

SERVICE & ACTIVITY FEE ANNUAL REPORT

SURC Accounting

Fiscal Year: FY 2023
Program Name: SURC Accounting
Program Manager: Erin Sargent

Please list any S&A funded position that have been vacant longer than six (6) months. IF any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.

In 2023 the SURC Accounting office eliminated one S&A funded position in an effort to reduce costs. This position will not be funded in the future.

Please provide an overview of the student-centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

The SURC Accounting office has one full time S&A funded position, one position funded from other sources and 5 student employees. The S&A funded position is funded through the SURC flat funding agreement. The agreement also provides support for a portion of student payroll and goods and services.

The SURC accounting office provides the budget and accounting services to all student clubs and organizations. We help support all S&A funded departments and funding requests when necessary regarding financial activity.

Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

The S&A Committee voted to roll back all unspent S&A amounts. Due to vacant and forfeited positions, as well as carry forward from FY22, SURC Accounting rolled \$132,502 back.

Please provide an explanation for any position or negative fund balances at year end.

The remaining \$51,068 fund balance is related to non S&A funding sources and should be rolled back accordingly

**Service & Activities Base Funding
Financial Overview
For the month ended September 30, 2023
Department: SURC Accounting
Student Activities
No Component
As of 12/22/23**

	FY22 Actuals	FY23 Actuals
Revenues		
CWU-Cash Over/Short	(105)	0
CWU-Allocation (Revenue)	239,966	236,083
Total Revenues	239,861	236,083
Transfers		
CWU-Transfer (Intra-Fund Out)	0	(132,502)
Total Transfers	0	(132,502)
Expenses		
CWU-Salary and Wage (Staff)	134,838	88,875
CWU-Student/Temporary/Overtime	33,306	36,364
Total Salaries	168,144	125,239
CWU-Benefits	59,485	42,660
Total Salaries & Benefits	227,629	167,899
CWU-Goods	553	946
CWU-Supplies	3,564	2,695
CWU-Utilities	1,260	1,365
CWU-Repairs/Maintenance	0	308
CWU-Program	218	61
CWU-Equipment/Software (Non-Capita)	0	2,078
Bad Debt	0	0
Total Goods & Services	5,595	7,452
Total Expenses	233,224	175,351
Net Resources	6,637	(71,770)
Projected Beginning Fund Balance	116,202	122,838
Projected Ending Fund Balance	122,838	51,068