

Curriculum Committee
February 15, 2024
Minutes

Present: Hideki Takei, Paul Ballard, Sayantani Mukherjee, Fabio Ambrosio, Erika Pazian, Lacy Ferrell, Tim Sorey, Benjamin White, Lizzie Brown, Evelyn Aguiar, Susan Merrill, Yoshiko Takahashi, Tim Englund, Mike Harrod, Jenny Dechaine-Berkas, Mike Gimlin

Absent: Rachel Kirk, CB Dean representative, Library dean representative, Kathryn Martell

Guest(s): None

Meeting was called to order at 3:11 p.m.

Ben added Curriculum Jurisdiction policy right before 7a. Agenda was approved as amended.

February 8, 2024, minutes were approved.

Chair report – Next week the committee will be looking at policy and procedure revisions. Mark Oursland and Peter Klosterman. will be guests at the beginning of the meeting to talk about an issue effecting a master’s degree program. Currently the courses are mostly online and bring students on-campus for one in-person event. This triggers student fees for classes that occur on the Ellensburg campus. The committee does not have a meeting on February 29th. The two-week curriculum proposal review period ends on February 29. Voting committee members can expect to do an email vote on that day.

Approval Log

Course change –

CAH 289, 389, 489 Mike G raised an issue regarding the Liberal Studies program that was a CAH program to mirror social science program. The changes being made to these courses and program is a big departure from how they structured the program previously. These courses make up a 1/3 of the program. Need to invite originator to the next meeting.

#10 CAH 289 Introduction to Liberal Studies, #11 CAH 389 Career Readiness Skills Seminar, #12 CAH 489 Senior Portfolio, #33 Liberal Studies Major, BA (Large Plan), and #34 Liberal Studies Major5, BS (Small Plan) will be on hold until the committee has had a conversation with the originator.

Paul moved to approve the Curriculum Summary Approval log. Erika seconded and motion carried.

#17 Teaching Young Adult Literature - Short title Teach Young Adult Lit. Wonder if this is okay. This is okay.

#23 IT 228 Introduction to IT – Long title, not sure why they don’t spell out Information Technology. This is okay as they use it consistently throughout their program.

#29 MUS 323 Choral Music Education – In the last learner outcome there is a typo. Paul indicated that they need to take the “s” off of plans. Susan will make the change.

#32 MUS 533 Applied Pedagogy in Music – Low verbs, describe and identify for a 400/500 level. Recommend higher level verbs. Erika/Lizzie

#33 MUS 611 Graduate Seminar in Music: Music Education – It appears they have changed the number of times you can take for credit. You can take it 7 times. Is that a normal thing? Also learner outcomes use the verb demonstrate. Lacy/Ben

#41 PUBH 501 Foundational Readings and Theories of Public Health – Short Title is confusing. Foundational Theories of PH. Two explains and identifies and are low verbs for 500-level course. Erika/Lizzie

#51 TH 393/493 Theatre Laboratory – The learner outcomes all use demonstrate. Lacy/Ben
LO 1: Demonstrate a process or method of construction unique to one of the following areas: costuming, lighting, props, puppetry, scenery, or promotional aspects of the theatre.
LO 2: Demonstrate commitment to attaining the goals of technical theatre in support of the overall theatre production.
LO 3: Demonstrate the work process of the various shops and work environments that support theatrical production, and their role in the production.
LO 4: Demonstrate the basic principles of workplace regulation, safety, personal interaction and responsibility.

Lacy moved to send course change proposals out for campus review. Sayantani seconded and motion carried.

New course

#5 AGB 401 Food and Agribusiness Career Planning and Professional Development – shortened title is Ag Biz Professional Development. Is that a good, shortened title? Suggested AgBusiness Professional Dev. Course description first sentence is oddly phrased. Maybe ask if “the” could be removed so it reads correctly. Are three learner outcomes okay for a 400-level course? The learner outcomes are okay. Erika

#10 COTS 152 Applied Problem Solving in STEM I – What department would be responsible for approving students for class. Mike G. indicated there is a “program director” in MyCWU who would be responsible for this.

#11 COTS 153 Applied Problem Solving in STEM II – Paul asked about contact hours. This is okay.

#26 IT 495 Undergraduate Research – Is this required or an elective? This is 1-12 credits and not sure how many credits can be used in degree programs. Need to clarify how the course is going to be utilized. This is okay.

Lizzie moved to send out new course proposals out for campus review. Tim Seconded and motion carried.

Program Changes

#8 Biochemistry Major, BA – Needed to select no that it isn't over credit. PHYS 121 things were removed and added and now PHYS 121 is listed twice.

#35 Master of Professional Accountancy – Third sentence in department narrative "student" should be plural as "students".

Third sentence in program narrative currently states, "The applied courses will employ skills and theories from core courses to real life scenarios aimed at preparing student to enter the profession with competence."

Lacy moved to send program changes out for campus review. Paul seconded and motion carried.

Program Delete or Reserve

Lizzie moved to send the Program Delete or Reserves proposals out to campus. Lacy seconded and motion was approved.

Policy/Procedure

CWUP 5-50-020(10) Governance – The Interim Provost indicated they didn't see any issues with removing provost or provost designee from curriculum policy consultation. Made change to add or appropriate dean(s) to last sentence.

Ben will continue to look to see if there is a spot for (17) and (18) rather than in 5-50-010.

Committee members are requested to look over 5-50-010 to see if there are any other changes. Would like to approve both 5-50-010 and 5-50-020 next week.

The committee went into breakout groups at 4:41 p.m. to discuss CWUR 2-50-060(1) Contact Types. Committee came back at 5:51 p.m.

Lecture. They are pretty much all lecture and discussion. May need to redefine lecture or have a new category LED: Lecture and Discussion – Formal presentation of course content alongside student engagement in discussions and activities.

Mike G. suggested eliminating WEB and taking the last sentence off SUP.

Meeting was adjourned at 5:00 p.m.