

Meetings

Board of Trustees – Constitution

CWU Policy 106-05

Effective: May 2012

Policy Review Date: YEAR

Policy Executive: Board of Trustees

Responsible Office/Unit: Secretary to the Board of Trustees

Policy Statement:

Applicability:

Content:

Policy

(1) Regular Meetings.

- A. A regular meeting of the board of trustees shall be held at least once each calendar quarter, unless dispensed with by the board of trustees at such time and place as the board of trustees by motion from time to time may direct.

(2) Special Meetings.

- A. The chair of the board of trustees, or any five members thereof, may call special meetings of the board of trustees at any time.

(3) Public Meetings; Executive Sessions.

- A. Meetings of the board of trustees shall be open to the public except in executive sessions. Executive sessions are restricted to matters delineated in RCW 42.30.110.

(4) Quorum.

- A. Five trustees shall constitute a quorum of the board of trustees for the transaction of business.

(5) Rules of Procedure.

- A. Rules of order designated by the board of trustees shall govern the proceedings at and the conduct of the meetings of the board of trustees and its committees, in all cases to which they are applicable and which are not covered in or by the rules and standing orders of the board of trustees.

(6) At each regular meeting there shall be a pre-determined amount of time for public comment.

History:

05/2012, Resolution 12-04

06/2008: Responsibility: Board of Trustees; Authority: Cabinet/UPAC; Reviewed/Endorsed by: Cabinet/UPAC;

Review/Effective Date: 05/2012; Approved by: James L. Gaudino, President

Reformatted and Assigned new Policy Number - Previous Policy CWUP 1-60-050, June 2025