

**Services and Activities Committee**  
**Meeting Minutes**  
**February 1, 2024**

**Called to order:**

Xander called the meeting to order at 5:09 pm.

**Attendance:**

Alice Williams, Erin Sargent, Mia Young, Xander Johnson, Nicholas Villa, Jared Osborne

Absent: Jake Robinson, Spencer Winters, Joey Bryant

Guests: Ali Unal, Malik Cantu

**Agenda:**

**MOTION: Xander made a motion to approve the agenda from 2/1/24. Nick seconded. Motion Carried. 3 (yes), 0 (no), 0 (abstentions)**

**Minutes:**

**MOTION: Xander made a motion to approve the updated minutes from 1/25/24. Nick seconded. Motion Carried. 3 (yes), 0 (no), 0 (abstentions)**

**Reports**

I. Chair:

a. None.

II. Advisors:

a. None.

III. ASCWU:

- a. Raymond Santana will be presenting in the Music Building at 6:30 PM today (2/1/2024)
- b. On March 2<sup>nd</sup> the ESC Senator will present an ESC lip synch battle. This will be in the SURC Ballroom from 6-9M.
  - i. ASCWU will be performing.
  - ii. The audience votes on the winner.
- c. Lobby Day is February 8<sup>th</sup> and 9<sup>th</sup>. This is an opportunity to go to Olympia to discuss a few bills with Legislators. There is still an opportunity to sign up:
  - i. Email Nick ([ascwu.executivevicepresident@cwu.edu](mailto:ascwu.executivevicepresident@cwu.edu)) or the ASCWU Office ([ascwu@cwu.edu](mailto:ascwu@cwu.edu)) if you are interested in signing up
- d. Bill 5999 is a bill that expands Washington College need grants for low income students such as the WA College need Grant. Add your name to the Legislative Record to support this bill and help push this bill along:  
[SB 5999 Financial aid eligibility - Legislative Record \(wa.gov\)](#)

**Communications Received**

None.

## **Public Comment**

This Saturday is Akwaaba Night, which is hosted by the African Student Association. Come witness beautiful and diverse African culture. There's going to be music, performances, and free food. This is in the SURC Ballroom at 5PM but doors open at 4:30PM. There will be formal to semi-formal attire.

## **New Business:**

### A. Supplemental Funding Request – Presentation

#### a. 2405: Lion Rock Visiting Writer Series - \$4,000

1. This is being presented by Ali, who is an Assistant professor for the English Department and the coordinator of Lion's Rock Visiting Writer's Series.
- ii. As part of the professional and creative writing major, and online master's degree, they host award winning authors every quarter. They come to Ellensburg to give a craft talk and a public reading. The audience includes the entire CWU population.
- iii. They also organize publishing panels as part of their effort to familiarize their students with the publishing industry and professionalism. Industry professionals are invited to give talks about the industry conditions.
  1. This helps their audience become aware of what to expect after graduation.
- iv. They fund virtual classroom visits which is when faculty invite scholars, writers, or authors to their classroom. This is based on the class outcomes and allows students to meet important people of their discipline. They get to ask them questions and listen to their presentations
- v. Their mission is to provide CWU and English students an opportunity to be an intern and to coordinate events with Lion's Rock. This allows students to be a part of the event from the initial idea to the execution itself.
- vi. Last night was their first winter event, which was organized by their student intern. This student organized the craft and public reading, which introduced their event to a group of over 180 students and audience members.
- vii. They organize a student reading event at the end of each quarter in combination of the whole quarter's work so they can attend and read their creative works, poems, and stories.
  1. This is organized by students and interns, who do their own submissions and PR work. Creating their own work is a part of the Lion's Rock Agenda.
- viii. Continuing this supports professional and creative writing majors and online master's programs by inviting universal recognized and award winning authors from diverse backgrounds.
- ix. Last quarter they organized a publishing panel spread across 2 days.
  1. Day 1 was about traditional publishing.
  2. Day 2 was about genre writing and nontraditional publishing.

