

**Services and Activities Committee**  
**Meeting Minutes**  
**March 28, 2024**

**Called to order:**

Jared called the meeting to order at 5:04 pm.

**Attendance:**

Xander Johnson, Mia Young, Jake Robinson, Erin Sargent, Jared Osborne

Absent: Alice Williams, Spencer Winters, Nicholas Villa, Joey Bryant

Guests: Lola Gallagher

**Agenda:**

**Not in quorum so the committee is unable to approve the agenda from 3/28/24.**

**Minutes:**

**Not in quorum so the committee is unable to approve the agenda from 4/7/24.**

**Reports**

I. Chair:

- a. None.

II. Advisors:

- a. Joey reported a pending supplemental request.
- b. Although the committee does not have requests now, Joey encourages the committee to question whether it is necessary to keep a carry forward versus a supplemental. Anything swept back is what next year's committee will have for supplemental. Unless there's a specific need he recommends they follow that process.
  - i. Some departments may realize that their budget is running short, so they may request supplemental. The committee's role is to ensure that these depts are good stewards of the money. Was this unforeseen circumstances or lack of awareness on their part.
- c. If the committee knows any students wanting to serve for Spring Quarter, send them to Nick.
  - i. The committee will be looking at policies and stuff that comes in. If they are considering serving next year this will give them a sneak peak since next year is the big push (4<sup>th</sup> year of the quadrennial cycle).

III. ASCWU:

- a. April 9th is Drag Brunch. There will be good food and performers. April 9th from 5-8PM.

**Communications Received**

None.

## **Public Comment**

- Joey called for students that are interested in serving the Board of Trustees member to fill out the form. The deadline is next week, so they have until next Friday. If they have questions send them Joey's way.
- Joey added that if there is anyone interested in running for the ASCWU Board that registration for those positions are open now.
- Student government recommends up to 3 individuals via letter of recommendation. These gets sent to the governor's office, so the governor picks the positions for the Board of Trustees.
- Jared noted that there is a President's Brunch tomorrow.
  - In Barge on the 3<sup>rd</sup> floor from 10-12PM.

## **New Business:**

- A. CWUP 8-40-040 Services and Activities Fee Guidelines Review & Update Process
  - a. The committee needs to review the policy to look at any updates or edits. Joey recommends the 2 specific pieces discussed from Fall get changed. Normally this would go into a subcommittee, but the committee is so small that they are going to address this at the next meeting.
    - i. The committee needs to go through this policy to make comments, edits, or tweaks to bring to discussed next meeting
      - 1. This can be sent to Joey or Mia.
      - 2. Joey recommends leaving draft changes or comments.
  - b. The committee will go through it piece by piece to bring forth comments or questions.
    - i. The process brings forward recommended edits. The edits will be reviewed by the committee. This will next go up through the university's regular policy review. This will get reviewed by the CFO, PBAC, SES Leadership team, then UPAC for official approval.
    - ii. Although lengthy this is what's next, so if there are any questions about this reach out to Joey.
  - c. The committee will go into the next meeting with questions and recommended edits.

## **Old Business**

- A. Spring Quarter Meeting Schedule
  - a. Mia got the committee members availability for the Spring Quarter. She displayed the committee's availability, which showed that the committee's only availability are Fridays at 5PM. This is the only time that the whole committee is available.
  - b. Joey added that this was an issue that occurred with committees in the past; having such a small committee.
    - i. The committee can choose to move meetings to next Friday then vote to officially make a change then.

- ii. If the committee does not believe they could commit to Fridays at 5PM then avoid saying that you are available. Moving the meetings to a time that the committee members are not able to attend is not ideal.
- c. If the committee keeps the meetings at this time then Alice would not be able to attend, so the committee would only have 3 members available. If the committee move it to Friday at 5PM then potentially all the committee members will be able to attend.
  - i. Jared noted that the committee should move it to Fridays at 5PM because that is the only available slot. If the committee loses Alice or anyone else by shifting the slot then the committee would be down another person.
- d. Joey made an executive decision to move the next meeting to Friday April 5<sup>th</sup> at 5PM.
  - i. Joey asked Mia to send an update to the committee that the next meeting will be next Friday (April 5<sup>th</sup>) at 5PM. Then the committee will confirm the time works, officially make a motion, and change it.

### **Public Comment – Second Call**

- Mia noted that the Spring Quarter Add/Drop ends Monday April 1<sup>st</sup>.
  - Jared noted that the Registrar's and Cashier's office do not treat that as a joke
  - Mia added that they are firm on that deadline at 5 PM.

### **Adjournment:**

**The chair adjourned the meeting at 5:25 PM.**

**Our next meeting will be April 5<sup>th</sup>, 2024 (online) at 5:00pm.**

Check out our website at [www.cwu.edu/services-activities](http://www.cwu.edu/services-activities)