAC)
CC: Janet Shields
Date: Nov. 1, 2021
RE: EAC Committee Report

At the first meeting the EAC nominated Warren Plugge as the chair of the EAC meeting. During this meeting the EAC reviewed all charges to develop a plan to address them during the upcoming meetings. Since this date the committee has only met once on 10/15/2021 due to the lack of quorum for the 10/29/2021 meeting.

The committee still needs to fill a faculty representative from COB and a student representative.

EAC21-22.01 The committee discussed faculty evaluation regarding this charge and researching the best practices for faculty evaluation. The committee created subcommittees to identify and research some best practices to address the specific topics within the charge. Information from USC's practices (<http://cet.usc.edu/resources/instructor-course-evaluation>) on faculty evaluation will be reviewed along with current CWU policies and procedures. The committee is considering the creation of a survey to solicit feedback from faculty regarding the specific issues identified in this charge.

EAC21-22.02 All discussions regarding SEOIs were put on hold until the committee can meet with Lidia Anderson and will be discussed in the upcoming meeting on 11/12/2021. In the past the committee has talked about reducing the number of questions. This would add to the number and would be difficult to draft questions to be able to address diversity and inclusivity for all course types. Concern was expressed with being able to achieve this as some courses do not inherently lend themselves to teaching exclusively to diversity and inclusivity. This could also be detrimental for some faculty to address during reviews.

In general, the EAC has also discussed the issue of outdated policies and procedures handbooks for colleges in regard to evaluation of teaching, research, and service.

All other charges will be considered during upcoming meetings.

General Education Committee Report to Faculty Senate November 3, 2021
Prepared by Teresa Walker, GEC Chair

Overview: The General Education Committee (GEC) has welcomed four new members, is pleased to have five returning members, and has elected a committee chair. Thank you to Faculty Senate Executive Committee for the balance of non-tenure track, tenure track, and tenured faculty representation within the committee structure. The GEC has held six meetings to date and has addressed 12 of the 13 charges issued by Faculty Senate. Primary emphasis of the committee’s work has been refinement of the proposal review process, professional development concerning review, and reviewing proposals submitted for consideration of the AY 2022-23 program (GEC21-22.06).

TOPIC	GEC CHARGES from Faculty Senate Executive Committee
Ongoing Responsibilities	<i>GEC21-22.06 Review and approve proposals to add courses to or remove courses from the General Education program. Timeline: End of Fall quarter Consistent with the mission and purpose of the Faculty Senate General Education Committee, the committee will review course proposals for inclusion in the General Education Program. For courses selected to be in the General Education Program, please adhere to curriculum committee deadlines to ensure a program change can be submitted on time for their implementation and inclusion in the Fall 2022 course catalog.</i>
	GEC member suggested using a rubric for course proposal review. A.I Ross helped prepare a General Education course proposal rubric and review template. The chair prepared a populated reviewer’s guide with course learner outcomes as presented in GE proposals. Noted that proposal form in Curriculog does not clearly identify proposal purpose. Chair harvested purpose of proposals and shared with GEC. GEC members have worked to learn and apply the proposal review process which is expected to continue into November.
	<i>GEC21-22.07 Review student petitions to courses from the General Education program. Timeline: Ongoing Consider exploring options for streamlining the petitions approval/denial process.</i>
	GEC has received no student petitions to date. A student petition timeline has been drafted by the chair and reviewed by Mike Gimlin and Scott Carlton. The intent is to have two review cycles each quarter with time for students to prepare for registration. Chair also drafted petition for changes and inquired about an electronic process for petitions. After meeting with the Registrar and Mike Gimlin, a decision was made that Mike would work on creating an electronic form to facilitate student petitions to the General Education program.
	<i>GEC21-22.13 Continue to review transfer articulations that relate to the General Education program. Timeline: Throughout year as needed Work with the registrar to continue building transfer articulation agreements between regional institutions with a focus on our general education program. Please also consult with Megan McConnell, Transfer Center Director.</i>
	FSEC chair, Greg Lyman, discussed Interstate Passport system available for exploration. GEC chair mapped Interstate Passport learner outcomes with CWU GE learner outcomes for FSEC to consider. FSEC has decided to pass on engaging with the Interstate Passport transfer system this year.
Curricular Integrity	<i>GEC21-22.01 Consider developing a process to define how and when a course can change Knowledge areas or from First year to a Knowledge area or vice versa Timeline: Fall quarter – High Priority Please refer to Appendix A. Consider revisions to policy stating that courses cannot move knowledge areas without changing the course number (as one option).</i>
	To begin to address course movement within the GE Framework, the GEC chair has developed a comparison of long-standing GE and our current program as recently revised and is working on professional development concerning GE proposal review process. Information was gathered about course proposals requesting changes within the framework. Each of three proposals are requesting a move to Knowledge Area 6 Individual and Society. GEC will review the integrity of the existing learner outcomes.

