

Children in the Workplace/ Classroom Attendance

Employees – Human Resources

CWU Policy 301-01

Effective: January 6, 2017

Policy Review Date: YEAR

Policy Executive: Senior Vice President – Finance and Administration

Responsible Office/Unit: Human Resources

Policy Statement:

Applicability:

Content:

Policy

(1) While Central Washington University (CWU) is sensitive to the needs of working parents / student parents, caring for children in the workplace/classroom is limited. A child is defined as an individual under the age of 18 years who is not a student or employee of the university.

(2) Children of Employees.

- A. A child visiting a working parent for short durations, such as waiting for a ride home from school, is permissible as long as the child is not disruptive to the work environment and the supervisor is aware and has approved the short term presence of the child. For other custodial child care arrangements, the employee is responsible for having that care provided outside of the work place. Sick children should not be brought to the work location.

(3) Children of Enrolled Students / Attendance in Classrooms.

- A. At the beginning of the quarter, students with children should address the issue of unforeseen needs and the position of the faculty regarding bringing a child to the classroom when something unusual happens with the regular care arrangements. In the absence of specific language in the course syllabus stating the instructor's policy regarding children in the classroom or other such direction, only enrolled students will be allowed in the classroom. Sick children should not be brought to the classroom.

- (4) Nothing in this policy is intended to apply to university sponsored structured programs, such as the early childhood learning center or camps that are designed specifically for children.

History:

*PAC: 10/5/2005; Responsibility: BFA; Authority: Cabinet/UPAC; Reviewed/Endorsed by: Cabinet/UPAC;
Review/Effective Date: 1/6/2017; Approved by: James L. Gaudino, President
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