

Faculty Senate Academic Affairs Committee
11 April 2024 (3:10 – 5:00 PM)
Minutes

Meeting Notetaker: Josh Welsh

In Attendance:

Voting Members: Bob Hicky, Eric Foch, Mel Madlem, Wendy Cook, Tennecia Dacass, Francesco Somaini, Josh Welsh

Non-voting Members: Jason Knirek, Cody Stoddard,

1. Call the meeting to order
2. Changes to the agenda
3. Approval of meeting minutes for 28 March 2024
4. Chair report
 - a. Met with Andrea, Peter, Lucinda Carnell, and the AAG Melissa Porter to discuss academic policy Student Behavior in Academic Settings 4.2.24
 - b. At our next meeting, Arturo Torres will join us to discuss AAC's charge of considering to extend the add/drop deadline.
 - c. College re-organization
 - i. <https://www.cwu.edu/about/policies-procedures/policies-manual/5-0-academic-affairs/cwup-5-90.php#consultation>
 - ii. <https://www.cwu.edu/about/policies-procedures/procedures-manual/2-0-academic-life/cwur-2-90.php#review>
 - d. Still waiting for a response to our Academic Forgiveness policy clarification
5. Old Business
 - a. AAC23-24.05 Review Dr. Yoshiko Takahashi's comments of academic appeals
 - i. Vote on Academic Appeals policy and procedure for clerical changes
 1. CWUP 5-90-040(2)
 2. CWUR 2-90-040(2)

Discussion:

- Most of the feedback had to do with numbering issues and minor clerical changes.
- AAC took another look at the policy to ensure that we are comfortable with any substantive changes.

- There was a question about whether appeals would be administered under the provost's office, and it was determined that appeals would continue to go through the Provost's designee.
- None of the other changes were substantive.
 - Bob moved to approve. Second from Mel. No discussion. Motion passes.
- b. AAC23-24.04 Review of ADI graduation requirements policy (CWUP 5-90-50(3)).
 - i. Review feedback from ADI committee regarding AAC's approved motion sent to FS
- Email from Janet Calderon:
 - Policy should mention that CWU courses that are not certified can be petitioned.
 - Bob: Would the petition come from students or faculty?
 - Josh suggested writing it as suggested by the ADI committee in order to get the policy to Senate ASAP. Bob agreed that the intent seems to be to give students a chance to petition.
 - We changed policy to clarify petitions for courses outside of CWU, and cleaned up the language about courses being able to be taken from any department.
 - We added changed procedure to clarify that courses must "align" with outcomes in order to be approved.
 - Bob moved, Francesco seconded to send the policy back to the ADI committee for one last round of feedback before voting on it next meeting.
- c. AAC23-24.07 Academic Holds policy has been sent back from FSEC
 - i. See email from Andrea
- Feedback from EC that the draft we sent is unclear. They thought the policy wasn't clear whether it referred to an individual student hold or creating a new category of hold. We added language specifying that it's about categories of academic holds.
- The feedback from EC seems to indicate that they want a complete list of policies and procedures to govern holds.
 - AAC is only concerned with academic holds, since that's the policy we work on.
 - We added a brief policy to show how the chain of approval for requesting adding or removing of academic holds from the registrars office would go from the chair to the academic dean to the registrar's office.
 - Josh Moves to approve. Bob seconds. Motion passes with the understanding that it might come back from EC.

6. New Business

a. Review AAC procedures manual

- We will be reviewing the committee procedures manual through the lens of DEI concerns.

Mel moves to adjourn. Tennecia seconded. We adjourned.

7. Next meeting is 25 April 2024