

Services and Activities Committee
Meeting Minutes
February 15, 2024

Called to order:

Jared called the meeting to order at 5:07 pm.

Attendance:

Alice Williams, Erin Sargent, Mia Young, Nicholas Villa, Jake Robinson, Jared Osborne

Absent: Spencer Winters, Joey Bryant, Xander Johnson

Guests: Lola Gallagher

Agenda:

MOTION: Nick made a motion to approve the agenda from 2/15/24. Jake seconded. Motion Carried. 3 (yes), 0 (no), 0 (abstentions)

Minutes:

MOTION: Jake made a motion to approve the updated minutes from 2/8/24. Alice seconded. Motion Carried. 3 (yes), 0 (no), 0 (abstentions)

Reports

I. Chair:

a. None.

II. Advisors:

a. The committee has 2-3 weeks of program reviews. Coming Spring quarter, or end of this quarter, the committee will review policies and guidelines. They will make edits and/or recommendations.

III. ASCWU:

a. February 29th is the Southern Brunch at the Bistro from 11am – 2 pm.

i. There will be a lot of great food:

1. Honey Siracha Sliders, Biscuits and Gravy, Sausage links, Hush puppies with siracha aioli, Fried green tomatoes, Cheesy Grits, Sweet tea, Lemonade, and water.

b. ASCWU is working on a few bills. Please support them and spread the word.

i. They had a committee Friday so today (2/15) is the last day to sign.

[CSI \(wa.gov\)](https://www.wa.gov)

Communications Received

We received outreach from one of the student reporters with the Observer in regard to the discussions and motions to make base funding adjustments. At this time, the committee is not sure if this was the discussion that occurred in November 2023 or 3 years ago. Joey will provide more information regarding this inquiry once more information has been given.

Public Comment

None.

New Business:

A. Review of Annual Financial Reports & Program Reviews

a. Campus Community Garden

1. Associated with the wildcat farm, but this is a specific portion that is supported by S&A. This portion pays for tools and basic services that are available to all. Students can come plant and grow things; there is a specific section that works as a community garden. People can grow anything in the community garden as long as it is permissible and legal. This funding helped with some of the goods and services to support the initiative that was happening beforehand.

ii. Questions and Feedback

1. None.

b. Office of International Studies and Programs (OISP)

1. Funds the small portion of the OISP to support student positions and programming, which the student positions provide by establishing community engagement and belonging activities. It's kind of a small specific part outside of the academic and study abroad program.

ii. Questions and Feedback

1. None.

c. Office of Undergraduate Research

1. Historically this has been 2 separate base funding pieces but was combined into one in the last funding cycle. Funds the Symposium ([SOURCE](#)) itself that students participate and present at: poster, direct, student research, judging, etc. The other part is for the Undergraduate research office, which provides similar support as the ESC. This supports students who submit requests for funding to go conduct research or attend conferences related to their research.

ii. Questions and Feedback

1. Nick noted that their ending fund balance for 2023 is negative \$31K. What is happening there?
 - a. Erin will look into this to ensure that it's the correct amount.
 - b. Joey pulled the annual report up to show what is happening by screen sharing. They got \$52,000 in fiscal 22 but only spent \$22,000 leaving them with a balance of \$29,000 leftover. Last year they received \$49,000 but spent \$47,000 at the end of the year. He's not sure what the rest of the transfer end out is. He inquired if Erin had any more context to add.
 - c. Erin thinks that this is something they mentioned in the report, but she wants to double check it to ensure that an

accurate answer is given. It could be that they transferred out too much or just an issue with reporting. She will follow up and share what she finds next week.

d. University Centers

1. This used for student ambassador positions to assist with programming, gain connections, and create a sense of belonging. We have had this for a number of years. This is not just the west side but all university centers that hire student employees.

ii. Questions and Feedback

1. Alice thinks that it's cool that we are providing this for all of the campus and has no questions.

e. Westside Student Affairs

1. They have asked to broaden this for all university centers affairs, but it's just a request at the moment. This is for funding student program activities, clubs, and is parallel to the student clubs and government at the centers. The last based funding cycle they requested funding for additional professional staff positions to increase staffing at each of the centers. These were unspent funds. This was not until that first year fiscal 22 they had just requested 4 new professional staff positions. They got funding for that but through the process they didn't hire enough, so a large amount carried forward into the first year and similarly in other years due to vacancies.

ii. Questions and Feedback

1. None.

Old Business

None.

Public Comment – Second Call

Lola's updates:

- Saturday (2/17) is the Yule Ball in the SURC Ballroom, which is the prom people never had. The Burg and the office of health promotion are teaming up to pull out all the stops.
 - Limited edition glittery stickers for those that show up
- Next Friday the 23rd is the deadline to submit events for Spring Quarter HYPE.
 - Submit your events for Spring to get them published in HYPE.

Alice stated that this is a good time to spread the word about how awesome S&A and other committees are. Only 3 weeks in the quarter left. Let's Go!

- Tell your buddies, classmates, and teachers about how awesome we are.
- We are always looking for more people. Not just our committee but all parts of student government.

Joey added that we should encourage people and talk to them about S&A.

- Next year is the base funding request year that requires the committee to come in and be reviewed. This would require the committee to make recommendations and decisions on the next 4 years of funding.
- Getting a full diverse group of students allows for different voices to be shared.

- The current committee members know what all the base funded programs are. Please talk to people and encourage them to see how awesome S&A is. Feel free to send them to Joey or Nick.

Joey noted that we have 2 specific committees that need people right now:

- Council of Probity, which is the committee that needs to review any ASCWU policy changes, by laws, grievance concerns, etc. They have 2 vacancies. This is low commitment and only meets once a quarter, unless issues arise.
- The ASCWU Election Commission gets the things rolling for the timeline of the elections. This covers all of the general election, and the process begins right now. If you know of anyone interested let's encourage them to join. If you have questions reach out to Nick, Joey, or Lola.

Adjournment:

MOTION: Alice made a motion to adjourn the meeting at 5:30PM. Jake seconded the motion. 3 (yes), 0 (no), 0 (abstentions)

Our next meeting will be February 22, 2024 (online) at 5:00pm.

Check out our website at www.cwu.edu/services-activities