

Evaluation & Assessment Committee

1:00 – 3:00 p.m.

June 7, 2024

Agenda

Attendees	College	Present (Y/N)
Warren Plugge, (Chair)	CEPS	Y
Sara Toto	COTS	Y
Nancy Pigeon	CB	N
Toria Messinger	LIB	N
Junyuan Chen	CAH	Y
Hope Amason	EC	Y
Heather MacDonald Carchidi	CS	N
Lidia Anderson		N

1. **Approval of May 24, 2024 minutes approved as presented at 1:08 PM**
2. **Approval of Agenda June 7, 2024 approved as presented at 1:10 PM**
3. 2024/2025 Meeting Dates
 - a. **Reviewed meeting dates for coming year, Warren will send to Janet**
4. Review Year End Report
 - a. **EAC23-24.04 has come up periodically since 2010**
 - b. **Need in code what odds years and even years are – having a memo to bylaws and code that we need this in writing because it is not**
 1. **Previously a document on the website that mentioned it**
 - c. **Started making changes to the EAC manual – 11 and 12 are connected**
5. EC23-24.03 & 07- Tip Sheet, where will they live and get distributed?
 - a. **See if the Equity and Evaluation Committee has any feedback on it**
 - b. **See about doing a presentation during middle of fall to FS**
 - c. **Check with Kurt about if there are plans to house them in Canvas modules or some central place other than the website**
 1. **Learning commons in Canvas might work as well**
6. EAC23-24.06 – Update
 - a. **Policy on SEOI access is moving through policy process**
 1. **They're changing the policy process – going through old process, so should go through relatively quickly**
 2. **If revisions are needed it will get sent back to EAC**
7. EAC23-24.09 & 10 – Discuss FS, EC, & Administrator survey data – see sharepoint:
<https://cwuwildcat.sharepoint.com/teams/FacultySenateEvaluationandAssessmentCommittee>
 - **Consider a charge next year to review EC/FS questions make sure they are accurate**

- **Removed libelous or explicit language that was unhelpful or indicated a personal issue or concern that could identify a person**
 - **With the President survey, with having Warren on the committee for so long, he can indicate if these are expected from prior President surveys**
 - **Number 20 on FS survey is confusing to respondents**
8. EAC23-24.11 & 12 – Discuss Changes to Committee Procedures & Discuss Equity and Belonging in Procedures
 - a. **Move these changes to EC for review at FS in the fall; EC meets next week, so send Hope any information soon so she can relay this to those attending**
 9. Other
 - a. **Warren will send letters later**
 10. EC Updates (5 min)
 11. **Adjourn at 3:02 PM**