

Budget and Planning Committee
February 26, 2024
Minutes

Present: Lila Harper, Jim Johnson, Gary Bartlett, Mark Samples, Chad Wassell, Duane Dowd, Andrea Eklund, Ke Zhong,

Absent: Roxanne Easley, Lavente Fabry-Asztalos, Maureen Rust, Chris Schedler

Guest(s): None

Meeting was called to order.

Agenda was approved.

This meeting time will not work for everyone for spring quarter. Please send times that work for you for spring quarter so Jim can find a meeting time.

If anyone is interested in being chair for next year, please let Jim know. Jim does not wish to be chair next year.

During last Senate meeting, the Provost brought up the Strategic Enrollment Plan. Jim asked if Andrea knew any additional information about this. Andrea indicated she has seen some of the numbers but has not seen the enrollment plan. Jim will request to see if the committee can get a copy of the enrollment plan.

PBAC report – Andrea reported that faculty budgets need to be established based on anticipated enrollment. Housing increase requested to BOT. Waiting to hear back on state budgets. Joel gave a budget forecast. It is looking like we will have a \$3 million deficit this year partially offset by a \$1.8 million surplus in Enterprise Operations. Anticipating having \$1.1 million left over. Compared to last year we are up on applications, admissions, and confirmations by approximately 13-15%. On track 1,780 first year students compared to 1,500 last year. FASFA for Washington State still has not been released yet, which is concerning. Most recent fall to winter loss of students was 5.5% on track with historical trends but is better than recent history. State government wants to withdraw College in the High School money due to revised formulas. Getting less than we had been initially allocated. The state is funding the geothermal well, but diesel backup generator was not funded. We had 8,877 students this year and estimate 8,900 students for next year. Anticipating 2,315 living in housing. There is room for 3,100. PBAC discussed four crises facing higher education. Demographics, perceptions, student needs and market demands (mental health issues), resources for higher education. VBB: Fund instructional cost. A formula based on expectations for teaching. Expect T/TT to teach a certain amount. Fund them first. Then comes NTT funding for everything the T/TT's can't cover. Any non-instructional position that becomes vacant is closed out and funding is held centrally. Any new hiring decisions made through ELT. CWU is no longer automatically refilling non-instruction positions. Decision to fill a position will be based on values in the CWU Strategic Plan. Vacancy-basis has the least amount of impact. No clear goal on numbers. We had 702 staff at the beginning of the year, shooting for roughly 650 at the end of the year. (Central as hired about 32 people and have about 25 approved vacancies.)

Jim indicated there are a couple of files that he would like the committee to talk about at the next meeting. There is a workflow that runs through the process that they used to determine the instructional budgets and goes through some of the adjustments. There is also a spreadsheet for FY25 which is next years budget.

Amy Claridge is willing to come talk with the committee about the Shared Governance Task Force. He will try and get her scheduled for an upcoming meeting.

One of the committee charges is to go through the procedure manual with an equity lens. This will be worked on at the next meeting.

Jim indicated that he would like the committee to consider the name of the committee. Some universities utilize the title of Budget Transparency Committee.

The committee had a brief conversation about the Employee Town Hall.