

University Policy Advisory Committee Policy & Procedure Review

<b>Title:</b>	Jurisdiction for Curriculum Matters
<b>Date Submitted:</b>	03.08.24
<b>Submitted by (Individual):</b>	Andrea Eklund
<b>Department:</b>	Faculty Senate
<b>Division:</b>	President
<b>Policy Number:</b>	
<b>Procedure Number:</b>	CWUR 2-50-010 being changed to CWUR 2-50-020

New                       Revision

The policy or procedure has been formatted to be consistent with CWUP standards.

The policy and/or procedure change has a budget impact. Yes  No

(If yes, please attach a spread sheet that provides an analysis of the impact.)

<b>Consultation and Review</b>			
Please indicate consultation completed in the preparation of your proposed policy or procedure, including the name of the individual or groups consulted, the date of the consultation, and any written feedback/recommendations from the group consulted.			
Date	No Budget Impact	Date	Budget Impact
2.08.24	Curriculum Committee		Issue-area stakeholders
03.06.24	Faculty Senate		Affected budget authority
03.26.24	Provost's Council		PBAC
	ELT		Provost's Council
	UPAC		Cabinet
			UPAC

**Summary of policy/procedure content and Impact:**

The curriculum committee proposes to move the Definition of Curriculum Terms section from its current place at CWUP 5-50-020 to CWUP 5-50-010. In this move, it will trade places with Jurisdiction for Curriculum Matters (currently CWUP 5-50-010, but moving to CWUP 5-50-020). Complimentary changes are also being made to procedures such that definition procedures are in CWUR 2-50-010 and jurisdiction procedures are in CWUR 2-50-020.

The curriculum committee has cleaned up the formatting in the Definition of Curriculum Terms part of policy (currently CWUP 5-50-020, but proposed to move to CWUP 5-50-010). We have also moved two items (numbers (17) and (18)) out of policy and placed them in the

complimentary section of procedures (will be CWUR 2-50-010). Part of our review was also to ensure definitions were arranged in alphabetical order.

The policy language in Jurisdiction for Curriculum Matters (currently CWUP 5-50-010, but proposed to move to CWUP 5-50-020) was reorganized to provide a better flow (and to move away from alphabetical ordering). Language was added to describe the responsibility of the Faculty Senate ADI committee with regards to curriculum. The section discussing the Board of Trustees was revised to clarify that they approve new major degrees, graduate degrees, and degree types. The section on Governance was edited so that the Office of the Provost is not required to be part of answering any and all curriculum policy questions that arise from curriculum proposals. Finally, office names were updated and formatted using consistent capitalization.

Itemization of changes (revision documents):

The curriculum committee was charged (CC23-24.04) with updating the Jurisdiction for Curriculum Matters section of policy based on feedback from Provost's Council. The revisions described above update and clarify existing policy language and include new language to describe the responsibilities of the ADI committee with regards to curriculum.

Faculty senators provided feedback during the January 10 Faculty Senate meeting that they wished to see policy structured such that definitions come first. To meet that request, the curriculum committee proposes to move the Definition of Curriculum Terms section from its current place at CWUP 5-50-020 to CWUP 5-50-010. Since the curriculum committee is proposing to move the Definition of Curriculum terms segment of policy, the committee also took this opportunity to update it and unify its formatting.

CWUR 2-50-02~~10~~ Jurisdiction for Curriculum Matters

(1) Changes to the general education requirements and the general education program follow the same process as any curriculum change. Final approval requires a majority vote of the faculty senate.

(2) Provost/Vice President for Academic and Student Life presents new minors, specializations, and certificates as informational items to the board of trustees.

(3) Interdisciplinary programs may initiate course/program changes in collaboration with the appropriate departments. The dean or designee, and if applicable, the college curriculum committee reviews curriculum proposals before they are submitted to the FSCC for review and, if applicable, final approval by the faculty senate.

*[Responsibility: Faculty Senate; Authority: Provost/Executive VP for Academic Affairs; Reviewed/Endorsed by Provost's Council 08/09/2016, 03/26/24: Cabinet/UPAC; Review/Effective Date: 10/21/2016; Approved by: James L. Gaudino, President]*