

# Officers of the Board

## Board of Trustees – Constitution

### CWU Policy 106-07

Effective: ~~October 2010~~

Policy Review Date: YEAR

Policy Executive: Board of Trustees

Responsible Office/Unit: Secretary to the Board of Trustees

#### Policy Statement:

This policy is adopted to clarify officer roles of the Board of Trustees.

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#### Applicability:

This policy applies to the CWU Board of Trustees.

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#### Content:

Policy

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#### (1) Designation and Qualifications.

A. The officers of the ~~B~~board of ~~T~~rustees shall be chair, ~~vice~~-chair ~~elect~~, ~~past chair~~, secretary, and treasurer.

B. The chair, ~~and vice~~-chair ~~elect~~, ~~and past chair~~ shall be members of the ~~B~~board of ~~T~~rustees.

A.C. The secretary and treasurer may or may not be members of the ~~B~~board of ~~T~~rustees.

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#### (2) Election of Chair and ~~Vice Chair~~ Elect.

A. The ~~B~~board of ~~T~~rustees shall elect the chair and ~~vice~~-chair ~~elect~~.

B. The chair and ~~vice~~-chair ~~elect~~ shall be elected ~~annually~~ at the summer ~~meeting~~~~retreat~~ of the ~~B~~board of ~~T~~rustees, and shall hold office for ~~two one~~-years or until their successors are elected.

A.C. In the event of an interim vacancy in the office of chair or ~~vice~~ chair ~~elect~~, successors may be elected to hold office for the unexpired term.

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#### (3) Appointment of Treasurer.

A. The ~~B~~board of ~~T~~rustees shall appoint a treasurer who shall be the financial officer of the board and who shall hold office at the pleasure of the board.

**(4) Appointment of Secretary.**

- A. The Board of Trustees shall appoint a secretary who shall provide administrative support to the board and who shall hold office at the pleasure of the board.

**History:**

*10/2010, Resolution 10-12*

*06/2008: Responsibility: Board of Trustees; Authority: Cabinet/UPAC; Reviewed/Endorsed by: Cabinet/UPAC;*

*Review/Effective Date: 10/2010; Approved by: James L. Gaudino, President*

*Reformatted and Assigned new Policy Number - Previous Policy CWUP 1-60-070, June 2025*