

**Faculty Senate Academic Affairs Committee**  
**28 March 2024 (3:10 – 5:00 PM)**  
**Meeting Minutes**

Meeting Notetaker: Tennecia Dacass

1. Call the meeting to order at 3:10 p.m.

**Attendance: Julia Stringfellow, Robert Hickey, Melody Madlem, Rose Spodobalski-Brower, Erich Foch (chair), Wendy Cook, Joshua Welsh, Francesco Somaini, Tennecia Dacass, Cody Stoddard, Jason Knirck.**

2. Changes to the agenda:

**None.**

3. Approval of meeting minutes for 29 February 2024

**Approved.**

4. Chair report

- a. Amber Darting is transitioning from Associate Dean of Undergraduate Studies back to College of Business. Dr. Takahashi will take over this process until another designee is identified.

**The committee unanimously agreed to send the academic appeals policy to Dr. Takahashi given Amber's transition to the College of Business.**

- b. Provost Council sent back Student Behavior in Academic Settings motions (CWUP 05-90-080 CWUR 02-90-80)
  - i. Requested that the assistant attorney general and Margaret Ortega review the document
  - ii. Andrea indicated she would like both parties to review this so we can get this back on the May FS meeting agenda

5. Old Business

- a. AAC23-24.05 Vote on Academic Appeals policy and procedure for clerical changes
  - i. CWUP 5-90-040(2)
  - ii. CWUR 2-90-040(2)
- b. AAC23-24.01 Clarify CWUP 5-90-040 (38). Can courses with a grade of D be used towards the 180-credit graduation requirement if those courses have been denoted as forgiven thorough the academic forgiveness process?
  - i. Review email from Andrea with proposed language changes

**The committee agreed that the proposed language change in A(4) regarding extenuating circumstances needs to be clarified.**

**The committee agreed not to vote on the proposed changes until clarification is provided by Andrea Eklund.**

**Select committee concerns:**

**Academic forgiveness does not mean re-admission to the university. The current policy does not include language about enrollment, so the proposed A(4) is unnecessary.**

**Any extenuating circumstances we can consider must include credit-bearing circumstances, not sexual misconduct.**

**The current policy is not appropriate to address the extenuating circumstances mentioned, the proposed changes may be better suited for policy associated with the admission process.**

**Why are we asked to make changes outside the initial charges given?**

**The committee will discuss this policy again at the April 11 meeting.**

c. AAC23-24.04 Review of ADI graduation requirements policy (CWUP 5-90-50(3)).

i. Review email from ADI committee

**The ADI Committee seeks clarification on some of the committee's edits.**

**The committee discussed the concern regarding ADI courses taken at other institutions.**

**The committee agreed that ADI courses from other institutions should be treated like general education transfer courses, so students should petition the registrar for approval if they earn ADI credits outside of the university.**

**Josh, who will sub for Eric, will present the proposed ADI policy at Faculty Senate on April 3rd.**

## 6. New Business

a. AAC23-24.06 Consider revising CWUP 5-90-040 (35) Academic Standing to clarify the status of students who have GPA >2.0 but have two consecutive quarters below 2.0

i. <https://www.cwu.edu/about/policies-procedures/policies-manual/5-0-academic-affairs/cwup-5-90-040.php#standing>

**The existing policy is clear; the committee agrees to leave the policy as is.**

**(2) Academic Warning only triggers advising, which the committee is okay with and believes may be helpful for students.**

**New business**

**Melody: discussed an email regarding the required syllabus language on sexual misconduct.**

**The proposed verbiage for the syllabus should be coming to the AAC. However, no charges were given at the time of the meeting.**

**Eric will contact Andrea regarding Academic Holds and ask that the proposed ADI policy be added to the April 3<sup>rd</sup> Faculty Senate agenda.**

**The meeting adjourned at 4:27 pm moved by Bob and seconded by Francesco.**

**Rose will be absent next time.**

**Adjourned at 4:36 pm.**

7. Next meeting is 11 April 2024