- a. This included an industry professional, agent, editor, publisher, and 2 authors from specific genres.
3. This event cost them \$2,601. This is when issues arose.
- x. The S&A Funded programs for Lion's Rock budget of \$3,000 per years means that their efforts would have ended by November after organizing the event. After spending \$2,601 they were only left with approximately \$400.
- xi. After the budget meeting they contemplated the 20% reduction and visualized how their problem would look like based on the reduced budget.
  1. They would only be able to afford one publishing panel by November, but they would like to continue organizing these events.
  2. In February they are planning on hosting Juliet Patterson, a Queer Poet & Author who will give a craft talk and a public meeting.
  3. In April they plan on hosting a trans author & educator out of Portland, Callum Angus, who will read from his science fiction story collection.
  4. Maya Jewell Zeller will join them in May.
- xii. They would not have been able to organize these events if it weren't for a donor who donated a lump sum 3 years ago. They were able to dip into the donated funds.
- xiii. This year they have the support of Jim Wohlpart to create a climate change series and bring Roy Scranton in from April 24-26.
  1. Jim has been a huge supporter of Lion's Rock. Last year the President's Office and Lion's Rock organized a similar event.
  2. This year they are still joining forces and Jim has accepted to fund the author, Roy Scranton.
  3. This wouldn't happen without the coordination and help of CWU Libraries, Ellensburg Libraries, and the Kittitas Libraries all around the county to create and drive conversation around environmental talks such as climate change.
- xiv. Supporting this request would help them be able to do all these events for students to create a professional and creative background to encourage them to write and hopefully pursue writing careers.
- xv. Questions?
  1. Xander asked if this is a onetime request to ensure that the visiting writing series can continue for the rest of this year or into the next year?
    - a. Ali answered that it would be into the next year, but their final year of the 4 year cycle budget would only have \$2,500 that will be carried over in their foundation. The S&A fund of 4 year budget has been depleted, which is why they are requesting \$4,000 on top of \$2,500. They are assuming that \$500 - \$600 will be enough to get into the next year (2024-2025). Then they will hope to start a new 4 year cycle starting Fiscal year 26.

2. Erin asked if the \$3,000 allocation for the year is before the 10% reduction? So, it is \$3,000 or \$2,700.
  - a. Ali was under the impression that it was determined at the beginning of the 4 year cycle (2020). So, they assumed that they received a lumpsum of \$12K for 4 years, which would be \$3,000 per year. He's only been doing this for 2 years as a new faculty and got these results by sort of reverse engineering.
    - i. Erin will bring their budget information at the next meeting to confirm these numbers. She believes that the actual allocation is \$2,700 as that would include the 10% reduction. The total amount that they have might be less than presented.
- b. 2406: Theatre Arts KCACTF Conference - \$1,200
  - i. Malik Cantu, the ASCWU President, is presenting as a Theatre student. This is specifically a request for the theatre department (not ASCWU).
  - ii. KCACTF is the Kennedy Center for American College theater Festival
    1. CWU fits into region 7. This is where PNW states host an annual conference. This is an opportunity for students from various colleges to attend workshops, presentations, and network.
  - iii. They are planning to attend from February 18-23<sup>rd</sup>
  - iv. There is a wide variety of students that are hoping to attend with a total of 22 Theatre and Film students with focuses on performance, design, and directing.
  - v. Benefits from attending this event for students include networking, scholarship opportunities, education and workshop, and recognition.
    1. Networking is necessary in theatre to explore career opportunities.
    2. Scholarship opportunities are competitive. There is one called *I am in Ryan's Competition* where students share a monologue and a scene. The winner would get a scholarship, so this would give a good portion of the attending students a chance to enter.
    3. Education and workshop opportunities allows artist to share their work and gain different perspectives. This comes from other colleagues and artists out there, which would give them a fresh perspective.
    4. Recognition would allow students to move and get different recognition. Last year they were able to take one of their productions to the conference and received national recognition.
      - a. Before COVID, this production would have been taken to Washington DC to be shared.
      - b. Last year they received a lot of good feedback.
      - c. Some of the students were nationally recognized for their work in dramaturgy.
  - vi. They are requesting \$1,200 to cover transportation. Everything else is covered by the Theatre department and students themselves.
    1. This would account for a 10 passenger van, a 12 passenger van, and 800 miles gas reimbursement.

