

**Curriculum Committee**  
**April 18, 2024**  
**Minutes**

Present: Hideki Takei, Paul Ballard, Sayantani Mukherjee, Erika Pazian, Lacy Ferrell, Tim Sorey, Benjamin White, Lizzie Brown, Evelyn Aguiar, Susan Merrill, Kurt Kirstein, Rachel Kirk, Elvin Delgado, Jenny Dechaine-Berkas, Selena Castro, Mike Gimlin, Kathryn Martell

Absent: Fabio Ambrosio, Yoshiko Takahashi, CB Dean designee, Library Dean designee

Guest(s): Sathy Rajendran, Faiza Khoja

Meeting was called to order at 3:10 p.m.

The agenda was approved as presented.

April 4, 2024, minutes change #26 to Erika and not Lacy. Minutes were approved with the amendment.

Chair report – ADMG 385 was a course that had a hold petition. The originator agreed that changes suggested were fine. There will be a conversation about Micro-credentials at 4:30 p.m. Next meeting would like to solicit nominations for chair-elect position. Tim indicated some of the best practices are utilizing co-chairs and might be something to be considered. Mike Gimlin asked for a few moments of time soliciting feedback for Curriculog forms.

Mike G. asked if there is anything that members feel should be changed or information that should be added to the curriculum forms, please let Mike know. Would like to make any revisions and get them approved before the end of the quarter.

**Approval Log**

Paul moved to approve April 4, 2024, curriculum summary log. Hideki seconded and motion carried.

**Review Log**

Course changes

#12 IT 657 Strategic IT Security – Learner outcomes (LOs) utilize the verb demonstrate. Erika

Paul moved to send the course changes out for campus review. Hideki seconded and motion passed.

New courses

#22 SAA 535 Sport Pedagogy – Course description by instructor permission was very abrupt. Maybe needs Admission by instructor permission. Mike G. indicated that this is standard language. Learner Outcomes are good, but a lot of embedded outcomes. This is okay.

#27 SAA 599 Seminar I – SAA 699 was rejected and probably was Seminar II. Should this just be Seminar?

Lacy moved to send new courses out for campus review. Sayantani seconded and motion carried.

#### Program Change

#7 Early Childhood Education minor – They didn't need to select an option under select an online option. This is okay as it cannot be done after it is started.

#31 Technology Education Broad Area Major, BS – Grammatically high demand should not have a hyphen in description. A lot of demonstrate for program outcomes. The outcomes are okay. Lacy

Erike moved to send program changes out for campus review. Paul seconded and motion carried.

#### New Programs

#8 Food and Agri Business Innovation Management, BS – Do not see program level outcomes. There are outcomes at the end of the proposal. This is okay.

#13 Information Technology Management, BS Information Technology Specialization – Found learner outcomes for the core but not the specialization. Programs have started using one set of learner outcomes that they use for all of their programs that have specializations. The core uses in a separate proposal. They put into the schema, note the core changes to 83 credits. This is okay as it is taken care of at integration.

#14 Integrated Energy Management – There were some comments on the proposal. Is this the program that has been collapsed into a program? This is being consolidated into a single program. There is a comment from Kurt about a suggestion for a LO change. There is also a comment from Mike G. about GEOG 489 has a pre-req that would cause issues for students not in Geography major getting through this major. Also has a problem with program learner outcomes. Erika & Sayantani

Syantani moved to send new programs out for campus review. Lacy seconded and motion carried.

#### Program Delete or Reserve

Lacy moved to send program delete and reserve out for campus review. Lizzie seconded and motion carried.

Liberal Studies Large and Small plan – Rachel Kirk indicated they would like to cancel the program. Currently 9 majors and isn't sustainable to continue as a major. Susan will reject these proposals.

Mike G indicated that RELS 345 and cross-listed course is being requested to withdrawn. It has already been approved. Rachel will reach out to WGSS about this being removed.

Committee procedure Manual – Policy notation updates. Election of Chair-Elect. Tim suggested having co-chairs.

3.4 To meet with committee chair on a regular basis to review committee information. Tim will draft the language for this section.

Meeting dates – The committee had a brief discussion on modality for next year. The committee was good with the meeting dates and will stay online for next year.

Micro-credentials: Sathy Rajendran and Faiza Khoja. They are proposing to have micro-credentials for CWU. Basically a smaller portion of a certificate. Mainly focused on a particular skill. Education classroom management could get a badge which would be proof you received a credential. Would like to try this pilot of micro-credentials. Multimodal has some non-credit micro credentialling. Create a structure to allow piloting some of these programs. Main benefit is becoming popular for last 5-7 years. Quick for students who want to upskill or reskill. Employers love this. Students can take a couple of classes from a different area. How do we go about developing a system at central. Certificates are 15-20 credits, and they can stack the certificates. A lot of employers are looking for skills based hiring and micro-credentialling is in more demand. Could be offered online or in-person. ETSC could do a micro credential in wood working, etc.

Hideki asked if this could be linked with SOURCE as well.

Faiza – There is a co-curricular side that have badges and then curriculum side where micro-credentials come in. 2-4 courses that come together to provide competency skills, maintain certain GPA a student can earn micro credential and have proficiency in these skills or proficiencies. These can be stacked into certificates, minors, or majors. Students who are working could do these micro credentials in the field, they are interested in. They can enter that field as their career or academic journey continues. Created a symbol alongside the course that indicates they are a micro-credential. Not interested in transcripts as they are at the end, they want a badge. They are awarded the micro-credential when they have completed the set of courses, rather than waiting for this on for transcript. Registrar already uses and it is suitable. Multimodal uses this on co-curricular side. Faiza indicated that Parchment software can do this and would need to investigate if this is part of our current contract.

Paul asked about data from other institutions. Faiza indicated she will try and target information from her previous institution.

Meeting was adjourned at 5:17 p.m.