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Policy Proposal & Impact Statement (PPIS)

New policy or Revision

Request to:

- ☐ Develop a new policy.
- ☐ Develop a policy to replace an existing policy.
- ☑ Revisions to existing policy

Policy(ies) replacing (If Applicable):

Revisions to policy #2-10-160 - Suspended Operations (Emergency Closure)

Submission information:

Date 1/17/25 Policy Writer's Name: Stuart Thompson

Responsible Office / Unit Facilites Management

Responsible Policy Executive Joel Klucking

Proposed Policy Title No change

Reason for new Policy / Change

The change is needed to reflect the increased responsibility of the EVP/Provost and SVP F&A to determine when to close campus and/or classes, and remove the President from the decision making process as they will be off campus doing external work for the University.

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Policy Statement (what does this policy do? Provide overview of content, major changes or impact)

This policy needs to be updated to reflect proposed changes to the closure of campus, effectively giving the SVP Finance & Administration authority to decide when campus must be closed or operations postponed due to weather or other reasons. It then gives the EVP/Provost the authority to decide if classes will be postponed or cancelled.

Existing policy relies on the President to make these decisions.

Fiscal Impact (What resources are needed to implement this policy / Any cost savings?).

No known or expected impact

Equity Impact (What is the potential impact on the CWU community, particularly historical under-served and marginalized individuals or groups. If any impact on DEI, identify the equity impact and the plan to eliminate barriers and/or impact).

No known or expected impact

Routing Instructions:

Policy Writer – After completing form, please submit to Policy Executive.

Policy Executive – After reviewing, please submit to University Policy Administrator.

University Policy Administrator – Will review and present Policy Proposal & Impact Statement (PPIS) to Executive Leadership Team and President prior to any further action.

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Policy Executive Approval:

Name: Joel Klucking

Signature: Signed by: Joel Klucking E489D1E3B0CD47E... Date: 1/18/25

President Approval

☑ Approve Policy Proposal & Impact Statement

Signature: [signature]

☐ Remand to Policy Writer

Date: 3/5/2025

☐ Reject PPIS – *(provide explanation)*

Notes or Explanation:

Submit to University Policy Administrator Thomas Pedersen via email at thomas.pedersen2@cwu.edu