- a. They calculated these numbers from the motor pool website mileage calculator.
  - vii. Questions?
    - 1. Alice asked if the vans would be school vans.
      - a. Malik confirmed that they would be motor pool vehicles provided by the school.
- A. Review of Annual Financial Reports & Program Reviews
  - a. Marching Band
    - 1. They are the largest student organization on campus with a three-year average enrollment of 140 students. The program supports CWU students by offering an educational and musical experience in collaboration with CWU athletics and special university events through the fall quarter. The program is open to all university students regardless of academic concentration.
    - ii. Questions and Feedback
      - 1. Xander noted that in fiscal 23 there was a \$53,000 rollback, which was larger than their allocation. How does this happen?
        - a. Erin confirmed that it might have been more related to their first year of the funding cycle because they spent some money in their student wages and goods and services. So, most of this would have come from year 1, which might have been due to COVID resulting in slow events. Most of it looks like it came from the first year
  - b. Pep Band
    - 1. The pep band is an auditioned ensemble (student organization) with a three year average enrollment of 38 students. The program supports CWU students by offering an educational and musical experience in collaboration with CWU athletics, and special university events. The program is open to all student regardless of academic concentration by audition.
    - ii. Questions and Feedback
      - 1. Xander inquired about a \$14K rollback. Do we think that it's the same reason as the marching band's?
        - a. Erin is not sure. It looks like they spent their allocation mostly in travel. If they did not have a lot of money before it could have been from that. We can look into that and find out. It looks like most of it is from the current year.
  - c. Theatre Arts
    - 1. Provides students an employment opportunity in fabrication shops and entertainment venue that helps them root academic experiences in the professional world, experience a typical work environment, and develop pertinent experience easing the transition from university study to the workplace. They are the only organization within 35 miles of Ellensburg to offer theatre-based entertainment work, and the only fabrication shops operating during the academic year within 100 miles. The results of these activities are public events that enrich the campus community. And

the creation of Film projects that are available to the wider film community.

ii. Questions and Feedback

1. Xander sees a \$51K rollback, which he believes may be from the same thing (impacts from the Pandemic). There were not many theatre performances in 2022 or fiscal 22. Do we think it's perhaps for the same reason as Marching Band and Pep Band?
  - a. Erin is not sure but the committee can reach out to all 3 of them and see if they can provide a little additional context from their rollback amounts.
  - b. Their reports shows that they spent over half of their allocation on student wages. Part of what rolled back is from FY 22, but they can find more information for that.
2. Nick asked Erin in general if a lot of these based funded reviews have kind of a similar problem?
  - a. Jared answered that he has seen this from some of the other ones, but we are early into the year as is. There were some policy changes, which potentially causes a lot of this and would not be surprised that they saw this again moving forward. Some clarification would be nice.
  - b. Erin answered that it might be something they see more because there were policy changes. They are rolling back funds that had typically been carried along. In hindsight it might've been a good idea to add that to the questionnaire. They can get more information, but this is probably going to be what the committee sees a lot moving forward.
3. Alice is seeing the wage increase for student employees as problematic for employment levels and notes it is a common theme.
  - a. Erin noted that this year would show up on next year's program review the impact of the minimum wage increasing by 50 cents.

**Old Business**

None.

**Public Comment – Second Call**

- A. Ali appreciates the time they took to listen to them present. He is also the faculty mentor to the Manastash student literary journal under the English department, which receives funding from S&A. They are trying to expand their reach to High Schools and the community to create a bond between high school students and the English department. Encourages students to come study English after high school. They are trying to create a contest in which the winner would be put on Manastash. They are trying to create a community section for high school students or community writers in Ellensburg. He was wondering if it's permissible under the S&A rules. He recalls that only CWU students would have to be published in order for the S&A funds to be permitted.
  - a. Jared is not sure but likes the idea.

- b. Erin stated that funds need to be used for current students, which might be one of the main requirements. Partnerships and things could be more of a recruiting type of function. Send us an email then we can get more information to help him figure that out.
  - c. Alice stated that the committee has declined previous requests, which jump that line of providing funds for students that are not current students but maybe future students. However, she has seen programs that she works with in the math department. They work with local elementary school kids and as an after school program. They were able to get funding by explaining that this benefits CWU students as well by training the tutors to get better tutoring skills, training professors better, and providing services on both ends.
    - i. Ali inquired about a contact person that he could talk to about this.
    - ii. Alice stated that it's the math circle program, which is run by Dr. Bisgard.
- B. Xander noted that the orange juice is not longer a part of the voting party.

**Adjournment:**

**MOTION: Alice made a motion to adjourn the meeting at 5:51PM. Xander seconded the motion. 4 (yes), 0 (no), 0 (abstentions)**

**Our next meeting will be February 8, 2024 (online) at 5:00pm.**

Check out our website at [www.cwu.edu/services-activities](http://www.cwu.edu/services-activities)