

Service & Activities Fee Base Funding Request Form

Scheduling Center

Submitted By: Cherie Wilson, cherie.wilson@cwu.edu on 12/1/2024 3:48:48 PM

Pending Approval

2026-2029 Service & Activities Fee Base Funding Request Form

Program/Department Name

Scheduling Center

Program Manager

Cherie Wilson

Do you currently receive S&A Base Funding?

Yes

How does the program support the University's Vision and Mission?

<https://www.cwu.edu/about/mission-vision/>

We support CWU's Vision and Mission by providing opportunities for creative expression through the events we support; provide learning and development opportunities for our student employees that extend outside of the classroom; through strategic planning, we promote effective stewardship of our student fees; offer leadership opportunities through our student employment.

How does your request support current CWU students?

University Scheduling provides room scheduling and resource management for all non-academic meetings and events occurring on campus both in Academic facilities and in the SURC. Our facilities are available for use by CWU recognized student organizations and departments as well as the general public. University Scheduling also enforces the Facilities Use Policy and Procedure for the university making sure space is used properly by all entities.

What metrics or assessment do you have (or intend to have) to measure the success of your program?

We gather data through door counters at building entrances and through club usage but not by individual usage. Many of the students attending programs on campus are counted by those program areas hosting the event.

Is this program associated with enrollment in academic course or academic credit?

No

Identify your S&A funding category?

Support Costs for Facilities & Bonds

Support Costs for Student Activities & Programs

Did any organizational changes occur in your previous quadrennial in comparison to this quadrennial ask?

No

Current Annual Report*

Submit Base Funding Budget Form and Organizational Chart*

located: <https://www.cwu.edu/about/offices/services-activities/resources/index.php>

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Additional Documents (optional)*