

Services and Activities Committee
Meeting Minutes
April 12, 2024

Called to order:

Xander called the meeting to order at 5:04 pm.

Attendance:

Xander Johnson, Erin Sargent, Alice Williams, Nicholas Villa, Joey Bryant, Jared Osborne

Absent: Spencer Winters, Mia Young

Guests: None.

Agenda:

MOTION: Jared made a motion to approve the agenda from 4/5/24. Nick seconded. Motion Carried. 3 (yes), 0 (no), 0 (abstentions)

Minutes:

MOTION: Alice made a motion to approve the updated minutes from 4/5/24. Jared seconded. Motion Carried. 3 (yes), 0 (no), 0 (abstentions)

Reports

I. Chair:

a. None.

II. Advisors:

a. Erin let the committee know that she has been meeting with the S&A funded areas to discuss the rest of FY 24, budgeting guidelines for FY 25, and details about the next base funding cycle. She expects to see supplemental requests coming through the committee for the end of this year.

III. ASCWU:

- a. May 22nd from 3-5PM is the Fee Fair, which contains 16 programs. This will be on the SURC East Patio. There will be artists drawing students and there might be a dump tank.
- b. ASCWU elections are still being held, and students can run as a write in candidate for any position.

Communications Received

There are a couple of potential supplemental requests coming in.

Public Comment

Jared commented that they always ask for communications received but what about communications lost?

New Business

None.

Old Business

A. CWUP 8-40-040 Services and Activities Fee Guidelines Review & Update

- a. There were not any proposed edits in addition to what was added last week, so the committee will look over the Policy to ensure that nothing else needs to be edited then vote and motion.
 - i. Joey posted the edits on the [Agenda and Minutes](#) webpage. He asked if there are any questions about the edits? He updated the language regarding the RCW about the ability to increase as well as the previously discussed edits.
- b. Alice is prepared to make a motion but asked if Jared had a chance to review the Policy updates?
 - i. He has not had a chance to review.
- c. The committee is able to not make a motion and the policy stays, motion to move the policy forward, make additional edits, or table it to give Jared a chance to review which puts this on the Agenda for next week's meeting.
- d. Alice does not have anything to add and asked Nick what he thinks?
 - i. Nick does not have any edits but thinks it would be beneficial for Jared to look at this and postpone this until next week.
- e. Nick asked Joey if there was a time constraint for this?
 - i. Joey refreshed the committee on what the process looks like.
 1. The committee motions to move this forward, which sends this to the VP for Student Engagement & Success and the Senior VP for Finance and Administration. Each divisions have different processes for reviewing and approving policies. Student Engagement & Success would need to approve it, but through Finance and Administration it would go to PBAC, ELT, then the University Policy Advisory Committee. They put out a 30 day public notice for people prior to their quarterly meeting. Then it goes to Board of Trustees to be approved.
 - a. These groups can always send it back to the committee if they disagree. There's a slight time constraint if this is returned to the committee after the school year ends. This would fall onto the summer group or next Fall's committee.
 - b. Tabling this by a week should not have a major impact on the long term timeline.

MOTION: Nick made a motion to postpone this to the next meeting. Alice seconded.

Motion Carried. 3 (yes), 0 (no), 0 (abstentions)

Public Comment – Second Call

Joey noted that the CWU men's rugby team advanced last Saturday in the playoffs. They are playing BYU tomorrow (4/13) at the Ellensburg campus. The team is seated second so it is a very great team. If you have time, please go root them on.

Adjournment:

MOTION: Alice made a motion to adjourn the meeting at 5:28 pm. Nick seconded. Motion Carried. 3 (yes), 0 (no), 0 (abstentions)

Our next meeting will be April 19th, 2024 (online) at 5:00pm.

Check out our website at www.cwu.edu/services-activities