

SERVICE & ACTIVITY FEE ANNUAL REPORT

FISCAL YEAR 2024

Program Name: Veterans Center

Program Manager: Ruben Cardenas

1. Please list any S&A funded position that have been vacant longer than one (1) month. If any vacancies exist, please explain how you utilized the funds and what your long-term plans are for the position.

Starting in September of 2017, we initiated our participation with the Washington Department of Veteran Affairs (WDVA) Vet Corps program. As we continued our partnership with the WDVA Vet Corps program we recruit and hire a student employee annually. To participate in this program the host institution is assessed a site fee of \$3,000 after we complete the process of applying, contract approval, and employing the student. The position starts in September and finishes at the end of June. For the 2023-24 year we employed Brenden Weddington as our Vet Corps Navigator.

This partnership is being referenced as we have not hired a Veterans Center Student Coordinator through CWU with S&A funding as we have decided to participate in this program to fill that position. This allows us to hire a student employee at a lower cost. We plan to participate in this partnership annually with the WDVA as long as the program is offered. Not only does it meet our department needs, but it is sustainable.

2. Please provide an overview of the student-centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

We have continued our fall of 2023 Veterans Welcome Event for the students that we serve. We also continued our tradition of hosting Veterans Week previously called RED Week, which is programming that takes place through the week of Veterans Day.

We continued our Veteran Book Club Event Series in partnership with CWU Libraries, Advising, and a former English Faculty member. Our student veterans decided to choose *Battle Born: Lapis Lazuli* by Maximilian Uriarte. Participating students received a copy of the book. We continued to invite our staff, faculty, and community members to participate as we finished utilizing a microgrant from the Libraries and National Forum. This microgrant also helped us purchase books for non-student participants. We held two in-person/zoom events during the winter quarter to discuss the book, which was well attended, and participants were highly engaged. Max visited campus during the spring quarter to speak to our campus community and was hosted by our department with a special session for our Film, Art, and any student interested in learning about his artistic process.

This year we were able to continue our partnership with Career Services to offer a Translating Military Experience workshop for our student veterans and service members. This assists students with the military section of their resume so they can maximize their experience for non-veterans to be able to understand what their accomplishments were without the military jargon.

We were able to host our Annual Graduation/SALUTE Induction Ceremony which occurs during the spring quarter. This program consists of inducting students into the SALUTE Veterans Honor Society. In addition, we recognize our graduating student veterans by presenting them with a CWU Veteran Alumni Coin and Veteran Graduation Cord. We invite our SALUTE Inductees and Graduating students to this event which traditionally includes a dinner. We also allow our students being recognized to bring a guest.

Our staff also attended the Westside Graduation Awards Ceremony presenting graduating student veterans with the Veteran Alumni Coin and Veteran Graduation Cords.

Our continued goal is to support our students directly and indirectly with the highlighted programming/events by creating veteran awareness on campus. We hope that these efforts result in a welcoming/supportive environment for our students. Our student population typically ranges between 500 and 550 students each quarter during the regular academic year.

3. Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

Not applicable.

4. Please provide an explanation for any positive or negative fund balances at year end.

As a result of our participation in the Vet Corps program, we decided to not employ a student throughout the academic year (September-June) resulting in a surplus concerning employing a student.

We also were not able to utilize on-campus catering for our end-of-the-year graduation ceremony that we host for our students. We worked with an external vendor within the community, and we surprisingly hosted the event at a lower cost than average.

**Service & Activities Base Funding
Financial Overview**
For the month ended September 30, 2024
Department: Veterans Center
Student Activities
No Component
As of 10/22/24

	FY22 Actuals	FY23 Actuals	FY24 Actuals
Revenues			
CWU-Allocation (Revenue)	45,830	41,242	41,242
Total Revenues	45,830	41,242	41,242
Transfers			
CWU-Transfer (Intra-Fund In)	1,250	0	0
CWU-Transfer (Intra-Fund Out)	0	(28,721)	(1,022)
Total Transfers	1,250	(28,721)	(1,022)
Expenses			
CWU-Salary and Wage (Staff)	13,792	8,877	14,993
CWU-Student/Temporary/Overtime	0	261	273
Total Salaries	13,792	9,138	15,266
CWU-Benefits	4,909	3,897	5,675
Total Salaries & Benefits	18,701	13,035	20,941
CWU-Goods	1,220	750	2,289
CWU-Services	0	0	0
CWU-Supplies	986	355	1,212
CWU-Utilities	0	0	70
CWU-Rentals/Leases	0	0	0
CWU-Repairs/Maintenance	180	492	714
CWU-Program	6,270	12,006	14,887
CWU-Equipment/Software (Non-Capita)	4,356	0	106
Bad Debt	0	0	0
Total Goods & Services	13,012	13,603	19,279
Total Expenses	31,713	26,638	40,220
Net Resources	15,366	(14,117)	0
Projected Beginning Fund Balance	-1,250	14,117	0
Projected Ending Fund Balance	14,117	0	0