	<p><i>GEC21-22.05 Review existing S/U policy and consider revisions. Timeline: Spring Quarter Existing policy has a potential impact on GenEd integrity and may need revision or improved clarity. Develop draft revisions then consult with the Academic Affairs Committee to move the policy forward through the senate process.</i></p> <p>-Gail Mackin has requested GEC consider adding language to include a statement regarding Emergency Pass/Emergency Fail (EP/EF). Chair has drafted a statement for review by Greg Lyman and Gail Mackin to ensure proper intent and then the language will be shared with GEC for discussion and/or further refinement.</p> <p><i>GEC21-22.08 Review, seek broad input, and make decisions about proposed General Education Program framework and rules changes. Timeline: End of Fall quarter, in order that they appear on winter quarter Faculty Senate agenda. This year the GEC may consider proposals for changes to the framework and rule of the General Education Program. The committee should solicit broad input and follow policy outlining the program change process as listed in CWUP 5-100-040. In addition, please adhere to curriculum committee deadlines to ensure any program changes can be submitted on time for implementation and inclusion in the Fall 2022 course catalog.</i></p> <p>To date, no framework or rules change proposals have been submitted to GEC. Areas for consideration have been drafted by GEC chair and preliminary discussions have started with GEC. Primarily looking at potential framework structure inconsistencies. GEC is interested in further exploration and discussion. GEC is anticipating a program proposal change to add/delete courses with no framework/rules changes for the 2022-23 academic year. Allowing time this year for university-wide input.</p>
Assessment	<p><i>GEC21-22.09 Collaborate with the General Education Assessment Coordinator, Dan Martin, on developing assessment indicators, drafting procedures, and collecting data for the general education program assessment plan. Communicate an assessment product with stakeholder appropriate reporting. Timeline: Winter quarter. GEC previously created an assessment timeline. However, there is still work to do regarding the overall assessment plan.</i></p> <p>Discussion about the development of program learner outcomes for GE, currently there are only goals. GEC chair drafted an interpretive GE Assessment Framework from current policy language. Harvested department chair comments 2018-20. Included in a SWOT analysis with faculty senate survey and listening session results from Spring 2021. Completed General Education assessment efforts 2019 to present. GEC chair drafted an overview of GE Framework definitions. Have noted that pathways are an assessment challenge for various reasons, including but not limited to reference to criteria rather than learner outcomes, inconsistent policy/procedure expectations, and multiple appearance in framework. Intention to collaborate with Dan Martin, GE Assessment Coordinator to create a GE assessment handbook. GE assessment will continue on track, focusing on these four component area elements: Quantitative Reasoning, K3 Creative Expression, K8 Science & Technology, and Culminating Experience.</p>
Diversity, Equity, & Inclusion (DEI)	<p><i>GEC21-22.02 Continue working with the ADI ad-hoc committee on policy language about the antiracist and/or a race and ethnicity graduation requirement for undergraduate students Timeline: Fall Quarter A proposal for an ADI graduation requirement was passed by faculty senate in June 2021. As the ADI ad-hoc committee develops a model for this new graduation requirement, please work with the committee on how GenEd fits into this requirement.</i></p> <p>GEC received an invitation from Maureen Rust to schedule an overview introduction by the ADI ad-hoc committee. GEC extended an invitation to meet during the regularly scheduled meeting on November 1, 2021 and the invitation was accepted.</p>
Access	<p><i>GEC21-22.04 (3?) Consider mapping paths within the existing GenEd framework for online-only students to be able to complete GenEd requirements. Creating GEC approved paths for completion of GenEd requirements for online-only programs will assist students in CWU centers and online degrees. Please consult with Lauren Hibbs, Executive Director of Extended Learning and Outreach.</i></p>

