

# Legislative Representation

## University Operations – Administrative

### CWU Policy 203-15

**Effective:** March 6, 2013

**Policy Review Date:** YEAR

**Policy Executive:** Chief of Staff

**Responsible Office/Unit:** University Relations

#### **Policy Statement:**

#### **Applicability:**

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#### **Content:**

Policy

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- (1) The department of public affairs is the university's official liaison with local, state and federal elected officials. In order to ensure consistent, accurate, and strategic communications with public policy makers, no CWU employee shall undertake to represent or make representation to a state agency or elected officials or their staff on behalf of the president, the trustees or Central Washington University without the authorization of and coordination with, the department of public affairs.
- (2) Quarterly reports to the public disclosure commission per RCW 42.17.190, q.v. are coordinated through the department of public affairs.

#### **History:**

*UPAC 7/91; Responsibility: Public Affairs; Reviewed/Endorsed by: Cabinet 02/27/2013; UPAC 03/06/2013; Review/Effective Date: 03/06/2013; Approved by: James L. Gaudino, President  
Reformatted and Assigned new Policy Number - Previous Policy CWUP 2-10-110, June 2025*