



University Policy Advisory Committee Minutes  
Barge Hall, Room 412  
August 2, 2023  
9:00 AM

Present:

Ex-officio non-voting: President Wohlpart

Ex-officio voting: Malik Cantu, Michelle DenBeste, Andrea Eklund, Tim Englund, Col'Ette Gauvin, Joel Klucking, Pam McMullin-Messier, Andrew Morse, Margaret Ortega, Chris Schedler

Ex-officio Advisory non-voting: Lucinda Carnell, Dania Cochran, Elvin Delgado, Dennis Francois, Kurt Kirstein, Jason Knirck, Staci Sleigh-Layman, Pat Stanton, Stuart Thompson, Sydney Thompson, Ginny Tomlinson

Others Present: Janet Shields

I. Action Items

1. Action – Approval of UPAC Minutes June 14, 2023

UPAC members endorsed the minutes from June 14, 2023, as presented.

2. Policies & Procedures – Summary sheets precede individual policies and procedures

**A. Academic & Student Life – Michelle DenBeste**

1. CWUP 5-50-020 Definitions of Curriculum Terms

Revisions to the Definitions of Curriculum Terms policy were made to update the current name of offices/committees and align with changes in offices that are responsible for curriculum. Some reorganization of the policy was done to help with the flow of information. UPAC members endorsed this amendment.

2. CWUP 5-50-030 General Principles

Revisions to the General Principles policy were also made to update the current name of offices/committees and align with changes in offices that are responsible for curriculum. Some reorganization of the policy was done to help with the flow of information. UPAC members endorsed this amendment.

3. CWUP 5-50-060 Curriculum Rules for Implementation

The changes to the Curriculum Rules for Implementation policy were also made to update names and align with changes in offices that are responsible for curriculum. UPAC members endorsed the revisions to this policy.

#### 4. CWUP 5-50-070 Rules for Undergraduate and Graduate Degrees

The changes to the Rules for Undergraduate and Graduate Degrees policy were also made to update names and align with changes in offices that are responsible for curriculum. UPAC members endorsed these revisions.

#### 5. CWUP 5-50-090 Certificate Programs

The changes to the Certificate Programs policy were also made to update names and align with changes in offices that are responsible for curriculum. UPAC members endorsed these revisions.

#### 6. CWUR 2-50-040 Curriculum Change

The revisions to the Curriculum Change procedure were also made to update names and align with changes in offices that are responsible for curriculum. UPAC members endorsed these revisions.

#### 7. CWUR 2-50-070 Rules for Undergraduate and Graduate Degrees (procedure)

The revisions to the Rules for Undergraduate and Graduate Degrees procedure were also made to update names and align with changes in offices that are responsible for curriculum. UPAC members endorsed these revisions.

#### **B. Finance & Administration – Joel Klucking:**

No policies/procedures to review currently.

#### **C. Student Engagement & Success – Margaret Ortega:**

No policies/procedures to review currently.

#### **D. President's Division – Andrew Morse**

No policies/procedures to review currently.