	<p>The GEC chair prepared course lists for each college, sent list to associate deans to identify online offerings by quarter. To date, three of the four colleges, and the library, have submitted their completed lists. The GEC chair has compiled the information received to date and highlighted online courses using the populated framework document for AY 2021-22. A different highlight color was used for each college for easy identification.</p> <p><i>GEC21-22.04 Consider developing an MOU or a permanent process regarding transfer students and GenEd requirements when university closures occur, and students are in need of immediate transfer. Timeline: Winter Quarter Consult with Megan McConnell, Transfer Center Director, and Associate Vice Provost Gail Mackin.</i></p> <p>No action to date.</p>
Logistics	<p><i>GEC21-22.10 Investigate how GenEd course changes affect students' Academic Requirements reports and the issues that arise. Timeline: Spring Quarter. Please consult with Lidia Anderson and Emma Alter in Information Services.</i></p> <p>GEC chair has met with Emma Atler and Lidia Anderson to discuss impact of framework/rules changes on an Academic Requirements Report. Emma has been invited to join GEC meetings as a guest as needed with Lidia joining as a mentor. Discussion of tickets related to GE were led to realization that authorization is part of the larger GE structure issue. Suspended current tickets for clarification.</p> <p><i>GEC21-22.11 Continue exploring options on how GenEd milestones are displayed on students' transcripts. Timeline: Spring Quarter. Progress was made on this last year but may not be fully completed yet. Please consult with Rose Spodobalski-Brower in the Office of the Registrar.</i></p> <p>GEC chair and assessment coordinator have discussed issues with the academic integrity of pathways that make milestone recognition challenging: 1) No learner outcomes, 2) Inconsistency of Pathways in GE Assessment Policy/Procedure, and 3) Tracking challenges for assessment (criteria referenced in proposals).</p>
Program Oversight	<p><i>GEC21-22.12 Continue analyzing the implications and options regarding organizational placement of the General Education Program and its operation as an independent unit. Timeline: Ongoing General Education curriculum, policy, and committees are governed and owned by the Faculty Senate. However, resources specific to program operation have historically been distributed by the Provost's Office. Curriculum in the program is contributed by departments across campus. GEC should continue exploring options for potential reorganization, streamlining, and program efficiencies.</i></p> <p>GEC chair is working to track responsibilities following the elimination of the GE director position, as well as given the lack of administrative oversight and/or support for the GE program. Discussion with Trista Drake Jones in the Associate Provost's Office concerning redesign of the GE website which began last year. GEC plans to invite Trista to present the revisions drafted prior to going live.</p>

Anti-racism, Diversity and Inclusivity (ADI) Ad Hoc Committee: Faculty Senate Report Nov 3, 2021

The ADI Ad Hoc Committee was charged with identifying specific ways to incorporate ADI into the curriculum, with full consultation with the academic community. We have analyzed data from previous listening sessions, surveys, and stakeholder meetings, and researched ADI programs at other institutions. From that process we have outlined a model to implement the ADI graduation requirement that

- includes multiple ways to complete the graduation requirement**
- allows all academic departments and programs to participate**
- aligns with the requirements of SB 5227**
- limits additional time and cost to students as much as possible**

Currently, the committee is presenting a draft of the model to stakeholders and faculty through a series of interviews, surveys, and listening sessions. The feedback will be analyzed by the ADI Committee to refine the model, and then presented to Faculty Senate at the end of this quarter. Once the model is finalized and approved, the next step of this process will be to determine core learner outcomes. Faculty will be consulted again for their input on learner outcomes, and all curricular processes at CWU will be followed.

The committee would appreciate your participation in our information gathering process:

Open Listening Sessions:

<https://cwu.zoom.us/j/89993428748?pwd=WVpjUVIzU1FHYYk2N3IQekYzcUo3QT09>

- **November 4, 11:30 pm**
- **November 8, 1:00 pm**

Faculty Survey:

https://cwu.co1.qualtrics.com/jfe/form/SV_9oGtjfls9YOxNem