

Curriculum Committee
June 6, 2024
Minutes

Present: Paul Ballard, Sayantani Mukherjee, Mengyu Ma, Erika Pazian, Lacy Ferrell, Tim Sorey, Benjamin White, Lizzie Brown, Susan Merrill, Kurt Kirstein, Rachel Kirk, Elvin Delgado, Jenny Dechaine-Berkas, Selena Castro, Mike Gimlin, Kathryn Martell, Arturo Torres

Absent: Hideki Takei, Evelyn Aguiar, CB dean designee, Library dean designee,

Guest(s): None

Meeting was called to order at 3:15 p.m.

Agenda was approved as amended.

May 16, 2024, minutes. Amend chair-elect to say Informal nomination of Paul Ballard. Minutes were approved as amended.

Introductions were done to welcome the new committee member, Mengyu Ma, who will be replacing Fabio Ambrosio next year.

Chair update – Last meeting of this academic year. Be on lookout for a thank you service letter from Ben. Final End of Year report went to Senate as well as the May committee report. Public Relations Minor, Secondary Education BAEd, Literacy Coaching Certificate and Sport Coaching MS. New member to replace Hideki and Dia Gary will be joining the committee next year. Provost is working to get certificates on transcriptions by next spring. Track certificates the same way that majors and minors are tracked by the Registrar's office. UPAC approved all the changes made to all the policies that the committee has sent forward.

Approval Log

Syantani moved and Lacy seconded to approve the Approval Log. FIN 598 and Curriculum and Instruction Med, STEM Leadership Specialization will be approved with this log.

Chair-Elect – Paul indicated he might consider being nominated for chair-elect if someone else would represent the committee at Faculty Senate. Paul accepted the nomination for chair elect. The committee elected Paul as chair-elect for next year.

Curriculog Forms – Next year discuss the potential of short videos to put in with Curriculog forms. Lizzie moved to approve the changes to the curriculum forms. Erika seconded and motion passed.

Contact Type Definitions – Selena talked with departments that utilized the SUP course type. Anywhere it requires faculty supervision uses PRA. SUP seems to be an outdated code. Student teaching is currently a PRA course since the early 2000's. SUP is being mainly utilized by Health Sciences. Courses that are currently not in the PRA list that are considered practicum courses. Jenny indicated PRA 1 and PRA2 because of the pay differences. Certain types of courses in the CBA have different rates in the CBA. They currently don't have a way of tracking that.

Course Modality Definitions – This will continue next year. Some changes and comments were made.

Certificates on transcripts – The Office of the Registrar’s office will be working on adding codes to the current certificates so they will show on the transcript. The committee looked at the certificate procedure language to see if anything needs to change. Some potential suggestions were made but will look at this next year.

Committee charges #12 & 13 will be held over to next year as well as continued discussion of the internship policy.

Meeting was adjourned at 5:10 p.m.