



University Policy Advisory Committee Minutes  
Barge Hall, Room 412  
June 14, 2023  
9:00 AM

Present:

Ex-officio voting: Michelle DenBeste, Andrea Eklund, Col'Ette Gauvin, Pam McMullin-Messier, Lucha Ortega, Mark Samples, Chris Schedler

Ex-officio Advisory non-voting: Anne Cubilie, Tim Englund, Joy Fuqua, Jonathon Henderson, Gail Mackin, Sathy Rajendran, Staci Sleigh-Layman, Pat Stanton, Stuart Thompson, Sydney Thompson

Others Present: Rose Brower-Spodobalski, Arturo Torres

I. Action Items

1. Action – Approval of UPAC Minutes April 26, 2023

UPAC members endorsed the minutes from April 26, 2023, as presented.

2. Policies & Procedures – Summary sheets precede individual policies and procedures

**A. Academic & Student Life – Michelle DenBeste**

1. CWUP 5-50-020 Definitions of Curriculum Terms

Revisions to the Definitions of Curriculum Terms policy were made to include a new degree type of Associate of Arts. UPAC members endorsed this amendment.

2. CWUP 5-50-070 Rules for Undergraduate and Graduate Degrees

Revisions to the Rules for Undergraduate and Graduate Degree policy were also made to include a new degree type of Associate of Arts. UPAC members endorsed this amendment.

3. CWUP 5-100 (10) General Education Committee

The General Education Committee will be involved in the process of reviewing data and suggesting changes to the general education program based on the data. This moves the process of data collection into the Undergraduate Studies office to help provide consistency. UPAC members endorsed the revisions to this policy.

4. CWUP 5-100 (60) General Education Program Assessment

The changes to the General Education Program Assessment Policy were also made to move the process of data collection into the Undergraduate office to help provide consistency. UPAC members endorsed these revisions.

**B. Finance & Administration – Joel Klucking:**

No policies/procedures to review currently.

**C. Student Engagement & Success – Margaret Ortega:**

No policies/procedures to review currently.

**D. President's Division – Andrew Morse**

**1. CWUP 2-80 Shared Governance (new)**

In 2018-2019 the BFCC was charged with designing language to be included in the Faculty Code that defined shared governance and outlined the responsible parties and the importance of Faculty Senate in this process. This language was approved by Senate in 2020.

In addition to the Shared Governance section in the Faculty Code, the BFCC designed correlating language to be included in the CWU Policies Manual that outlined the role of Faculty Senate in shared governance and outlined procedures for violations of the code and requirements for dissolution of the Faculty Code.

Col'Ette Gauvin, Chair of the Exempt Employee Association, suggested that if language regarding shared governance is to be included in university policy, it should also include staff and students. UPAC members endorsed the new shared governance policy with the understanding that revisions may come forward in the future to include staff and students.

Several policies and procedures were approved at the last Faculty Senate meeting of the year (May 31, 2023), which didn't meet the deadline for the public comment period for UPAC. A summer UPAC meeting will be added for these policies and procedures to be reviewed and codified by fall quarter.