

Faculty Senate Academic Affairs Committee
11 January 2024 (3:10 – 5:00 PM)
Minutes

Meeting Notetaker: Wendy Cook

Bob Hickey, Julia Stringfellow, Josh Welsh, Francesco Somaini, Rose Spodobalski-Brower, Cody Stoddard, and Tennecia Dacass

1. Call the meeting to order
2. Changes to the agenda
3. Approval of minutes 30 November 2023 meeting minutes
4. Chair report
 - a. AAC24-24.02 Update position title of dean of student success CWUP 5-90-040
 - i. Andrew Morse responded to Andrea Eklund that academic policy language should capitalize proper names, for example, President's Office.
 1. CWUP 5-90-040 is a motion at Faculty Senate (1/10)
 - ii. Passed at Faculty Senate
 - b. Charge AAC23-24.0 AAC draft policy CWUP 5-90-080 disruptive behavior in academic settings
 - i. No feedback from Joey Bryant

May move this to new business to get it completed.

5. New Business
 - a. AAC23-24.04 Work with the ADI committee on approving policy regarding ADI graduation requirements.
 - i. ADI co-chairs Cynithia Pengilly and Janet Calderon provided a draft policy regarding ADI graduation requirements

How are we including this course for students? Will this count for both Gen Ed and this requirement? Can they double dip? Will they?

Do we want to suggest that they add language that it is a grad requirement? It is being in this policy.

In b. Classes don't run through undergraduate studies. What does the office of undergraduate studies do?

Second sentence suggestion: All ADI courses, including approved special topics and other temporary courses will be listed on the Faculty Senate ADI Committee website.

This will put all information in one place.

Will ADI review every new course transferred in? Can they use courses from community colleges. Will the committee approve one-offs?

6. Old Business

a. AAC23-24.05 Review updated academic appeals policy and procedure

- i. Amber Darting provided feedback to AAC questions regarding language for procedure (Follow-up email located in Charge AAC23-24.05 folder)
- ii. Amber Darting also provided BOA procedural information (PowerPoint located in Charge AAC23-24.05 folder)

Thorough walk through of the academic appeals procedure. Amber Darting provided feedback. Eric put it in the document we are working from. Amber also provided PPT slides with the procedure used for students.

Definition for working day with additional detail. Discussion ensued regarding the definition of a working day. The more detailed wording was added to the document and replaced the language we came up with. It was word smithed a bit for clarity.

Reviewed the PowerPoint slides. Suggest changing language and sequencing of language to match theirs. Included the definitions of what academic petitions are.

Reviewed point by point comments and suggestions Amber provided; made changes as necessary to ensure clarity.

Eric will check in with Amber prior to our next meeting.

Motion to adjourn: Wendy moved, Josh seconded.

7. Next meeting is 25 January 2024