

Emergency Presidential Succession

University Operations – Administration

CWU Policy 203-01

Effective: April 21, 2025

Policy Review Date: YEAR

Policy Executive: Chief of Staff

Responsible Office/Unit: President’s Office

Policy Statement:

Applicability:

Content:

Policy

- (1) In the event that the president of the university is, for any reason, unable to execute the duties of the office, the secretary to the Board of Trustees immediately will call an emergency meeting of the board in which the trustees will appoint an interim president.
- (2) Between the time the president is determined to be unable to fulfill his/her duties and the time when the Board of Trustees is able to appoint an interim president, the leadership of the university will fall to the divisional vice president or lead administrator in this order:
 - A. Provost and Executive Vice President, Academic Affairs
 - B. Senior Vice President, Finance and Administration
 - C. Vice President, Student Engagement and Success
 - D. Vice Provost, Academic Affairs
 - E. Associate Vice President, Academic Affairs

History:

President's Cabinet: 6/28/01, PAC: 05/21/03, PAC: 09/05/07; Responsibility: President's Office; Authority: Cabinet/UPAC; Reviewed/Endorsed by: Cabinet/UPAC; Review/Effective Date: 10/08/14; 02/03/2021; 10/24/2023; 4/21/2025; Approved by: A. James Wohlpart, President
Reformatted and Assigned new Policy Number - Previous Policy CWUP 2-10-020, June 2025