



## Memorandum

Date: February 14, 2024  
To: Joel Klucking, CFO/SVP Finance & Administration  
From: Services & Activities Fee Committee  
Re: Supplemental Allocations from Services & Activities Fee

At the February 8, 2024 meeting, the Services & Activities Fee Committee approved the following recommended supplemental allocation requests from S&A Fee Base Funded departments for your review:

- Request 2405: Supplemental funds were recommended to support the Lion Rock Visiting Writer Series base funded program to expand and increase the program offerings.

**SUPPLEMENTAL ALLOCATION RECOMMENDED: \$4,000**

- Request 2406: Supplemental funds were recommended to support the Theatre Arts base funded program in reserving transportation to the airport for students attending the Kennedy Center of American College Theater Conference in February 2024.

**SUPPLEMENTAL ALLOCATION RECOMMENDED: \$1,200**

**TOTAL SUPPLEMENTAL ALLOCATION RECOMMENDED: \$5,200**

**Services and Activities Fee Committee**

400 E University Way | Ellensburg WA 98926-7432 | Office: 509-963-1515 | Fax: 509-963-2983

Bouillon Hall Room 204 | Web: [cwu.edu/services-activities](http://cwu.edu/services-activities)

CWU is an EEO/AA/Title IX Institution. For accommodation email: [DS@cwu.edu](mailto:DS@cwu.edu).

This is an electronic communication from Central Washington University.