

Faculty Senate Academic Affairs Committee
25 April 2024 (3:10 – 5:00 PM)
Minutes

Meeting Notetaker: Wendy Cook

In Attendance:

Voting Members: Bob Hicky, Eric Foch, Mel Madlem, Wendy Cook, Tennecia Dacass, Francesco Somaini, Josh Welsh

Non-voting Members: Jason Knirck, Cody Stoddard, Julia Stringfellow

1. Meeting called to order at 3:11
2. Changes to the agenda - None
3. Approval of meeting minutes for 11 April 2024 – Bob moved, Mel seconded, passed unanimously
4. Chair report
 - a. Met with Andrea, Peter, Lucinda Carnell, and Joey Bryant to discuss academic policy Student Behavior in Academic Settings 4.17.24
 - i. Notes, provided by Andrea and FSEC

--WAC currently being updated by Office of Student Rights and Responsibilities, and our policy of policies is currently being updated. This may mean student behavior policy may need to wait.
 - b. Thank you for taking a looking at the AAC manual.
 - i. AAC23-24.09, 10: Review committee procedures manual through an equity lens, including committee functions, processes, and membership

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Worked on comments by members.

1. Made changes to where the voting members come from. Added language to suggest two from CEPS, CAH, COTS, and CB and one from the library.
2. 2.1.5 Change to Any Faculty Member
3. 3.1 Change to indicate the next chair will be elected before workload plans are due.

4. 4.5.1 Change to reflect that the notetaker is on a rotating basis among the AAC members
5. 4.5.2 Removed reference to secretary
6. 4.3.1 Added that chair will call meetings online and make materials available in a shared electronic folder
7. 5 Remove reference to recording secretary
8. 5.2 Removed a comma
9. 5.3 and 5.4 Removed

Mel moved to accept changes; Bob seconded. Passed unanimously.

5. New Business

- a. AAC23-24.08: Review CWU enrollment data during the add/drop period to determine whether a change in length is needed
 - i. Arturo Torres will join us to discuss AAC's charge of considering to extend the add/drop deadline.
 - ii. Currently, Add/drop deadline is Monday (end of day) following the first week of classes.

Provided with reasons for keeping the add/drop deadline at 5 days. Arturo will check with music for any needs particular to them.

Discussion ensued.

Arturo will gather data to determine enrollment patterns and any impact that the 5 days may have on the students' grades and report back to the committee.

6. Old Business

- a. Vote on changes to Academic Forgiveness policy

Charge AAC23-24.01:

CWUP 5-90-040(38)

(A) Replaced "Will" with "May"

(B) Changed to, "Any denial must be documented in writing to the applicant."

Bob moved to approve changes; Mel seconded. Passed unanimously.

- b. Vote on ADI graduation requirement

Charge AAC23-24.04

Reviewed and accepted changes suggested from the ADI committee.

Bob moved to approve; Teneccia seconded. Passed unanimously.

- c. Review recommendations from FSEC regarding Academic Appeals procedure (policy is fine)
- d. Review recommendations from FSEC regarding Academic Holds policy

CWUP 5-90-090 Academic Holds

Added: An academic hold is a category of hold initiated by and academic program, department, or college that would restrict students from registering for a class.

Removed (A)

CWUR 2-90-090 A

- a. Changed to “Academic deans or the Douglas Honors College director may request that the Office of the Registrar create or remove an academic hold.”
- b. Changed to Department chairs and program directors may forward requests to their academic dean proposals for creating or removing academic holds.

Mel moved to approve; Bob seconded. Passed unanimously.

- e. Revise proposed policy regarding student conduct in academic settings. Proposed policy CWUP 5-90-080/CWUR 2-90-080

7. Next meeting is 9 May 2024

- a. Can anyone present the AAC motions at the May third FS meeting?

Francesco Somaini Volunteered

Meeting adjourned at 4:55