

# Teacher Certification Programs

## Academic Affairs – Curriculum and Programs

### CWU Policy 501-08

**Effective:** October 21, 2016

**Policy Review Date:** YEAR

**Policy Executive:** Provost and Executive Vice President of Academic Affairs

**Responsible Office/Unit:** Faculty Senate

#### Policy Statement:

#### Applicability:

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- (1) The Teacher Certification Program is administered through the college of education and professional studies (CEPS), the school of education (SOE), and the teacher education executive council (TEEC). All programs leading to a teaching certificate and endorsements must meet current Washington State requirements. Additionally, all teacher preparation majors and minors must conform to the credit requirements appropriate for the degree. Programs leading to teaching certification require the successful completion of the Professional Education Program (PEP) in addition to the endorsement program. Any course substitution or alternative program to the PEP must be defined in a written formal agreement (Memorandum of Understanding) and approved by the curriculum, supervision and education leadership department (CSEL), TEEC, the executive director of the school of education, and the dean of CEPS. To ensure the quality and integrity of the certification process, all approved course substitutions and alternative programs must be reviewed and go through the school of education approval process every four years.

#### History:

*Responsibility: Faculty Senate; Authority: Katherine Frank, Provost/VP for Academic & Student Life; Reviewed/Endorsed by Provost's Council: 04/04/2017; 08/09/2016 Cabinet/UPAC; Review/Effective Date: 04/19/2017; 10/21/2016; Approved by: James L. Gaudino, President Reformatted and Assigned new Policy Number - Previous Policy CWUP 5-50-080, September 2024 Procedure CWUR 2-50-080 attached as Appendix A, June 2025*

## Appendix A - Teacher Certification Programs procedure

- (1) All memorandums of understanding associated with new curriculum or revisions pertaining to CWU 501-08 must be attached to the relevant course substitution or alternative program proposal in Curriculog.