

**Curriculum Committee
Minutes
May 16, 2024**

Present: Sayantani Mukherjee, Erika Pazian, Lacy Ferrell, Tim Sorey, Benjamin White, Lizzie Brown, Evelyn Aguiar, Susan Merrill, Rachel Kirk, Elvin Delgado, Selena Castro, Mike Gimlin

Absent: Hideki Takei, Paul Ballard, Mengyu Ma, Yoshiko Takahashi, Kurt Kirstein, CB dean representative, Library dean representative, Kathryn Martell

Guest(s): None

Meeting was called to order at 3:12 p.m.

Agenda – Remove #4 introductions. Agenda approved as amended.

May 2, 2024, minutes were approved as presented.

Chair report – Final meeting will be June 6th. This will be a final approval of any proposals and will not have any review proposals. The year-end report to Faculty Senate is in TEAMS. Ben will send it to Faculty Senate tomorrow. Kurt Kirstein notified Ben that the language that was written for the AA degree is problematic. Made it appear that it was available to all CWU students. This is more targeted to students who have left CWU but are close to finishing an AA. Kurt's proposal is to remove it from the catalog for 24-25. They will put in a proposal to modify the language. Items #3 and #5 on the review log do not need to be reviewed by the committee they are just required to go out on the log. #1 the ADI Graduation Requirement is just information for the catalog and is not actually a new program.

Approval Log

#2 ELEM 493 Competency Development and Differentiation– Sayantani asked for committee to review the outcomes for the ELEM 493. The new outcomes are okay.

Lizzie moved to approve the Approval log. Erika seconded and motion carried.

Review Log

Course changes

Erika moved to send the course changes out for campus review. Sayantani seconded and motion passed.

New course

#6 FIN 498 Financial Technologies in Business – Course description and five learner outcomes. Three of them are using first category verbs, outline, describe, etc. and are low for a 400-level course. Able does show up in Blooms. Erika

Syantani indicated that the CB curriculum committee had developed different outcomes for this course and asked that these be put into the proposal.

Lacy moved to send out the new course proposals for campus review. Erika seconded and motion passed.

Program Change – Erika moved to send program changes out for campus review. Tim seconded and motion carried.

New Programs

#1 ADI Graduation Requirement – AST 333 Need to correct spelling in title.

#9 Literacy Coaching Certificate – List the graduation requirements as B average for a class to count for the programs. Others are expressed as GPA average rather than a specific grade. This is okay as this is stated this way in other programs.

#10 Sport Coaching – There is a course that the title was changed when the course came through and should be made consistent with the changed. Mike G indicated that will be done at integration into the catalog.

Lacy moved to send new programs out for campus review. Erika seconded and motion carried.

Procedure Manual – The committee reviewed the procedures manual and made additional updates. This will move forward to Faculty Senate for the May 29th meeting.

Tim moved to approve the changes to the committee procedures manual. Erika seconded and motion carried.

Co-chair – Informal nomination of Paul Ballard. Paul will need to confirm his agreement with the nomination. This will be voted on at the June 6th meeting.

Contact Type Definitions – The committee reviewed the contact type definitions. Changes were made to format, removed WEB contact type, information from SUP and updated LEC description. Will continue to review.

Course Modality Definitions – The committee reviewed and made some changes. Will continue to review.

Meeting was adjourned at 5:10 p.m.