

SERVICE & ACTIVITY FEE ANNUAL REPORT

Symposium on University Research and Creative Expressions (SOURCE) & OUR : \$54,850

The Committee is proud to support the Source program as they see it as a valuable resource allowing students to present their academic accomplishments. This program continues to grow, the committee has supported this program through supplemental funds and is recommending that other funding sources be sought out in the future. This also supports the OUR Funding.

Fiscal Year: FY 2023
Program Name: SOURCE & OUR
Program Manager: Yoshiko Takahashi

Please list any S&A funded position that have been vacant longer than six (6) months. IF any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.

N/A

Please provide an overview of the student-centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

There were 252 unique students who attended and presented at SOURCE 2023. There were 92 oral presentations and 120 poster presentations. Some students presented more than one project.

Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

N/A

Please provide an explanation for any position or negative fund balances at year end.

We had a positive balance at year-end. For the reasons, among the grants awarded to students, one student was not able to present at SOURCE. One of the requirements for the grant is to present the research at SOURCE, so the award money was not granted. Also, there are a few students who were awarded but did not use all the funds. For SOURCE, we used the library for poster sessions and classrooms for oral presentations rather than SURC so there was no cost for facility use. However, we returned to SURC this academic year so we anticipate that the funds will be fully used this academic year.

**Service & Activities Base Funding
Financial Overview**
For the month ended September 30, 2023
Department: Office of Univ Stud Research
Student Activities
All Components
As of 12/5/23

	FY22 Actuals	FY23 Actuals
Revenues		
CWU-Allocation (Revenue)	52,108	49,365
Total Revenues	52,108	49,365
Transfers		
CWU-Transfer (Intra-Fund Out)	0	(63,002)
Total Transfers	0	(63,002)
Expenses		
Total Salaries	0	0
Total Salaries & Benefits	0	0
CWU-Goods	4,661	9,392
CWU-Services	0	4,500
CWU-Supplies	1,100	4,891
CWU-Rentals/Leases	0	0
CWU-Repairs/Maintenance	240	777
CWU-Program	9,501	24,024
CWU-Travel	6,699	610
CWU-Equipment/Software (Non-Capita)	541	3,500
Bad Debt	0	0
Total Goods & Services	22,742	47,693
Total Expenses	22,742	47,693
Net Resources	29,365	(61,330)
Projected Beginning Fund Balance	0	29,365
Projected Ending Fund Balance	29,365	-31,965