

Student & Activities (S&A) Committee

Meeting Minutes

Date: December 12, 2025

Time: 3:04 PM – approximately 4:05 PM (meeting extended by 10 minutes)

Location: In person (microphone-assisted; pilot use of AI transcription)

Attendees: Robbi Goninan, Erin Sargent, Trent Bucy, Lola Gallagher, Gretchen Lohse, Hondo Acosta-Vega, Guest of Ba Samitawi. S&A Member attendance below.

1. Call to Order

Chair Alex Matheson called the meeting to order at **3:04 PM**.

2. Roll Call

Present: - Alex Matheson, Chair - Ba Samitawi, Vice Chair - Rachel Haley, Parliamentarian
- Alexander Cordone - Austin Baird - Abby Tutuko

Absent: - Aeros Spangenberg

A quorum was established.

3. Approval of Agenda

The agenda was reviewed as distributed via email.

Motion: Approve the agenda as presented

Moved by: Alexander Cordon

Seconded by: Ba Samitawi

Vote: Approved unanimously

4. Approval of Previous Minutes

The committee reviewed the prior meeting minutes.

Motion: Approve the minutes as presented

Seconded by: Alexander Cordon

Vote: Approved unanimously

5. Reports

Chair's Report

- No report.

Advisor's Report

- Remaining supplemental funding balance reported as approximately **\$69,917.10**.
- Additional salary savings may be swept into the supplemental budget monthly once budget reports are updated.

ASCW / ACW Update

- Due to technical issues during a prior presentation, clarification materials were distributed to committee members via email.
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6. Communications

No communications were received.

7. Public Comment (First Call)

- A student attendee expressed concern regarding ASCWU expenditures on apparel and supplies, suggesting funds be prioritized toward direct student support.
 - Committee acknowledged the comment and reminded attendees that committee members do not respond substantively during public comment.
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8. Old Business

Supplemental Request #2608 – Student Union Operations / CERC Team

Request: Capital funding for replacement of theater lighting system

- Advisors clarified this request qualifies as a **capital expenditure**, to be funded from S&A reserves rather than the annual supplemental budget.
- Total S&A reserves estimated at approximately **\$4.5 million**.
- The project exceeds \$25,000 and therefore requires **Board of Trustees approval**.
- Discussion included system longevity (estimated 20 years), scope (full replacement of theater lighting), and inability to source replacement parts for the existing system.

Motion: Recommend approval of the full request amount of **\$266,545**

Moved by: Ba Samitawi

Seconded by: Rachel Haley

Vote: Approved unanimously

Note: Recommendation will be forwarded to the CFO and subsequently to the Board of Trustees for final approval.

Supplemental Request #2609 – Early Childhood Learning Center (ECLC)

Request: Flooring replacement (initial request \$55,000; revised classroom-only option \$35,000)

- Flooring does not qualify as a capital expense.
- Committee expressed concern regarding the request consuming a significant portion of the remaining supplemental budget.
- Advisors outlined an alternative approach via a **base funding adjustment** in a future fiscal year.

Motion: Deny the supplemental request as written and recommend resubmission as a base funding request for FY 2027

Vote: Approved unanimously

Additional Motion: Extend deadline for ECLC to resubmit appropriate base funding documentation by **5 days**

Vote: Approved unanimously

Supplemental Request #2610 – Pulse Magazine

Request: \$8,638.28 for Winter Quarter printing costs

- Clarified that the request is for Winter Quarter (not Fall).
- Pulse reduced page count to minimize costs.
- Students expressed preference for printing over wages.

Motion: Approve full amount of **\$8,638.28**

Seconded: Yes

Vote: Approved unanimously

9. New Business

Supplemental Request #2611 – ASCWU Student Government

Request: Staff salary increases and reallocation of funds related to an unfilled position

- Request clarified to prioritize staff hours and salary support; no funds requested for uniforms or supplies.

- Discussion included extended office hours, food security access, staff workload, outreach efforts, and operational capacity.
- Committee extended the meeting by 10 minutes to continue deliberation.
- Discussion on use of funds, student minimum wage, and Advisor reminded committee that \$7,700 is already allocated and will not affect the balance of the supplemental budget.

Motion: Recommend approval of the partial request amount of \$19,164.60 by Ba Samitawi, deny the reimbursement request, full approval for the reallocation request of \$7,700. Clarification provided by advisor.

Motion died, no movement

Motion: Alex Cordon motioned to make it a flat \$19,000. Rachel Haley asked ASCWU-Hondo how this would affect their staff if only funded \$19,000? ASCWU-Hondo responded that they would adapt and allocate the funding to the sub-departments that would need it most.

Motion: Recommend partial approval of request for \$19,000.00

Moved by: Alex Cordone

Seconded by: Austin Baird

Vote: Approved unanimously

Motion: Recommended reallocation request of \$7,700

Moved by: Ba Samitawi

Seconded by: Alex Cordone

Vote: Approved unanimously

10. Public Comment (Second Call)

- Advisor reminded ASCWU and their Advisor that they can request more student funding through their base funding request, which is due Monday, Dec 15th.
- Advisor wanted to acknowledge the committee's discussion this week, commend everyone on their courses, finals and have a great winter break.

Motion: Recommended reallocation request of \$7,700

Moved by: Ba Samitawi

Seconded by: Alex Cordone

Vote: Approved unanimously

- Public comment from Ba to ASCWU President, question about the reimbursement amount. No need to motion on this since they approved a flat amount.

- Alex, thanked the S&A members individually and thanked the Advisors.

11. Adjournment

Motion: To adjourn the meeting

Moved by: Alex Cordone

Seconded by: Rachel Haley

Vote: Approved unanimously.

Minutes prepared from AI-generated transcript and edited for clarity, accuracy, and compliance with public meeting standards.